

Memorandum of Understanding between Concordia University Wisconsin & Ann Arbor and University of Detroit Mercy

I. INTRODUCTION

Concordia University Wisconsin & Ann Arbor (CUWAA), an institution of higher education accredited by the Higher Learning Commission (HLC), and University of Detroit Mercy (UDM), an institution of higher education also accredited by the Higher Learning commission (HLC), have entered into this Memorandum of Understanding (MOU) as of the date of the last signature below.

Concordia University Wisconsin & Ann Arbor will cease offering some programs in a face-to-face format on the Ann Arbor campus at the end of the spring 2025 semester, Sunday, May 4, 2025. The purpose of this MOU is to ensure the equitable treatment of students enrolled in programs on the Ann Arbor campus and to ensure a reasonable opportunity for such students to complete their program of study at UDM. UDM will offer automatic admission to CUWAA Teach Out students into its Teach Out Programs for the Ann Arbor campus students who are eligible as defined below.

II. Participation Eligibility

Any student actively enrolled (this includes students who are actively enrolled, but officially on leave) at Concordia University Ann Arbor campus in the spring of 2025 or fall of 2024 semester ("Teach Out Student(s)") shall be a beneficiary of this MOU by enrolling in a program agreed upon by CUWAA and UDM as listed in Exhibit A. CUWAA students who wish to participate in the teach out at UDM must participate in the CUWAA comparable program designated by UDM in Exhibit A. Students who wish to attend UDM under a different major/program than that of their CUWAA major/program are not eligible for the same Teach Out benefits and will be considered transfer students by UDM.

III. University of Detroit Mercy Responsibilities

1. All student credits from the CUWAA Liberal Arts undergraduate core curriculum will count toward completion of undergraduate degrees and will replace equivalent credit requirements of Detroit Mercy's undergraduate core curriculum. All Teach Out Student credits will be accepted toward an equal or comparable degree program at University of Detroit Mercy, as outlined in Exhibit A.
2. UDM guarantees admission without application fees to all CUWAA Teach Out Students.
3. The pathway to graduation for each CUWAA qualified Teach Out Student to UDM will allow Teach Out Students to complete their program in the same timeframe as was possible at CUWAA (or sooner).
4. UDM will waive its residency requirements (requirement that a certain number of credit hours must be earned at UDM to earn a degree from UDM) for all Teach Out Students under the terms of this MOU.
5. All CUWAA completed credit hours for the Teach Out Students will be applied to the appropriate UDM program as detailed in Exhibit A. UDM will transfer in credits from other accredited institutions that were already transferred to CUWAA as part of the students' transcript. Official copies of transcripts from other institutions attended are required.
6. UDM will designate two specific points of contact, Lynn Vitale, Director of Transfer & Graduate Admissions, (313) 993-1147, vitalel@udmercy.edu and Chris Keys, Senior Admissions Counselor, (313) 993-3289, keyscl@udmercy.edu, to assist Teach Out Students in answering questions regarding the specific terms of this MOU, including without limitation the charges described in Exhibit B.
7. UDM will provide Teach Out Students with academic advising by its professional advising staff and/or full-time faculty, as appropriate.
8. UDM will provide the same level of ADA accommodations for Teach Out Students as received from CUWAA. Students or the Academic Resource Center & Accessibility Services of the Ann Arbor campus must provide accommodation letters and documentation to UDM's Office of Equal Opportunity. For general questions, send an email to sas@udmercy.edu. To speak with someone directly, use the following contacts: [Lauri Moore](mailto:moorela2@udmercy.edu), Access Specialist, 313-993-1938, moorela2@udmercy.edu or [Megan Novell](mailto:novellme@udmercy.edu), Executive Director, Office of Equal Opportunity, 313-993-1802, novellme@udmercy.edu
9. UDM will provide Teach Out Students with financial aid counseling provided by admission and/or financial aid staff. Teach Out Students will be eligible for grants and/or scholarships as outlined in Exhibit B.

10. Teach Out Students will be eligible for available on-campus housing through UDM at rates outlined in Exhibit B.
11. UDM will maintain a record of all student Grade Point Equivalencies for their tenure at UDM and will provide documentation for any future graduate application or transfer of credits.

IV. Teach Out Student Admission Process

1. Complete the UDM online enrollment form at www.udmercy.edu/apply. No application fee will be assessed for CUWAA students applying to UDM.
2. Submit official CUWAA transcripts to UDM. Official transcripts are to be requested from National Student Clearinghouse. Please send official transcripts to admissions@udmercy.edu. Given that transcripts come from a third-party vendor, there will be a small charge to have transcripts issued.
3. Official transcript submissions are used to initiate the admission process and allow for timely registration of classes at UDM. Registration for fall 2025 UDM classes begins March 17, 2025 and ends August 24, 2025, with classes beginning August 25, 2025.
4. For International Students – In addition to the items listed above, send a copy of your proof of English Proficiency, and proof of funding documents for one year of study to UDM at admissions@udmercy.edu. After admission, international Teach Out Students should request the Designated School Official (DSO) at CUWAA to transfer the Form I-20 to UDM's Director of International Admissions, Weihong Sun at: sunwe@udmercy.edu.

V. Limitations

1. The terms of the MOU apply to CUWAA students who attend UDM and begin enrollment before September 1, 2025. Teach Out Students will be subject to satisfactory academic progress policies of UDM, upon matriculation at UDM.
2. Students must maintain their enrollment for the terms of the MOU to apply. Teach Out Students who go on leave or withdraw from UDM for any reason will need to return to UDM under UDM's own programs and standard admission procedures.
3. UDM reserves the right to amend curriculum included in the teach out agreement with CUWAA based upon external accrediting, licensing requirements, or committee recommendations stemming from a scheduled academic program review.

VI. Financial Terms

1. Teach Out Students will be responsible for expenses incurred at UDM as set forth in Exhibit B.

2. UDM is committed to ensuring that the teach-out does not result in unexpected increases to a student's reasonable expectation of total cost of degree. UDM will offer students tuition and/or scholarships and grants that are comparable to the CUWAA packaging guideline and are reflective of student's individual financial needs. UDM may offer CUWAA students additional financial aid opportunities to apply toward regular UDM tuition rates, as long as the student maintains consecutive enrollment, makes satisfactory academic progress, and remains in good standing.

VII. Joint Obligations

1. Each party will be responsible for notifying their accrediting body or other entities, as necessary, of the existence and terms of this agreement.
2. Both parties acknowledge and agree that this MOU will be given to all CUWAA Teach Out students via email, website or in-person, and a summary of terms made publicly available upon request.

VIII. Term

1. The term of this MOU shall commence from the date of the last signature to this MOU and continue, subject to Section V: Limitations, through December 31, 2025, to allow time for CUWAA students to apply to UDM. Notwithstanding the foregoing, the Teach Out Students must matriculate no later than the start of the fall semester 2025 and maintain continuous enrollment at UDM in order to remain eligible for the benefits outlined in this MOU.
2. After the start of the fall semester 2025, requests for admission of CUWAA students to UDM shall be subject to the then current UDM transfer requirements and financial aid benefits for new students transferring to UDM, and any admission decisions are at the sole discretion of UDM.

IX. Miscellaneous

1. Nothing contained herein shall imply any partnership, joint venture or agency relationship between the parties and neither party shall have the power to obligate or bind the other in any manner except to the extent herein provided.
2. This MOU may be amended only by a written agreement signed by both parties. Notwithstanding the previous statement, UDM reserves the right to amend its programs, policies, procedures. Such changes will be reflected in the UDM Catalog.
3. A facsimile or PDF signature shall be deemed an original for purposes of evidencing execution of this MOU. The signatories to this MOU represent and warrant that each

has the right and authority to execute this MOU in their individual or representative capacity, as applicable.

4. This MOU and all of the rights and obligations of the parties and all of the terms and conditions will be construed, interpreted and applied in accordance with and governed by and enforced under the laws of the State of Michigan.
5. Any and all notices, designations or other communications provided for herein shall be given in writing by registered or certified mail, return receipt requested, and shall be addressed in the case of the parties to their principal place of business. Email shall also be deemed an acceptable means of notice, provided a notice of receipt is included, and further provided that email is sent to the addresses of the designated individuals of each party who customarily communicate by email.

Concordia University Wisconsin & Ann Arbor
Dr. Erik Ankerberg, President



Digitally signed by: Erik P. Ankerberg
DN: CN = Erik P. Ankerberg email =
officeofthepresident@cuw.edu C = US O =
Concordia University WI OU = Office of the
President
Date: 2024.11.21 13:29:37 -0500

(Signature)

11/21/2024

(Date)

University of Detroit Mercy
Dr. Donald B. Taylor, President


(Signature)
11/28/2024
(Date)

Concordia University Wisconsin & Ann Arbor
Dr. Leah Dvorak, Vice President for Academic
Affairs


Digitally signed by: Dr. Leah Dvorak
DN: CN = Dr. Leah Dvorak email = leah.dvorak@cuw.edu C =
US O = Concordia University - Wisconsin OU = Academic
Office
Date: 2024.11.20 09:37:10 -0600

(Signature)

11/20/2024

(Date)

University of Detroit Mercy
Professor Pamela Zarkowski, Provost &
Vice President for Academic Affairs


(Signature)

11.22.24

(Date)

Exhibit A

Program Teach Out Plans

Between Concordia University Wisconsin & Ann Arbor and University of Detroit Mercy

UDM offers its classes online, hybrid, and in face to face formats. Students will be offered an equivalent modality to their Ann Arbor program or can choose to change modalities. Modality must be identified at time of enrollment.

Teach-Out

CUWAA undergraduate students will be provided the opportunity to complete their Ann Arbor programs in a teach out for the following UDM academic programs:

CUWAA Degree Type	Ann Arbor Campus Program	UDM Degree Type	University of Detroit Mercy Teach-Out Program
BS	Accounting	BS	Business Administration - Accounting Major, College of Business Administration
BS	Actuarial and Data Sciences	BS	Business Administration - Decision Sciences concentration, College of Business Administration
BS	Bus Analytics and Org Perform	BS	Business Administration - Decision Sciences concentration, College of Business Administration
BA	Communication	BA	Communication Studies, College of Humanities, Arts and Social Sciences
BS	Economics	BA	Economics, College of Humanities, Arts and Social Sciences
BA	English	BA	English, College of Humanities, Arts and Social Sciences
BS	General Business	BS	Business Administration, College of Business Administration
BA	History	BA	History, College of Humanities, Arts and Social Sciences
BS	HR & Strategic Leadership	BS	Business Administration - Human Resources concentration, College of Business Administration
BS	Management	BS	Business Administration - Management concentration, College of Business Administration

BS	Marketing	BS	Business Administration - Marketing concentration, College of Business Administration
BA	Psychology	BA	Psychology, College of Humanities, Arts and Social Sciences
BS	Sport and Entertainment Mgmt	BS	Business Administration – Sports Management concentration, College of Business Administration

*BS= Bachelor of Science, BA= Bachelor of Arts

Exhibit B

Financial Terms and Additional Charges Between Concordia University Wisconsin & Ann Arbor and University of Detroit Mercy

Scholarships and Grants / Financial Aid packages

UDM is committed to ensuring that the teach-out does not result in unexpected increases to a student's reasonable expectation of total cost of degree. UDM will offer students tuition and/or scholarships and grants that are comparable to the CUWAA packaging guideline and are reflective of student's individual financial needs. UDM may offer CUWAA students additional financial aid opportunities to apply toward regular UDM tuition rates, as long as the student maintains consecutive enrollment, makes satisfactory academic progress, and remains in good standing.

Undergraduate Tuition

CUAA	UDM
Full-time, 12-18 credits: \$17,475/semester	Full-time, 12-18 credits: /\$16,423 semester
For each credit over 18: \$725/semester	For each credit over 18: / \$1,098 semester
Fall/Spring (part-time): \$1,475/credit	Part-time (1-11 credits): \$1,234/credit
Winter/Summer (part-time): \$725/credit	Summer (part-time): \$1,234 or \$333

Housing & Meals

CUAA charges students one flat fee for housing and meals. UDM has a range of rates for housing and meal plans depending on room occupancy and selected meal plan.

CUAA Housing	UDM Housing
Room & Board: \$6,400/semester	\$5,151/semester - \$7822/semester

CUAA Meals	UDM Meal
(included in Room & Board)	(meal plan included in Room & Board)
Commuter Meal Plans: Ranges from \$195 to \$450 depending on plan per semester.	Commuter Meal Plans: Range from \$70 to \$644 per semester, depending on plan selected.

Fees

CUAA	UDM*
Student Fee: \$230/semester	N/A
Parking: \$100/semester	N/A

*Teach Out Programs listed above may include individual course fees and materials costs at UDM.

Revised by CUWAA on 11/19/2024.