

CONCORDIA UNIVERSITY

GUEST STUDENT CLASS REGISTRATION FORM

REGISTRAR'S OFFICE
 4090 GEDDES ROAD
 ANN ARBOR MI 48105
 Phone: 734-995-7324
 Fax: 734-995-7448
 Email: registrar@cuaa.edu

Print Full Name _____

Course #	Sec.	Course Title	Credits	Term

I hereby request to be registered for the classes listed above and accept full responsibility for all related academic and financial requirements. I acknowledge that any advice I received does not imply permission to deviate from stated requirements. If I decide to drop or withdraw from any of these classes, I will complete the required form in accordance with university policies. I understand that if any class is filled or cancelled, I will be notified by the Registrar's Office.

I accept the responsibility to arrange the required payment with the Accounting Office at Concordia University.

Signature	Date
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	15-Week Sessions
	Fall, Spring and Summer Semesters
Adding a Course without Instructor's Signature	1 st day of the session through 7 th day of the session
Adding a Course with Instructor's Signature	8 th day of the session through 14 th day of the session
Change from Credit to Audit OR Audit back to Credit	Through the 14 th day of the session
Dropping a Course	Through the 14 th day of the session
Withdrawal from a Course (The grade of "W" will be recorded on the transcript.)	Starting the 15 th day of the session through the 60% completion date of the session
Failure to Withdraw from a Course by 60% Completion Date of the Session (The final grade earned will be recorded on the transcript.)	Starting the day after the 60% completion date of the session until the last day of the session
Refer to the Academic Calendar for the corresponding Year/Term posted on our website at cuaa.edu for specific dates.	
For less than 15-Week Summer Sessions refer to the Academic Calendar for the corresponding Summer Term posted on our website at cuaa.edu for specific Add, Drop and Withdrawal dates.	

Texts and Materials: Purchased through the Concordia University Bookstore (734-995-7338)

Guest Student Status: To take more than 18 credits in a single or multiple terms, you must be admitted by the Concordia University Admissions Office or present a completed Michigan Uniform Undergraduate Guest Application.

YOU MUST COMPLETE REVERSE SIDE IF THIS IS YOUR FIRST REGISTRATION AT CONCORDIA UNIVERSITY, ANN ARBOR.

Date Received:

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Please enclose a one-time application fee of \$25 (\$100 for international students) plus the required tuition and fees.

FIRST NAME _____ MIDDLE/INITIAL _____ LAST NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____ - _____

S.S. # _____ - _____ - _____ TELEPHONE (____) _____ - _____ EMAIL ADDRESS _____

THE FOLLOWING INFORMATION IS FOR STATISTICAL REPORTS WITHOUT DISCLOSING NAMES OR OTHER PERSONALLY IDENTIFIABLE INFORMATION AND WILL NOT BE USED FOR ANY OTHER PURPOSE.

GENDER

- Female
- Male

ETHNICITY & RACE

- Hispanic of Any Race
- Race and Ethnicity Unknown

RELIGION

- Lutheran Church-Missouri Synod
- Evangelical Lutheran Church of America
- Wisconsin Evangelical Lutheran Synod
- Other Lutheran _____
- Roman Catholic
- Other Christian _____
- Non-Christian _____
- No Religion
- Other _____

CITIZENSHIP

- United States
- Resident Alien
- Canada
- Other (Specify) _____

NON-HISPANIC ONLY

- American Indian or Alaska Native
- Asian
- Black or African American
- Native Hawaiian or Other Pacific Islander
- White
- Two or More Races

ACCOMMODATIONS (if any)

- Wheelchair user
- Impaired mobility
- Hearing impaired
- Vision impaired
- Learning disabled

BIRTH DATE

____ - ____ - ____
Month Day Year

VETERAN

- No
- Yes
- Disabled Veteran
- Child of a Veteran
- Spouse of a Veteran

CONCORDIA EXEMPTIONS

- Employee/Faculty
- Spouse of Employee/Faculty
- Dependent of Employee/Faculty

CLASS LEVEL UPON REGISTRATION

- FR (0-27 credits)
- SO (28-59 credits)
- JR (60-95 credits)
- SR (96 or more credits)
- GR (Post-Baccalaureate)

COLLEGES/UNIVERSITIES YOU HAVE PREVIOUSLY ATTENDED

Name of Institution	City and State/Province/Country	Years Attended	Credits Earned
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____