Request for Official Transcript

CONCORDIA UNIVERSITY
Ann Arbor, Michigan

Instructions

Please complete form and give to your high school counselor or university (college) registrar.
Transcript should be mailed to **Concordia University, Office of Admission, 4090 Geddes Road, Ann Arbor, MI 48105.**

Section 1.

Please type or print neatly in ink.

Last Name | First | Middle | Jr. (etc.)

Permanent Address (Number and Street or Rural Route, Box Number, etc.)

City | State | ZIP Code

Social Security Number: ☐☐☐–☐☐–☐☐☐☐ Birth Date: ☐☐–☐☐–☐☐☐☐

Institution Attended

Institution Address | City | State | ZIP Code

Dates Attended | Expected Graduation Date

Please mail a copy of my transcript to: **Concordia University**
Office of Admission
4090 Geddes Road
Ann Arbor, MI 48105

Section 2.

Signature_____Date_____/_____/_____

In order for a transcript to be an official document it must be received directly from the issuing institution, bear the school's seal, date, and an appropriate signature. If it does not meet these requirements it will not be considered official and will be rejected for permanent use.

Office of Admission
4090 Geddes Road, Ann Arbor, MI 48105 • Toll Free: 888-CUAA-EDU • Telephone: (734) 995-7322 • Fax: (734) 995-4610 • www.cuaa.edu • admission@cuaa.edu