

2013 - 2014 Academic Catalog



CONCORDIA
UNIVERSITY

Ann Arbor, Michigan

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2013 - 2014 SCHOOL CALENDAR

Semester I		
August 26	Mon.	First Day of Classes – Opening Service
September 2	Mon.	LABOR DAY – No Class
September 6	Fri.	Last Day to Add a Regular Semester Class
October 17-18	Thurs.-Fri	Fall Break-No traditional undergrad. classes
November 1	Fri.	Last Day to Drop a Regular Semester Class
November 27	Wed.	Thanksgiving Vacation begins – no traditional undergraduate classes meet that start after 4:30
November 28	Thurs.	THANKSGIVING DAY
December 2	Mon.	Classes Resume
December 9 - 13	Mon.-Fri.	Final Examinations Christmas Recess Begins after Last Exam
December 25	Tues.	CHRISTMAS DAY
Winterim		
January 6	Mon.	Classes Resume – Winterim Begins
January 24	Fri.	Winterim Examinations
Semester II		
January 27	Mon.	Second Semester Begins
February 7	Fri.	Last Day to Add a Regular Semester Class
March 24-28	Spring Recess	
April 11	Fri.	Last Day to Drop a Regular Semester Class
April 17	Thurs.	Easter break begins – no classes meet that start after 4:30
April 20	Sun.	EASTER
April 21	Mon.	Classes Resume at 4:00 p.m.
May 12-16	Mon.-Fri.	Final Examinations
May 18	Sun.	Graduation
Summer Sessions		
3 WEEKS		6 WEEKS
1 – May 19-June 6		May 19 -June 27 (no school May 26)
2 – June 9 - June 27		June 9 - July 8 (no school July 4)

CONCORDIA UNIVERSITY ANN ARBOR

Concordia University is a Christian educational institution where the Lutheran understanding of Scripture and the Good News of Jesus Christ permeates the culture and is shared with everyone. Concordia UNIVERSITY is a member of the national Concordia University System of ten universities and colleges of the Lutheran Church-Missouri Synod and is accredited by the North Central Association of Colleges and Schools. Our primary enterprises are learning, teaching, and scholarship grounded in faith. We are a community that expresses concern and care for every individual. Located in the heart of Southeast Michigan, Concordia University offers an intimate, stimulating campus environment in the midst of a cosmopolitan university community with an international flair. Concordia students enjoy a challenging academic environment dedicated to the intellectual, social, and spiritual growth of each individual in a supportive Christian community.

Concordia University admits qualified students without regard to age, race, color, national or ethnic origin, gender or disability to all the rights, privileges, programs and activities made available to students. Concordia University does not discriminate contrary to law on the basis of age, race, color, national or ethnic origin, gender or disability in the administration of its educational or admission policies, scholarship and loan programs, athletic and other university-administered programs. Concordia University's Disability Coordinator is the Director of Counseling Services and the Title IX Coordinator is the Athletic Director that may be contacted at 4090 Geddes Road, Ann Arbor, MI 48105 or 734-995-7300.

OUR HISTORY

Concordia University stands on 187 scenic acres overlooking the Huron River. The land was once a home to peoples of the Chippewa, Ottawa, Potawatomi, Huron and Miami nations, the campus is bisected by Geddes Road, formerly the Potawatomi Trail, an old Indian highway. In the spring of 1680, the French explorer LaSalle became the first European to view the campus site. The earliest settler of the land was Elnathan Botsford, one of the first residents of Ann Arbor, who arrived in 1825. In 1917, Harry Boyd Earhart purchased the property. A philanthropist, Mr. Earhart's interests focused on education, religion and charity. In the late 1950s, the Lutheran Church-Missouri Synod began a search for a site to build a college. The Earhart estate was purchased in the early 1960s and construction commenced. Concordia College, Ann Arbor was dedicated in 1963 as a junior college. That year, Concordia was granted the right to award the Associate of Arts degree by the State of Michigan. The expansion of the college to a four-year institution with the right to award the Bachelor of Arts degree was approved by the State in 1976. In 2000, the State approved the graduate program and awarding a Master of Science degree. In July 2001 the name was officially changed to Concordia University. The University offers a variety of pre-professional programs, in addition to degree programs. These programs prepare students to enter professional schools or are for those who desire a two year course of study.

On July 1, 2013, Concordia University Wisconsin and Concordia University Ann Arbor began operating as one entity, although each institution will retain its distinct name and distinct identity. The Higher Learning Commission approved CUW's acquisition of CUAA in a July 9 letter to Rev. Dr. Patrick T. Ferry, president of CUW and now CUAA.

OUR MISSION

Concordia University is a Lutheran higher education community committed to helping students develop in mind, body, and spirit for service to Christ in the Church and the world.

ACCREDITATIONS AND AFFILIATIONS

Concordia University is a member of The North Central Association of Colleges and Schools. North Central granted initial accreditation of Concordia's program in 1968. The North Central Association most recently reviewed the expanded academic program in 2011. Accreditation of the four-year program has been in effect since July 1976 and the graduate program since 1999. In addition, Concordia University is accredited by the National Council for the Accreditation of Teacher Education (NCATE). Documents are on file in the Office of the Vice President, Academics and may be reviewed by appointment.

Concordia holds membership in: the Lutheran Educational Conference of North America; the Association of Independent Colleges and Universities of Michigan; the National Association of Independent Colleges and Universities; the American Council on Education; the American Association of Collegiate Registrars and Admissions Officers; the Michigan Association of Collegiate Registrars and Admissions Officers; the American Association of Higher Education; the Michigan Association for Colleges of Teacher Education; the National Research Center for College and University Admissions; the National Association of Christian College Admissions Personnel; the Lutheran Admission Counselors of the Missouri Synod; the Association of Lutheran College Faculties; the National Christian College Athletic Association; and the National Association of Intercollegiate Athletics.

Concordia University is a member of the Concordia University System - a consortium of the ten colleges and universities nationwide of the Lutheran Church-Missouri Synod. When students enroll at one Concordia campus, they are also enrolled in the Concordia University System through a process called simultaneous enrollment. This provides qualified students with the opportunity to participate in the visiting student program, which allows up to two semesters of study on another Concordia campus. In addition, students in the Concordia University System may use all of the computer, communication, and video technologies which allow students on one campus to participate in selected courses on other Concordia campuses.

Concordia University Wisconsin is registered as a Private Institution with the Minnesota Office of Higher Education pursuant to sections 136A.61 to 136A.71. Registration is not an endorsement of the institution. Credits earned at the institution may not transfer to all other institutions.

TRADITIONAL UNDERGRADUATE INFORMATION

ADMISSION

Admission to Concordia University is based upon a wide range of criteria designed to identify a student body with integrity, high academic standards and serious educational and personal goals. True to the University's commitment to individualized education, each application receives a confidential and in-depth review.

CAMPUS TOUR & VISIT

Prospective students and their families are invited to visit the campus. To find out more information on scheduled visit days or to make an appointments contact the Office of Admission at (800) CUAU-EDU; visit our web site at www.cuaa.edu; or send an e-mail, including your full name, address, and telephone number, to admission@cuaa.edu.

ADMISSION CRITERIA

Many factors are considered in determining admission. These may include: the difficulty of the student's overall curriculum; performance in the curriculum; rank in class; recommendations; test scores; personal statement and/or interview; work experience; and special abilities not reflected in the student's secondary education experience. In addition, recent grade trends and general contributions to the school, community and church may be considered.

The University requires that applicants possess a high school diploma (or GED diploma) and recommends that they have successfully completed a college preparatory curriculum that includes: four credits of English; three credits of mathematics, including two credits of algebra and one of geometry; two credits of social studies; two credits of laboratory sciences; two credits of a foreign language. (If a student has not successfully completed all of these courses, the student's application may be referred to the Admissions Council for further review. This action may result in admission with a credit load restriction.)

All forms should be submitted to the Office of Admission. The paper admission application must be accompanied by a non-refundable application fee, which does not apply toward tuition. The online application is free. The admission forms and transcripts reflecting prior credit become property of Concordia University and will not be

returned or forwarded.

FIRST-YEAR STUDENT

Applications for admission are considered on a rolling basis with a completed application and an official high school transcript (sent directly from the institution to Concordia), official certification of high school equivalency, or GED diploma (General Education Development). Students must also submit test scores from either the American College Testing Program (ACT) or the Scholastic Aptitude Test (SAT). The ACT is preferred. The nonrefundable application fee should accompany a submitted paper application for admission. Applying online (www.cuaa.edu) is free. A personal statement of 300-500 words or more is optional and may address the student's goals, achievements, strengths, and weaknesses and reasons why a student is considering Concordia University. The minimum requirement for admissions is a 2.5 overall high school GPA and 18 ACT or 860 SAT.

GED DIPLOMA STUDENT

Persons who have not graduated from high school and desire admission are advised to complete graduation requirements through equivalency examination or other means in the district of their residence. The High School Equivalency Certificate, also known as the General Education Development diploma (GED), will be accepted in lieu of a high school diploma. To be considered for admission, the student must submit an official copy of the GED scores sent directly from the testing center to the Office of Admission at Concordia. The nonrefundable application fee should accompany a submitted paper application for admission. Applying online (www.cuaa.edu) is free. A personal statement of 300-500 words or more is optional and may address the student's goals, achievements, strengths, and weaknesses, and reasons why a student is considering Concordia University.

HOME-SCHOOLED STUDENT

The Office of Admission requires that home-schooled students submit a transcript of their academic work and/or official documentation from a home-based educational organization. Students must also submit test scores from either the American College Testing Program (ACT) or the Scholastic Assessment Test (SAT). The ACT is preferred. Two letters of recommendation are required. The nonrefundable application fee should accompany a submitted paper application for admission. Applying online (www.cuaa.edu) is free. A personal statement of 300-500 words or more is required which addresses the student's goals, achievements, strengths, weaknesses, and reasons why the student is considering Concordia University. A resume or extracurricular activities sheet is also required. A personal interview may be requested.

TRANSFER STUDENT

Transfer students are advised to submit an online application (www.cuaa.edu). Applying online is free. Paper applications require a non-refundable application fee. Students should also request that official academic transcripts from each institution attended be sent directly from the previous institution to Concordia University. Transcripts issued to the student are not official and cannot be used to evaluate official transfer of credit.

Transferring students with fewer than 30 transferable credit hours must submit official high school transcripts sent directly from the school to Concordia. Transfer students with fewer than 12 credit hours must also submit test scores from either the American College Testing Program (ACT) or the Scholastic Assessment Test (SAT). The ACT is preferred. After admission is determined, the Registrar will evaluate the student's college transcripts. Credit is awarded in general education proficiencies (writing, oral communication, mathematics, and information technology) and general studies program requirements (social science, natural science, religion, humanities, and language).

Elective credits are a third alternative. The minimum requirement for admission is a 2.5 overall transfer GPA.

INTERNATIONAL STUDENT

International students must be competent in the use of the English language; therefore, college-level reading, speaking, and writing of the English language are necessary. Admission requirements include the following: completed admission application, non-refundable application fee, documentation of TOEFL (Test of English as a Foreign Language) or the Michigan Test of Language Competency, academic record with official evaluation of foreign education credentials, completed Certificate of Financial Responsibility, and documentation of available

funds.

GUEST STUDENT

Guest students are qualified high school students, high school graduates, or students enrolled in a degree program at another institution who take courses without being accepted by Concordia's Office of Admission. Registration is completed through the Registrar's Office. Student fulfillment of course prerequisites is required, if the student is taking course(s) for credit. A transcript is required to show evidence of meeting the prerequisite(s).

A high school student may attend Concordia (as a guest) if he/she provides a high school transcript indicating a cumulative grade point average of at least 3.00 and written approval from an advisor/official from his/her high school.

If the guest student is a high school graduate, high school and/or college transcripts are not required. A student who is enrolled in a degree program at another college or university may take any class authorized in writing (by that institution) if space is available. If the student is taking course(s) for credit they must satisfy necessary prerequisite(s). A transcript is required to show evidence of meeting the prerequisite(s).

Guest students are limited to eighteen total credits. Since guest students are not enrolled in a degree program at Concordia University, financial aid is not available.

Individuals not seeking college credit may audit courses if space is available. Audited courses are posted on an official university transcript, but no credit is generated, and the course cannot be used toward degree completion. The required forms are available in the Registrar's Office.

ADDITIONAL CREDITS AND OPTIONS

ADVANCED PLACEMENT

College credit may be granted for Advanced Placement courses taken in high school. Students who achieve a selection score of three or higher on the Advanced Placement Exam may be granted credit in comparable courses applicable to their college program. An official score report, sent directly from the testing company to Concordia, is required. On this basis, students may be exempt from a course otherwise required and may be admitted to the next course offered in that field. Contact your high school counselor for more information about enrolling in Advanced Placement courses.

The Registrar maintains a list of the specific Advanced Placement Exams that are acceptable from these testing programs. The list includes test names, passing scores, the number of credits awarded if the test is passed, and equivalent Concordia courses if such exist. Partial credit for scores below the designated passing score will not be granted. Please contact the Registrar's Office or www.cuaa.edu for further information.

STANDARDIZED TESTS

Credits may also be earned through the following standardized testing programs:

College Level Examination Program (CLEP)
Defense Activity for Non-Traditional Education Support (DANTES)

An official score report, sent directly from the testing company to Concordia, is required. The Registrar maintains a list of the specific tests that are acceptable from these testing programs. For CLEP, the list includes test names, passing scores, the number of credits awarded if the test is passed, and equivalent Concordia courses if such exist.

Partial credit for scores below the designated passing score will not be granted. Please contact the Registrar's Office for further information.

CLEP EXAM OPTIONS

Please contact the Registrar's Office to ensure that you are eligible to take a specific exam. The following information applies only to students who are seeking academic credit from Concordia – Ann Arbor (CUAA). Please note that the following information is subject to change without notice.

According to faculty policy, the passing scores are usually those recommended by the American Council on Education. However, there are exceptions specified in the policy. Credit will not be awarded for exams taken in content where credit has already been earned. Credit will not be awarded for exams taken in the same content area at a lower level than previously earned credits. The applicant, in consultation with the Registrar's Office, is responsible for determining whether the credits earned through CLEP exams will be acceptable for meeting specific degree requirements. No partial credit is awarded.

INTERNATIONAL BACCALAUREATE (IB) CREDIT

A student seeking International Baccalaureate (IB) credit should have an official IB transcript sent directly to Concordia's Office of Admissions. Concordia University awards credit for IB Higher Level examinations passed with scores of 5 or above. For each accepted course, 3 or 4 semester hours of credit will be awarded. The total number of IB credits accepted by individual courses and the International Baccalaureate Diploma may not exceed a total of 16 semester hours of credit. Credit is not awarded for Standard Level examinations

TUITION & FEES

As a private, not-for-profit educational institution sponsored by the Lutheran Church-Missouri Synod, Concordia University strives to provide the highest quality educational experience for its students at the lowest cost possible to insure the delivery of excellent educational services. The University provides and coordinates financial assistance to help students defray the costs of their educational endeavors. For more information on financial aid, see that portion of this catalog (page 12).

Tuition is the amount charged for a given class or set of classes, whether at a flat rate or per credit-hour cost. Fees may be one-time or recurring and are charged to a student account. Examples of these additional fees include, but are not limited to, fieldtrips, science, technology, and music labs. The Business Office may publish supplemental information detailing specific charges for tuition, fees, and other special fees or finance charges of the University. Fees and costs are subject to change without notice.

DEPOSITS

The tuition deposit of \$125 for a student in the traditional program is due once the student has been admitted and has decided to attend Concordia University. Additionally, all students wishing to live on-campus must make a \$100 deposit for room and board. These deposits are non-refundable unless the offer of admission is withdrawn by the University. The deposits are applied to the student's first semester balance.

ROOM AND BOARD

The amounts paid for room and board provide a shared room and a meal plan. Single occupancy rooms may be available at an additional cost. All students living in campus housing must participate in the food service program of the University. Meal service is not available during the Fall Break, Thanksgiving Break, Christmas Break, Spring Break, and Easter Break, and other campus recesses. Students living off campus may purchase individual meals or a commuter meal plan through the food service program or by informing the Director of Student Services.

PERSONAL EXPENSES

In calculating costs for the year, the student should include personal items such as laundry and dry-cleaning, clothing, books, school supplies, membership dues in organizations, contributions to church and charity, recreation,

travel, special health needs and a small reserve for miscellaneous items. For cost of attendance purposes (in addition to tuition, fees, room and board) Concordia University assumes \$1,000 for books, \$1,000 for travel, and \$1,175 for miscellaneous personal expense for the year.

PAYMENT OF TUITION AND FEES

The full payment of tuition and fees is required before the start of a given semester for undergraduate students, and at the start of a given session for graduate, and adult students. Payments are made to the Business Office located in the Student Services Building. Prior to each semester, the Business Office at Concordia University will provide a statement of the student's account including tuition and fees. If the student is receiving financial aid, and the Financial Aid Office has received all required documents to process aid, the "anticipated aid" will be subtracted from the "payment due" on the account statement to arrive at the revised balance due. This revised balance is due before the start of the semester or the start of the session depending program level. Students risk being dropped from classes if payment is not made or a payment contract arranged with the Business Office by the first day of class.

The University may offer a payment contract in which students balance will be spread over equal monthly payments over the course of the semester. Payments will be due by the 1st of each month. Students that default on scheduled payment contract payments jeopardize their ability to be offered future payment contracts. Requests for a payment contract must be made prior to each semester. Requests must be made to and approved by the Business Office prior to the start of the semester. Where approval is granted, a service fee of \$100 per semester will be assessed for undergraduate students. If scheduled payments are not made by due date a late charge of \$25 per month will be assessed and the student account placed on hold. Under a payment contract option, full payment of all charges must be made by the end of each semester. A student with an outstanding balance at the end of a semester will not be able to register for a subsequent semester until the account obligation is satisfied or after special payment arrangements have been completed.

Statements are printed on approximately the first of each month (processing date), and mailed to the student's address of record. If a statement is not received within a few days of the "processing date" the student should contact the Business Office 734.995.7332 or email studentaccounts@cuaa.edu. A duplicate statement will be mailed to the student's address of record and if requested a copy sent to the student's Concordia email account. Additional statements may be requested via phone or e-mail at any time. Concordia University accepts payments by cash, check, or credit card (Visa, MasterCard, and American Express).

OUTSTANDING BALANCES AND COLLECTIONS

If a student obligation remains unsatisfied for 90 days, the University may assign the outstanding balance to an outside collection company. If the University assigns the past due debt to a collection agency, the debt collection amount will be increased to include reasonable collection costs authorized by law such as the collection agency's fee, interest, and attorney fees.

REFUNDS

Students who withdraw from the University will receive a pro-rated refund of educational fees and board fees, according to the following schedule (a week runs Monday to Sunday):

- During first week of classes 80 percent
- During second week of classes 75 percent
- During third week of classes 60 percent
- During fourth week of classes 40 percent
- During fifth week of classes 20 percent
- After fifth week none

Students who are charged for Summer and Winterim class but then withdraw will receive refunds on a pro-rated basis as follows:

- During first day of class 80 percent
- During second day of class 75 percent

- During third day of class 60 percent
- During fourth day of class 40 percent
- During fifth day of class 20 percent
- After fifth day of class none

FINANCIAL ASSISTANCE

Concordia University seeks to make our high-quality Christian Liberal Arts education affordable for all who have the capacity and the desire to attain it. Financial assistance is available as need-based aid and also as merit-based aid. Additionally, there are scholarships available for students who meet specific program-based criteria. All of these awards are contingent on successful academic progress towards a degree.

For optimal results in obtaining financial assistance, students are encouraged to pay close attention to deadlines and instructions for each type of aid. A student who wishes to be considered for need-based financial aid assistance is required to submit the FAFSA (Free Application for Federal Student Aid). This application is available at www.fafsa.ed.gov. The application for upcoming school year is available January 1 of each calendar year. Early completion of this application will result in priority service.

The amount of need-based financial aid awarded is based on the data collected from the FAFSA. “Need” is equivalent to the Cost of Attendance (COA) minus the Expected Family Contribution (EFC). As a general rule, the primary financial responsibility lies with the student and his or her parents. Concordia University awards and administers a mixture of gift aid and self-help aid to help families cover this need.

HOW TO APPLY FOR AID

TO DO	WHO SHOULD DO IT	WHEN TO DO IT
Fill out the FAFSA for the upcoming award year at www.fafsa.ed.gov . Eligible males of at least 18 years of age must be registered with selective service to receive Federal funds.	All Students who wish to be considered for Federal and State student aid programs.	January 1- May 1 New students should complete the FAFSA by March 1 for priority service*.
Pay attention to messages about scholarships and grants that require applications and have hard deadlines.	All Students	Year round
Review award letters. Read carefully for missing documents or information that is requested in the letter.	All Students	Upon receipt
Return any missing documents required to complete the packaging process.	All Students	As requested, normally within 30 days of the request.
Return a Financial Aid Confirmation Request to indicate which awards will be accepted and to indicate the amount of any Direct Lending Loans desired.	All Students	6 month period leading up to any given term. The earlier the better for priority service*.

TO DO	WHO SHOULD DO IT	WHEN TO DO IT
Complete Entrance Counseling & Master Promissory Note at www.studentloans.gov	First-time borrowers for the Direct Lending programs or students new to CUAA	3 month period leading up to any given term. The earlier the better for priority service*.
Initiate Alternative Loans with student-selected lenders. Details vary. Check with Financial Aid Office for information.	Students who wish to use Alternative Loans.	3 month period leading up to any given term. The earlier the better for priority service*.
Maintain ongoing communication regarding changes and updates to financial circumstances, academic progress, and awarding.	All Student and Financial Aid Officers.	Year round

TYPES OF AID

Concordia University strives to offer sufficient financial aid resources to assist students in reaching their educational goals. The sources available are as follows:

GIFT AID

Scholarships

Some of the scholarship funding the University administers is assigned to students of outstanding academic achievement, as well as those displaying special fine arts or athletic abilities. Others are awarded according to program-based criteria. Students must be enrolled full-time to receive Concordia scholarships.

Additionally, all students are encouraged to apply for outside scholarships. These may come from local communities and congregations, as well as other organizations that support students who are pursuing Christian Liberal Arts degrees in various fields of study. Many such scholarships are listed on the internet at www.finaid.org.

Grants

Need-based Federal grants available to eligible students include the Pell Grant and the Supplemental Education Opportunity Grant (SEOG). Eligibility is based on results of the FAFSA review process.

Need-based Michigan state grants available to eligible students include the Michigan Competitive Scholarship Program and the Michigan Tuition Grant Program. Information about these funds is available at <http://www.michigan.gov/mistudentaid>. Eligibility is based on results of the FAFSA review process.

SELF-HELP AID

Loans

It may be necessary for students to borrow to finance their education. Students should use caution in borrowing and generally should not rely primarily on loans.

Concordia University participates in the Federal Direct Lending Program which offers three types of loans. For more detailed information about these loans, go to www.studentloans.gov.

- The Direct Subsidized Loans are need-based, interest free, and payment free while the student remains in school at least half time.
- The Direct Unsubsidized Loans can be used to replace family contribution but interest begins accruing

immediately. The interest can either be paid while the student is in college, or capitalized. Direct PLUS Loans may be requested by the dependent students' parents. A PLUS loan is limited to the total cost of education minus any other aid. Repayment of the PLUS loan begins while the student is still in school unless the parent requests a deferment until the student graduates.

Additionally, Alternative Loans are available from private lenders. These loans are designed specifically for students but details and conditions vary from lender to lender.

Concordia also participates in the Federal Perkins Loan Program. Students who show a high need are eligible for this low interest loan. These loans are scheduled for repayment once the student graduates or discontinues his education. Paperwork for the Perkins loan is completed through the Office of Financial Aid.

Student Employment

Students who find it necessary to work to help pay for their expenses have opportunities to do so, both on the Concordia campus and in Ann Arbor places of business. To avoid an adverse effect on grades, it is suggested a student not exceed 15 hours of work per week.

Concordia participates in the Federal Work Study Program. A job fair is held at the beginning of each term to give students the opportunity to apply for Work Study jobs on campus.

RENEWAL OF FINANCIAL AID

Concordia makes every effort to continue assistance to a student through his years of college. Renewal is based upon the following stipulations and principles:

1. Renewal of scholarships, grants, campus employment, and loans depends upon financial need as determined by the needs analysis form (FAFSA), the availability of funds, and meeting GPA, cumulative credits, and deadline requirements.
2. Any award or any portion thereof may be either declined by a student or revoked by Concordia if such assistance is not to the advantage of the student and the University.
3. Concordia will do everything possible to maintain the student's level of aid if the student's need has not changed significantly and/or poor academic performance has not caused a loss of scholarship eligibility.
4. Students must be in conformity with the financial aid satisfactory academic progress (SAP) policy.

FINANCIAL AID GOOD STANDING & SATISFACTORY PROGRESS POLICY

Concordia University Ann Arbor is required to establish and consistently apply standards of good standing and satisfactory progress to all students who receive funds from Title IV programs of federal financial assistance. These standards are applied to all students, in all levels, and in all programs, even to students in periods they are not receiving federal aid. This federal requirement is meant to ensure that only those students who make good progress toward their degree or certificate objective continue to receive financial assistance.

The following policies of good standing and satisfactory progress have an appeal procedure for use by anyone whose financial aid eligibility is terminated as a result of the Financial Aid Good Standing or Satisfactory Progress Policy. Those students affected will receive written notice of the appeal procedure which is detailed in Section E. Both standards of Good Standing and Satisfactory Academic Progress must be met in order for a student to continue receiving financial aid. No part of this policy has an effect on any student's academic record either at this University or any other. Listed below is the financial aid Satisfactory Academic Progress policy, the academic Good Standing is located in the Academic Catalog.

- A. **Good Standing:** A student enrolled in Concordia University Ann Arbor is considered in good standing if allowed to continue in that degree or certificate program at Concordia University Wisconsin. Detailed information pertaining to the minimum academic requirements of the University can be obtained by referring to the appropriate section of the University's catalog; this includes both GPA expectations and the maximum length of time to complete a degree for graduate programs. Students who are not in Good Standing with the University academic probationary policies are not eligible to attend Concordia or obtain

financial aid.

- B. **Satisfactory Academic Progress:** Satisfactory academic progress is defined as successfully completing cumulative course requirements for a minimum of 67% of the cumulative number credits attempted (this includes transfer credits that are being used towards a student's program), thereby making it possible for a student to make good progress toward a degree or certificate objective. "Successfully completing course requirements" is interpreted to mean that a grade of at least D- or P is received by a student. Incompletes, withdrawals/no credits, and audits, are considered unsatisfactory. Students repeating a course will be evaluated on the basis of whether or not the class taken in the given term is passed. However, incompletes, which are later changed into a grade of at least D- or P are satisfactory for Financial Aid Satisfactory Academic Progress policy purposes (please note that D- is only "satisfactory" by financial aid standards not by University academic standards). It is the student's responsibility to notify the Financial Aid Office of such changes to previously incomplete grades. Progress is also calculated on the basis of, the student having a cumulative GPA of 2.0 or better, this qualitative standard is reviewed again every term. Students repeating a course will have the lower grade omitted for cumulative calculations. Students in graduate programs are required to have a cumulative GPA of 3.0.
- C. **Normal Completion Time:** As a full time student, your eligibility for financial aid continues for a number of years equal to 150% of the normal completion time for the degree or certificate you are seeking to earn. This is tracked on the basis of the number of credits attempted. Transfer credits that are accepted, and used towards a degree, are included in the 150% criteria. The normal completion time for particular degrees or certificates are as follows (this is calculated in years, based on a student attending full time each term):
- Bachelor's Degree
 - Education, 5 years
 - All other programs, 4 years
 - Master's Degree, 3 years
- D. **Financial Aid Eligibility Warning Statuses:** When a student does not successfully complete a minimum of 67% of cumulative credits earned versus attempted or does not have a CGPA of 2.0, financial aid eligibility status of "WARNING" is imposed. Aid automatically continues through one semester of financial aid eligibility status of "WARNING". If a student does not make satisfactory progress during the semester of financial aid eligibility status of "WARNING", or the student has reached the 150% of normal completion time, the student's eligibility for financial aid in later semesters is terminated. Eligibility can be regained by raising the completion rate of credits attempted to 67% and CGPA to above 2.0, unless terminated for exceeding the 150% of normal completion time. The appeal procedure detailed in Section E exists for those students whose aid eligibility is terminated. Students in graduate programs are required to have a cumulative GPA of 3.0.
- E. **Appeal Procedure:** Upon receiving a completed Satisfactory Academic Progress appeal form from a student whose financial aid eligibility has been terminated according to the provisions of section D, the Director of Financial Aid may reinstate the student's eligibility. The appeal form will be sent to the students who were terminated, by official University delivery, and must be completed by the student and by the student's academic advisor. Students can only appeal this status under one of the following extraordinary circumstances; illness, injury, death of family member or close friend, short term hardship, change of academic major (for completion time extension), or other significant extraordinary circumstance. The appeal must also include evidence that the academic advisor believes that the student can be successful, as well as including a plan from the student detailing what the extraordinary circumstance(s) were/are and their plan to be successful in future terms. Completed appeal forms must be returned to the Financial Aid Office, and will be reviewed by the Director of Financial Aid, or their designee. The outcome of student's appeals will be sent via official University delivery. Students reinstated will be placed on Satisfactory Academic Progress "Probation", and if they do not meet the standards in the next term will be terminated again. In circumstances where a student has appealed and is unable to meet both the 67% completion rate and the 2.0 CGPA requirements for SAP the outcome of the appeal may include an academic plan. This plan which will be created from the SAP appeal process will

outline specific criteria that a student must meet during the semesters that this plan covers. Students who do not meet these criteria will be SAP terminated. Students in graduate programs are required to have a cumulative GPA of 3.0.

- F. Tracking Systems: Those students placed on eligibility warning status or whose eligibility for aid has been terminated will have their progress tracked in the next semester. Once satisfactory progress is resumed, full eligibility for aid consideration will be reinstated and the student's name removed from the tracking system.

CAMPUS LIFE AND SERVICES

ACADEMIC & STUDENT SUPPORT

LIBRARY

Zimmerman Library offers academic resources to support the academic work of our students and faculty. Integral to locating and accessing these resources are the library's web pages. The web page allows access to the online catalog and numerous journal database subscriptions may be searched to retrieve needed resources. The library also offers interlibrary loan service to obtain books and articles not available at our library. Computer workstations, wireless access, laminating machines, and copy machines are available for student use in the building.

THE ACADEMIC RESOURCE CENTER (ARC)

The Academic Resource Center (ARC) supports Concordia students in the following areas:

Tutoring: Individual and/or group tutoring is available for all areas of study. Peer tutors assist students in mastering content and developing the study strategies needed to become successful learners. Online tutoring will also be available to students creating a virtual whiteboard that allows tutors and student to work on problems in a real time environment.

Writing: Writing consultants assist students with all aspects of the writing process, including generating ideas, researching, organizing, editing, and revising. Writing consultants focus on helping students to grow as writers.

Academic Success Skills: The ARC provides assistance to students desiring to develop study skills, such as time management, reading strategies, text books annotating, note taking, and test taking.

ARC services are provided at no cost to Concordia students.

Students seeking academic assistance should stop by the ARC, located in the library or call 734-995-7470 for an appointment with a writing consultant or 734-995-7582 to schedule tutoring.

THE COUNSELING CENTER

The Counseling Center offers free, non-judgmental, and confidential counseling services to all Concordia students. We are located in the Student Services Suite of the Student Services Building.

Counseling is an opportunity to share parts of yourself (that you choose) to gain insight and perspective as to "how you got where you are" and "how you get where you want to be". Some of the reasons individuals seek counseling services are: lack of motivation, procrastination, anxiety, stress, depression, relationship concerns or break-ups, academic difficulties, drug or alcohol use or abuse, eating or body image issues, loneliness, coping with grief, family problems, history of trauma or abuse (verbal, physical, emotional, sexual, etc...), and feelings of hopelessness and/or worthlessness. In addition, sometimes students simply want a non-biased person with whom to talk about ideas and /or experiences. People don't necessarily want to be "fixed". They want someone to listen. There is healing and comfort in hearing yourself talk about questions, concerns, and issues when you are not concerned about how the "listener" might respond. Clients regularly share how nice it is to have someone with whom to talk who

doesn't have a close personal investment in the outcome as one might expect a friend or family member to have.

The Counseling Services Office also serves as the gateway for students with disabilities. Students who know or suspect they have a disability and would like to receive accommodations for such disability should contact the Director of Counseling Services.

CAREER COUNSELING SERVICES

“Who am I?” and “What should I do with my life?” are two of the big questions students confront during their college years. The Center for Career and Life Calling assists students in addressing these questions in pragmatic ways.

Students can take advantage of career inventories, workshops, in-class presentations and personal career counseling from National Certified Career Counselors to identify interests, personality type, skills, values and other aspects of their God-given design; learn how to uncover and research career areas that potentially fit their interests and skills; determine which academic major will best prepare them for their chosen career path; find internships and practicums to reality test career fields; prepare for a successful job search by developing targeted resumes, cover letters, portfolio and online profile; create a professional network; learn how to find both advertised and unadvertised jobs; and, market themselves well to prospective employers.

CAMPUS ACTIVITIES & ATHLETICS

Concordia offers activities for students to broaden their social and cultural experience on campus. These activities serve to develop leadership in addition to enhancing student life. Opportunities include: theater, music, intramural sports, exhibits, and athletics. Leadership opportunities include: Spiritual Life Representative, Resident Assistant, and Senator.

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THEATRE

Concordia University's theatre program offers productions each semester in the fully equipped Kreft Center Black Box Theatre. Auditions are open to any student in good academic standing. Leadership opportunities exist for students in direction, design, and scene shop work. Class offerings include the opportunity to study theater production and in techniques in acting. The annual Boars Head celebration is a Concordia theatrical tradition that provides varied opportunities for students to work with others on and off campus.

MUSIC

Concordia Choir, Concordia Chorale, Concordia Wind Ensemble, Low Brass Ensemble, Handbells, and Jazz Ensemble are open to students and may be taken for credit or audit. A pep band is also available during football and basketball seasons. Opportunities also exist to provide music for chapel services including singing, playing wind instruments, organ, piano, and participating in a praise band.

INTRAMURAL SPORTS

A wide range of activities are offered in an intramural program for both men and women. The emphasis is on participation and enjoyment for all students, regardless of ability level. These activities are individual or team based, (by residence hall or “choose-your-own” team). Activities include sports and games such as: dodgeball, flag football, basketball, ultimate frisbee, and volleyball. Members of intercollegiate athletic teams are not eligible to participate on intramural teams in the sport in which they participate as an intercollegiate athlete.

THE KREFT ARTS PROGRAM: CONCERTS, SPEAKERS, EXHIBITS

A calendar of special events is scheduled annually through the Kreft Arts Program and the Student Services Office

Events include art exhibitions, touring performance groups, recitals and guest lectures. Concordia hosts visiting artists annually and brings to campus nationally and internationally prominent artists, musicians, and writers, who perform, conduct workshops, and interact with students in classes.

ATHLETICS

The intercollegiate athletic program at Concordia includes soccer, track, cross country, football, basketball, golf, cheer, and baseball for men and volleyball, soccer, track, cross country, basketball, golf, dance & cheer, and softball for women. All sports are governed by the National Association for Intercollegiate Athletics (NAIA).

CAMPUS LIFE AND STUDENT LEADERSHIP

THE CARDINAL'S NEST

Located in the Student Union building, the Cardinal's Nest provides an area for students to relax, purchase food or snacks, study, and watch television. Meal cards can be used to pay for food, along with cash. Hours of operation for the Cardinal's Nest will be posted at the beginning of each semester.

HEALTH & MEDICAL ASSISTANCE

The Student Services Office and Resident Hall Staff encourage and strive to promote good health among members of the student body. In order for students to engage in the optimal educational experience it is important that they maintain good health. Before arriving on campus there are steps that can be taken to ensure that good health and health care can be secured if necessary.

If a student cannot return to their primary care physician during the school year students are strongly encouraged to find health care providers in the Ann Arbor area. Health insurance companies can make recommendations to students and their families as to which physicians in the Ann Arbor area are covered within their policies. Students can contact those physicians for medical service if warranted. In addition, if a student is taking medication that must be continued throughout the school year, students should have a plan for filling of prescriptions prior to arriving on campus. It is recommended that students have with them the medications that they need, and know where and how those medications can be filled prior to arrival on campus.

All students are required to provide proof of medical insurance. Students not covered by a family or other insurance plan must enroll in the United Healthcare student plan.

Although CUAA does not have a health center on campus, it is conveniently located near a number of medical offices, many of which are within minutes of the campus. St. Joseph Mercy emergency room is less than a mile and a half away, and numerous large and small medical facilities are nearby.

STUDENT ID CARDS

All new students receive a picture identification card through the Information Technology (IT) office in the library. Students are expected to use the same ID card for the duration of their time at the university. Cards will be reissued at a cost of \$25 per card. Your ID card will serve as your cafeteria, library and pass card to enter your residence hall.

STUDENT GOVERNMENT & STUDENT ASSOCIATION

All enrolled students are members of the Student Association. Members of the Student Association elect representatives to the Student Senate and the Senate Executive Board. Student government coordinates and works through the Executive Director of Student Services.

STUDENT SENATE

Members of the Student Senate are elected by the Student Association. There are several councils and committees of the Student Senate which provide leadership in: student life, articulation and protection of students' rights and responsibilities, quality of life in residential community, and spiritual development in one's faith walk.

STUDENT ACTIVITIES COUNCIL

The Student Activities Council (SAC) schedules various activities and events throughout the school year including games, movie nights, dances and formals. SAC coordinates and works with the Executive Director of Student Services. Some of these functions are scheduled at off campus locations. These events are not open to the public, but students may bring off campus guests. Students who invite off campus guests are responsible for the conduct of such guests and Concordia rules also apply to guests. Please register guests with the SAC chair or those responsible for a particular event.

RESIDENTIAL LIVING

The Office of Residential Life exists to contribute to the development of each student to his/her full potential by creating a safe and supportive residential environment. This is accomplished through comprehensive programs for students living in university residence halls. Residence staff members help students adjust to the demands of academic life, offer support and guidance, and promote the development of the whole person within the residential community through education, programming and activities.

Residential Life employs upper class undergraduates as resident assistants. The residential staff is supervised by an on-campus, professional staff consisting of the Director of Residence Life and two Resident Directors in conjunction with the Student Services office. The residential staff is available to provide safety, advice, counseling and referrals for residents. Most importantly, Concordia's on-call system provides for 24 hours 7 days a week safety management.

LEADERSHIP TEAM

There are three residents in each residence hall who help lead the hall through the course of a year. The Resident Assistant (RA) is primarily responsible for maintaining order in this environment. He/she is responsible for maintenance issues, policy violations, roommate conflicts and cleaning responsibilities. The Spiritual Life Representative (SLR) is responsible for guiding the spiritual life in the residence hall via evening devotions. The Senator is responsible for keeping residents informed of campus issues and decisions reached by the Student Senate.

RESIDENCE HALLS & FOOD SERVICE

All full-time traditional students are required to live in campus residence halls. Only continuing education students, married students, students who are 21 years and older or of junior class standing, or students who live with their parents or legal guardians are permitted to live off campus. Limited private rooms and married student housing is available by contacting the student services office. The Director of Residence Life may grant exceptions to this policy.

Rooms in the residence halls accommodate two students. Each student is furnished a bed, mattress, desk, desk chair, dresser, and a wardrobe. Students are expected to furnish their own blankets, sheets, towels, and personal articles.

All students living in campus housing must participate in the food service program of the university. Students with documented medical dietary may obtain a "Request for Special Diet" form from the Director of Residence Life. In rare instances that the food service cannot meet those needs, the student may be exempted from the food service program upon approval of the Director of the Food Service and the Director of Residence Life.

Concordia is a substance free environment and policies of alcohol and other drug usage on campus are articulated in the Student Handbook.

SPIRITUAL LIFE

Since our foundational and guiding principle is that "...in everything, Christ might be preeminent..." (Colossians 1:18c), we offer a wide variety of daily and nightly worship and devotional opportunities to students, faculty, and staff, with many of them involving student leadership. Attendance is not required on Concordia's campus; we strive, instead, to offer inspirational, enticing, and instructive services to all and in the best of Lutheran tradition.

Many other spiritual life options, on and off campus, await student input and involvement. It is the community structure of our campus residential life which forms the spiritual and social basis of our lives together; which, in turn, equips our graduates with a joyful, biblical, Christian worldview for a life of vocation, ministry, and service.

ACADEMIC OPPORTUNITIES STUDY ABROAD PROGRAMS

Concordia University whole-heartedly encourages students to enrich their education through quality study abroad programs. By immersing themselves in a new culture, students expand their horizons, while experiencing significant personal and spiritual growth.

Stepping out of their American classrooms, students can delve into the music of Mozart, the artistic heritage of Florence, the grandeur and vitality of London, the socio-cultural history of Ireland, or the natural beauty of Costa Rica while earning academic credit from Concordia.

For over twenty years Concordia University has partnered with AHA International to offer students amazing and affordable study abroad opportunities throughout the world, including programs in Athens, Vienna, Macerata, Segovia, Ghana, and London. Concordia students can study at these sites during the fall and spring semesters or in the summer in Berlin, Dublin, Vienna, Macerata, Shanghai, or Fes, Morocco.

Students receive academic credit for all courses taken overseas (12-17 credit hours per semester). With careful planning, students can study abroad without delaying their graduation. The international study experience often takes place during the junior or senior year, but undergraduates are encouraged to begin planning for study abroad while they are freshmen or sophomores. Financial aid can be applied to the semester programs.

SEMESTER IN SAN JOSE, COSTA RICA

Concordia Ann Arbor and other members of the Concordia University System have formed a consortium that promotes and supports study in international settings while still retaining a distinctly Lutheran ethos. This new CISC consortium entered into a partnership with International Studies Aboard to offer a semester-long program in San Jose, Costa Rica. Students register for classes taught by a Concordia professor along with Spanish and liberal arts courses at Veritas University, a highly regarded and fully-accredited private institution. Upon arrival in San Jose, students participate in organized excursions to areas such as a 26,000 acre biological preserve, a cloud forest, and the hot spring of Arenal Volcano.

SEMESTER IN LONDON

A dynamic, cosmopolitan world capital, London offers incomparable access to museums, galleries, West End theatres, architectural jewels, and historic landmarks. Concordia undergraduates can delve into this rich cultural heritage during either the fall or spring semester. Living with host families further immerses students in the distinctive British culture.

Most courses at the AHA London Centre, located within walking distance of numerous museums and galleries, are taught by British faculty who are practitioners as well as teachers in the disciplines of literature, theatre, history, art, and political science. The program at the London Centre includes an extraordinary itinerary of excursions and theatrical performances designed to enhance the in-class experience. Included in this experiential component are guided excursions to major sites of British culture and history such as Stonehenge, Oxford, Canterbury, Stratford-on-Avon, and Scotland or Wales.

SEMESTER IN VIENNA, AUSTRIA

Located at the crossroads of Europe, Vienna has always attracted artistic genius in music, art, architecture, literature, and philosophy. With its majestic ambience and artistic heritage, Vienna allows students to step outside their textbooks and explore the array of cultural, musical and academic resources of this capital. Tailored to the Americans and taught in English, courses are designed by both American and local university faculty to take advantage of the Viennese setting.

Music majors may arrange private lessons with local musicians at an additional cost. History or political science

majors can visit the UN and various local offices of international institutions significant to the European Union.

Vienna program participants live in the homes of host families while classes are taught close to the city center with easy access by bus and subway. All student participants take four semester hours of German language instruction at their appropriate level, including beginning German. Students make frequent course-related field trips to sites in and near Vienna along with a weekend excursion to Prague, Krakow, or Trieste, Italy.

SEMESTER IN MACERATA, ITALY

In Macerata, a university town nestled in the hills of the Marches region a short distance from the Adriatic Sea, students can experience both modern Italian culture and Romanesque, Renaissance and Baroque architecture. The AHA program offers courses in Italian/European culture, studio art, Italian cinema, and modern history along with a required course in Italian language. Students gain better access to Italian culture through practical language and conversation skill development.

Students have the option of living in an apartment with other students or, on a very limited basis, with an Italian family or in university housing. With Italy as their classroom, students take day-long field trips in and around Macerata and three-day excursions to both Florence and Rome. All field trips are planned and coordinated by the resident site director, a native of the Marches region and a professor of art history.

SUMMER TERM IN DUBLIN

Students can experience Gaelic history and culture while living with a host family in Dublin. During this five-week midsummer MCSA program, students gain an understanding of Irish history, literature, drama, and cinema. Students can explore the lush, green rolling hills of this Emerald Isle or stroll the cobblestone streets of historic Dublin.

For more detailed information about these programs, contact the Concordia Overseas Study Coordinator or go to www.cuaa.edu/studyabroad or www.ahastudyabroad.org

SUMMER OPTIONS FOR ART, MUSIC, BUSINESS MAJORS

AHA International offers a summer program for music majors at the Vienna site and for art majors in Macerata. AHA has added an innovative summer program in Shanghai, China, that targets international business majors. Biblical language student may enrich their major by studying Arabic language and culture for six weeks in Fes, Morocco.

LONDON SUMMER TERM

Concordia also offers a three-week, intensive course in London, running concurrent with Summer Term 1 courses offered on campus. Students are housed in furnished apartments in south London, and the courses are taught by Concordia faculty. For more detailed information about the London Summer Term, contact the program director Dr. Mark Looker at lookerm@cuaa.edu.

CONCORDIA UNIVERSITY SYSTEM VISITING STUDENT PROGRAM

This program allows and facilitates any student in good standing at one Concordia campus to attend another Concordia campus for one semester or a full school year. During that time, the student is still formally enrolled at Concordia University, Ann Arbor. All credits and grades earned on the other campus are counted as if they were earned at Ann Arbor. Tuition is determined by and paid to Concordia University, Ann Arbor and financial aid is still arranged through this campus.

Room and board, if needed, are paid to the university being visited at the rates established by that “host” campus. Special fees may also need to be paid to the “host” university. Transportation is the responsibility of the student.

Information about this program and about the other Concordias is available from the Office of the Registrar. Viewbooks, catalogs, course schedules, student handbooks, and other materials are available to examine.

ACADEMIC REGULATIONS & PROCEDURES

It is the student's responsibility to be familiar with all policies and procedures of the university. It is ultimately the student's responsibility to meet all graduation requirements. Academic policies and procedures are determined by the faculty to ensure the integrity of the academic program.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

Concordia University establishes relationships with its students based on their status as emerging adults, and is committed to fostering their development and self-direction. In this situation, the university expects that its students will assume primary responsibility for their education and well-being. Concordia University also recognizes its obligation to the parents of its students to act in the students' best interest.

In defining the terms of its relationship with students and parents, the university's actions are informed by federal and state law, including the federal Family Educational Rights and Privacy Act (FERPA). This act ensures that most communication between a student and the university is considered confidential, and that such information about a student's experience can be shared with the parents of an individual student only under very specific circumstances as defined by federal law. All rights accorded a student under this law take effect at the time of enrollment in a post-secondary educational program regardless of the student.

The purpose of the Family Educational Rights and Privacy Act (FERPA) is to protect the confidentiality of student educational records. Educational records are those records directly related to students and maintained by an institution or a party acting for the institution. Personally identifiable student information is protected by FERPA. Violations of FERPA place the University at risk. The penalty for noncompliance can be withdrawal of Department of Education funds from the institution. In addition, disclosure of student information could subject both the University and the individual disclosing the information to criminal and civil penalties. One of the main emphases of FERPA is that personally identifiable information may not be released without prior written consent from the student. However, the university is permitted to disclose student information without written consent to "school officials" whom the institution has determined have a legitimate educational interest. Although a person has been designated as a "school official", he/she does not have inherent rights to any and all education record information. Additionally, the school official must demonstrate a legitimate educational interest as opposed to a personal or private interest and such a determination must be made on a case by case basis. Disclosure to a school official having legitimate educational interest does not constitute authorization to share that information with a third party without the student's written permission.

All individuals who are attending or have attended Concordia University have certain rights with respect to their educational records.

These rights include:

- Right to review and inspect their educational records;
 - Right to request the amendment of their educational records to ensure that they are not inaccurate, misleading, or otherwise in violation of their privacy or other rights;
 - Right to have some control over disclosures of personally identifiable information contained in their educational records, except to the extent that FERPA authorized disclosure without consent;
 - Right to file with the U.S. Department of Education a complaint concerning alleged failures by the University to comply with the requirements of FERPA;
 - Right to obtain a copy of the University's Policy and Procedures for FERPA
1. An educational record is defined as any record (in handwriting, print, tapes, film, or other medium) maintained by Concordia University or an agent of the university which is directly related to a student, except:
 - Records kept by instructional, supervisory, administrative and certain educational personnel which are in the sole possession of the maker of the records and are not accessible or revealed to any other individual

except

- a substitute who performs on a temporary basis the duties of the individual who made the record;
 - Employment records of an individual whose employment is not contingent on the fact that he or she is a student, provided the record is used only in relation to the individual's employment;
 - Alumni records which contain information about a student after he or she is no longer in attendance at Concordia University and which do not relate to the person as a student.
2. Requests by students for access to or copies of their educational records must be made to the Registrar's Office.

Access to educational records will be permitted by third parties only under the following conditions:

- The student has given written consent to release the record;
 - The individual or agency requesting information is included under Section 99.31 of the Federal Regulations, which permits release of an education record without the student's consent. Section 99.31 permits release to the following organizations or individuals, without the student's consent:
 - To Concordia University school officials who have a legitimate educational interest;
 - To certain official of the U.S. Department of Education, the Comptroller General, and state and local educational authorities, in connection with certain state of federally supported education programs;
 - In connection with a student's request for or receipt of financial aid, as necessary to determine the eligibility, amount or conditions of the financial aid, or to enforce the terms and conditions of the aid;
 - To third parties requesting designated "directory information"
 - To accrediting organizations;
 - To parents of an eligible student who claim the student as a dependent for income tax purposes. The University may require copies of the most current income tax returns to verify dependent status;
 - To comply with judicial order or subpoena; provided that a reasonable effort to notify the student is made in advance of compliance;
 - To an alleged victim of any crime of violence or the results of any institutional disciplinary proceedings against the alleged perpetrator of that crime with respect to that crime;
 - To organizations conducting studies for the University;
 - To appropriate parties in a health or safety emergency.
 - To military recruiters per the Solomon Amendment
3. Directory information will be defined as a student's name, addresses (including permanent, local and e-mail), telephone numbers, date of attendance, class level, photographs, birth date and place of birth. Previous institutions attended, major field of study, awards, honors, degrees conferred, full/part time status, number of credit carrying in current semester. Past and present participation in officially recorded athletic and co-curricular activities, physical and other similar information which would not generally be considered harmful to a student, or an invasion of privacy if disclosed. Students may prevent the release of directory information by completing the appropriate Request to Prevent Disclosure of Directory Information form that is available in the Registrar's Office. This notification will remain in effect until the student informs the Registrar's Office in writing to remove the block to designation and disclosure.
4. A school official will be:
- A person employed by the institution in an administrative, supervisory, academic, research, or support staff position carrying out an institutional responsibility;
 - A person serving on an institutional governing body;
 - A person employed by or under contract to the institution to perform a special task, such as an attorney, auditor or lending agency.
5. A legitimate educational interest will be defined as a need of a university official to know the contents of an educational record in a context that is related to a university objective and is not in conflict with state or federal law or the university policy. The custodian of the educational record requested must decide the legitimacy of each request for information. If there is any doubt or question regarding the request, the custodian should withhold disclosure without either written consent of the student, concurrence of appropriate institutional officials, or approval of the immediate supervisor. Employees in offices containing educational

records must be instructed to determine legitimate educational interest before an educational record is released in all cases.

6. Any student worker that may have access to records, which contain individually identifiable information, will be required to sign the Student Worker Statement of Understanding FERPA.
7. A notification entitled “Concordia University Notification of Rights under FERPA and the Directory Information Public Notice” will be made available to all students annually. In addition, students’ rights are outlined in the university catalog and handbook.
8. Responsibility for administering the Act has been assigned to the Family Policy Compliance Office within the Department of Education. This office reviews and investigates complaints and attempts to bring about compliance through voluntary means. The penalty for noncompliance with Federal regulations can be withdrawal of Department of Education funds from institutions, but action to terminate funding generally will be taken only if compliance cannot be secured by voluntary means.

CREDIT LOAD

Concordia University operates on the semester system. Each semester consists of 15 weeks of class plus an examination week, for a total 16 weeks. The normal undergraduate student course load is 14-16 credits per semester. The number of credits required for a Bachelor of Arts is 126. Students enrolled for at least 12 semester credit hours are considered a full time student. To be eligible for living on campus and NAIA athletic eligibility students must be full time.

A student who drops below 12 hours in a 16-week semester is considered a part time student. The classification of students is as follows:

- Freshmen: Fewer than 30 semester credits earned
- Sophomores: 30 - 59 semester credits earned
- Juniors: 60 - 89 semester credits earned
- Seniors: 90+ semester credits earned
- Post-B.A. / B.S.: Baccalaureate students earning additional credits of undergraduate work, but not following a master’s degree program
- Graduate Students: Baccalaureate students enrolled in a master’s degree program

Students will be required to pay the established rate per credit in addition to normal tuition for any enrollment for academic credit above 18 credits per semester.

REGISTRATION AND RELATED POLICIES

Prior to each semester and before attending any class, Concordia University students must register and arrange for the payment of all tuition and fees. Dates and deadlines for registration are available from the Registrar’s Office.

Registration is not final and complete until all obligations to the Business Office have been met or satisfactory arrangements have been made. Concordia University reserves the right to remove students from courses due to non-payment of tuition and/or fees.

Students will not receive credit for a class if they are not officially listed on the class roster prior to the registration deadline.

15-WEEK FALL AND SPRING SEMESTER

Adding a Course without Instructor’s Signature
 Adding a Course with Instructor’s Signature
 Change from Credit to Audit OR Audit back to Credit

First week of classes
 Second week of classes
 Through the 14th day of the semester

Any student that wishes to withdraw from the university should begin the withdrawal process with the Office of Academics. The student will be asked to complete a withdrawal form to obtain important information. An exit interview will be conducted with the VP Academics / Chief of Academic Operations. Failure to complete these procedures may result in additional fees, a hold on the release of official transcripts, and/or complications with student loan deferment.

ACADEMIC ADVISING

All students will be assigned an academic advisor. Students are given the opportunity to select specific faculty advisors in their declared major, minor or program to assist in the explanation of academic requirements and planning their coursework at Concordia University. All students should have a four year academic plan developed with their advisors by the end of their first year. Students may select a new advisor at any time by completing a Declaration of Advisor Form which can be obtained from in the Registrar's Office and obtaining the signature of their new advisor.

Final responsibility for meeting all graduation requirements rests with the student.

GRADING SYSTEM

Grades are assigned for all courses after completion. They reflect a student's achievement as indicated by class performance and examinations. Concordia uses the following letter grades and quality points:

A = 4.0000	C = 2.0000
A- = 3.6667	C- = 1.6667
B+ = 3.3333	D+ = 1.3333
B = 3.0000	D = 1.0000
B- = 2.6667	D- = 0.6667
C+ = 2.3333	F = 0.0000

- I = Incomplete:: The grade I (incomplete) may be assigned at the discretion of the instructor only when, due to unforeseen circumstances, the course requirements could not have been met within the designated time period set for the course. A date for completion will be set by the instructor not to exceed three weeks. In extreme circumstances and with the approval of the VP Academics / Chief of Academic Operations, incomplete grades can be held for one semester. Within one week of the end of the extended time, the instructor will submit the new letter grade. An incomplete not finished within the time granted reverts to the alternate letter grade previously specified by the instructor.
- W = Authorized Withdrawal: zero quality points, no credit earned, no effect on GPA
- P = Pass: zero quality points, credit earned, no effect on GPA
- NC = No Credit: zero quality points, no credit earned, no effect on GPA
- AU = Audit: zero quality points, no credit earned, no effect on GPA (see "Auditors" above)

Quality points are allocated for each credit earned to provide numerical evaluation of a student's scholastic record. Quality points for each credit are assigned as indicated above. To determine quality points for a course, simply multiply the credit hours by the quality points allotted for the assigned grade.

To calculate a grade point average for courses completed by the student, the total number of quality points accumulated is divided by the total number of credits attempted for a letter grade (excluding the total number of credits for the following grades: AU, CR, I, NC, P, TR and W). Thus, if a student has earned 97.3333 points for 30 credits attempted, the cumulative grade point average is $97.3333 \div 30$ or 3.2444. When a course is repeated, the higher grade will be used in computing the grade point average. Repeat grades are used in the grade point average and total credits earned calculations for courses in which repeats are allowed for additional credit (e.g. music ensembles and advanced art courses).

The cumulative grade point average is calculated using coursework taken at Concordia University, approved courses taken through the Concordia University Visiting Student Program, and courses taken through the Study Abroad Program. In considering the admission of transfer students to teacher education, all grades, including transfer credits,

may be used to evaluate major/minor/program grade point averages.

ACADEMIC STANDING, PROBATION, & DISMISSAL

In general, a student is considered in good academic standing if s/he maintains a cumulative grade point average of 2.0 or higher. Academic standing is assessed at the end of each semester. If one's cumulative grade point average dips below 2.0, s/he is placed on academic probation. Once a student is on academic probation, s/he must achieve at least a 2.0 grade point average each semester or s/he will be dismissed from the university. In general, students must have a 2.0 grade point average or higher in order to graduate. It should be noted, however, that some undergraduate programs have their own standards for academic good standing and program completion, which work in conjunction with the aforementioned general standards.

Students who are dismissed from a particular academic program, but not from the university, may appeal their dismissal within the process established by their program. Students who are dismissed from the university may schedule an appeal with the Academic Appeals Committee (AAC) through the Academic Office. In advance of their appeal appearance, students must send a letter to the Academic Office that explains why they were not successful and what they plan to do to improve their academic performance should they be readmitted. In most cases, the ACC will render a decision immediately after meeting with the student. Students who lose their appeal must sit out at least one semester, after which they may re-apply for admission. Their re-application will be enhanced if they can demonstrate academic success at another school in the intervening period.

CLASS ATTENDANCE

It is expected that a student enrolled in a course will attend class regularly. Registration assumes that the student is not merely interested in receiving credit for the class but wishes to contribute to it as well. Program policies or individual faculty members will specify attendance policies and/or requirements, which may affect grades. Absences due to participation in university events do not exempt students from meeting course requirements and class expectations.

TRANSFER OF CREDIT

A student entering with advanced standing must have an official transcript sent directly to the Office of Admission from each collegiate institution previously attended. Official transcripts are required for an accurate evaluation of transfer credits. For transfer credit, Concordia University will consider college-level credits originally earned at any regionally accredited institution of post-secondary education or through the military services (as recognized by the American Council on Education). Credits accepted by Concordia's Registrar may be used toward university-wide requirements, and they must be approved by the appropriate department to fulfill program/major/minor requirements. No credits from courses with grades below C- (1.6667) will be accepted for transfer. Grades of "pass" or "satisfactory" or any similar term will be considered as C- (1.6667) or better unless the official transcript indicates a different policy at the originating institution. Only the grades for transfer credits earned under an articulation agreement may be entered on the student's transcript. Grades for general transfer credits are not recorded on the Concordia transcript but may influence grade point averages for some programs/majors/minors and financial aid.

After a student is enrolled at Concordia, courses taken at other regionally accredited institutions should be approved in advance and in writing through the Registrar's Office.

GENERAL EDUCATION TRANSFER CREDIT

A transfer student who enrolls as a full-time baccalaureate student and has partially completed traditional general education requirements shall complete the remaining core requirements with courses from Concordia's General Studies Curriculum. Exceptions can be granted only through Michigan Uniform Undergraduate Guest Applications or a Petition for Substitution with the appropriate signature(s) of approval (both forms are available at the Registrar's Office). An evaluation of transfer credit is done by the Registrar. Courses to complete general studies requirements are selected when preparing a degree completion plan with an academic advisor.

CREDITS EARNED DURING MILITARY SERVICE

Veterans may receive appropriate credit for education preparation and experience acquired while in the armed forces. A veteran with an honorable discharge from active duty can receive such credit in accordance with the recommendations of the American Council on Education. Veterans should contact the Registrar's Office for assistance and should submit a copy of their DD214 and an official military transcript (AARTS-Army, SMART-Navy/Marines, and Community College of the Air Force).

GUEST CREDITS

Current students wishing to supplement Concordia's curriculum offerings may attend other colleges on a part-time basis as a guest student. Written approval from the Registrar is required before enrolling in courses outside of Concordia University–Ann Arbor. Michigan Uniform Undergraduate Guest Applications for all Michigan colleges and universities are available. The student is responsible for tuition charges and coordinating registration at the guest institution. These credit hours are not considered part of the student's Concordia course load, unless a signed consortium agreement is executed through the financial aid office or an articulation agreement exists between the two schools. The student must request an official transcript to be mailed back to Concordia upon completion of the course.

EARNING AN ADDITIONAL BACCALAUREATE DEGREE

Anyone who has already earned a baccalaureate degree from Concordia University–Ann Arbor or any other regionally accredited college or university may apply for admission to seek an additional baccalaureate degree under the following conditions: The student must meet all degree requirements (including general studies) with the exception of the requirement for 126 credits; however, the student must earn at least 30 credits (beyond those used for any previous baccalaureate degree) at Concordia University–Ann Arbor.

Any major or minor included in a previous degree cannot be included in the new degree; however, a previous minor can be the basis for a new major.

ACADEMIC RECOGNITION COMMENCEMENT WITH HONORS

Honors graduates receiving undergraduate degrees are acknowledged at commencement by gold-colored honor cords worn with the graduation gowns, by public announcement as they cross the stage, and also noted in the commencement program. These honors will also be designated on the student's academic record and diploma upon graduation.

Designation as an honors graduate requires that the degree candidate have completed at least 60 credit hours at Concordia University, and have at least a 3.50 cumulative GPA. Cumulative grade point averages are based on coursework taken at Concordia University, approved courses taken through the Concordia University Visiting Student Program and the courses taken through the Study Abroad Program. The specific honors levels are as follows:

- 3.60 - 3.79 GPA = Cum Laude
- 3.80 - 3.89 GPA = Magna Cum Laude
- 3.90 - 4.00 GPA = Summa Cum Laude

Honors announced during the "commencement ceremony" will be determined based on the GPA at the end of the fall semester. Honors for "transcript entry" are determined at the end of the final semester. While the number of credit hours earned during the graduation term does not affect the determination of graduation honors for recognition at Commencement, quality points earned during the graduation term are considered in calculating the final GPA which determines the graduation honors for the transcript. Therefore, any announcements made at the ceremony are tentative and subject to change.

PARTICIPATION IN COMMENCEMENT

Undergraduate and graduate students will submit an application to graduate at the time of registering for their final academic semester of coursework, not including their student teaching or family life internship semester. CUAA has one commencement ceremony in May of each year. Students who have earned a minimum of 102 credits of degree requirements at the end of the fall semester and who meet the minimum grade point standards for their degree program are eligible to participate in the commencement ceremony.

Occasionally, students finish all of their degree requirements well before the next degree conferral date. Under these circumstances, the student can request, from the Registrar's Office, a formal letter of certification verifying that all degree requirements have been met and the expected date of degree conferral. These letters are provided to the student directly, to employers or admissions offices. Students who request a letter of certification must also provide the name, title, and address of the party to whom it will be sent.

ELIGIBILITY TO RECEIVE A BACCALAUREATE OR ASSOCIATE TRANSCRIPT

A student is eligible to receive an official transcript indicating successful completion of a degree once the degree has been awarded. An unofficial transcript is mailed to the student immediately after the degree is conferred. Graduates may request additional transcripts by submitting a Transcript Request Form to the Registrar's Office.

DEAN'S LIST

An undergraduate student who completes 12 or more graded credits during a given semester and has a grade point average for that semester of 3.6000 or higher is eligible for the Dean's List for that term. At least 12 of the semester credits must earn letter grades other than P, NC, AU, I, or W to qualify.

DIVISION SCHOLARS

Each spring, departments elect a limited number of students for formal recognition who have distinguished themselves in their field.

DEGREE REQUIREMENTS

Revisions in degree requirements and academic regulations take effect on the first day of July following their adoption by the faculty and the Board of Regents. Students at Concordia University will normally follow the degree requirements and academic regulations in effect at the time of their admission; however, a student who changes a major, minor, or program may be required to follow the requirements in effect at the time of the change. Such a decision would be based on the availability of required courses and may be appealed to the appropriate dean. Revised requirements by government agencies or certification associations may influence the student's degree requirements regardless of previously stated requirements.

Students are expected to read the regulations of the University and to conform to them. The student, not the University or any member of the faculty or staff, is responsible for meeting the requirements for a degree. Petition forms for the substitution or waiver of a requirement are available from the Registrar and must be approved.

Registration and payment of fees imply an agreement by the student to conform to regulations of the University. Failure to meet obligations to the University, financial or otherwise, will be cause for refusal to issue a degree, transcript, and/or diploma.

Final responsibility for meeting all graduation requirements rests with the student.

BACHELOR OF ARTS DEGREE (B.A.)

All students must complete the following requirements described below to earn a bachelor's degree.

General Studies Core	48 credits
Major	30+ credits
Minor	18+ credits
Electives:	Remaining
Minimum Total Required for B.A. Degree:	126 credits

DEGREE REQUIREMENTS

1. Earned 126 credits, 36 of which must be taken at Concordia University, and at least 12 of which are in the chosen major.
2. Accumulated a cumulative grade point average of 2.00 for all credited work at Concordia.
3. Must pass at least 2 courses with the designation writing-intensive (w).
4. Satisfy any program specific requirements.

ASSOCIATE IN ARTS DEGREE

CORE CURRICULUM 36 crs.
 Liberal Arts Preparation — 3 crs.
 Theology — 6 crs.
 Communications — 6 crs.
 Introduction to Writing — 3 crs.
 Public Speaking — 3 crs.
 Social Science — 3 crs.
 General Psychology or Introduction to Sociology or Interpersonal Communication — 3 crs.
 Humanities — 6 crs. (Choose Two Areas)
 History or Literature or Creative Arts Elective — 3 crs.
 Cross Culture Course — 3 crs. (Cultural Geography, Anthropology, Non-Western History, OR Foreign Language)
 Science elective (with Lab) — 4 crs.
 Mathematics/Computer Science elective — 3 crs.
 Physical Education — 2 crs.
 Introduction to Lifetime Fitness — 1 cr.
 Physical Education Activity elective — 1 cr.
 PROFESSIONAL COLLATERAL Minimum 27 crs.

THE LIBERAL ARTS CORE CURRICULUM

The courses for the Common Core, the Narrative Core, and the Elective Core, are listed below. Note that a number of majors or minors require specific courses from among these, and, as a result, those courses fulfill both Core requirements and requirements for the major or minor.

WRITING INTENSIVE (W) REQUIREMENT - 6 CREDITS

All students will complete two upper level (300-400) writing intensive courses designated with a “(w)” at Concordia University. These courses are not transferable and include writing instruction that goes above and beyond regular coursework. Writing intensive courses are often, but not always, part of the required courses in a major, minor or program. When a writing intensive course is applied to the requirements for a major, minor or program, the general studies writing intensive requirement is fulfilled and the credits are applied to the major, minor or program.

THE COMMON CORE - 15 CREDITSWRITING

ENG104	Introduction to Writing	<i>Fall or Spring</i>	3 crs.
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BIBLE CONTENT

Select one of the two options for fulfilling this requirement.

- | | | | | |
|-----------|--------|-------------------|-----------------------------------|--------|
| Option 1: | REL100 | The Bible | <i>Fall or Winterim or Spring</i> | 3 crs. |
| Option 2: | REL201 | The Old Testament | | 3 crs. |
| | REL203 | The New Testament | | 3 crs. |
- *All Church Work students take REL201 and 203. REL201 satisfies the Core Bible Content requirement; REL203 counts as a program/elective credit.*
 - *Others students may opt to take REL201 to satisfy the Core Bible Content requirement; if they do so, they must also take REL203 to satisfy the core. Three of the total six credits in this area may count towards their program or as elective credit.*

CHRISTIAN DOCTRINE

Select one of the two options for fulfilling this requirement.

- | | | | | |
|-----------|--------|-------------------|-----------------------------------|--------|
| Option 1: | REL110 | Christian Faith | <i>Fall or Winterim or Spring</i> | 3 crs. |
| Option 2: | REL204 | Biblical Theology | | 3 crs. |
- *All Church Work students take REL204*

CIVILIZATION & WORLDVIEWS: HISTORY

HIST103	Civilization & Worldviews: History	<i>Fall or Winterim or Spring</i>	3 crs.
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CIVILIZATION & WORLDVIEWS: LITERATURE

ENG103	Civilization & Worldviews: Literature	<i>Fall or Spring</i>	3 crs.
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THE NARRATIVE CORE: UP TO 15 CREDITS

Students choose one course from each category.

COMMUNICATIONS (Speech, Interpersonal) Select one for 3 crs.

- | | |
|---------|---|
| COMM105 | Public Speaking - <i>Fall or Winterim or Spring</i> |
| COMM201 | Interpersonal Communication - <i>Fall or Winterim or Spring</i> |

CULTURE Select one for 0 – 3 crs.

- | | |
|---------------|--|
| ANTH201 | Cultural Anthropology |
| ART382/384-VA | (CUAA) 20 th Century Arts & Culture – <i>Fall or Summer in London</i> |
| GEOG220 | Cultural Geography - <i>Spring</i> |
| SOC175 | African American Reality and Culture - <i>Fall</i> |
| TS100 | Directed Travel Study (0 credits – fulfills Culture Requirement) |
- Additional language course beyond the 3 required credits in Elective Core
Any approved travel study course

CITIZENSHIP (Pol. Sci., Economics) Select one for 3 crs.

- | | |
|----------------|--|
| POLS201/JPP101 | American Government |
| ECON222 | Macro-Economics |
| SOC255 | (CUAA) Urban Society – <i>Fall or Summer in London</i> |

PHILOSOPHICAL FOUNDATIONS Select one for 3 crs.

- | | |
|---------|---|
| PHIL101 | Philosophy: Theory and Practice - <i>Fall or Spring</i> |
| PHIL211 | Elementary Logic - <i>Fall or Spring</i> |
| PHIL240 | Environmental Ethics |
| PHIL250 | Moral Philosophy |

SCI275	Cosmogony
EDU220	(CUAA) Foundations of Education - <i>Fall</i>

THE UNIVERSITY EXPERIENCE 3 crs.

LA 105 (CUAA)	Higher Education: A New Experience – <i>Fall</i>
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THE ELECTIVE CORE: 21 CREDITS

Students choose one course from each category.

MATHEMATICS Select one for 3 crs.

NOTE: Major/program may require a specific math course – consult major requirements

MATH 125	Contemporary Mathematics - <i>Fall or Spring(to begin Fall 2014)</i>
MATH 128	College Algebra - <i>Fall or Spring</i>
MATH 119 and 120	are required for Elementary Education and Early Childhood
MATH 205	Statistics (<i>recommend prior completion of MATH121</i>) - <i>Fall or Spring</i>
CSC150	Foundations of Computer Science - <i>Fall or Spring</i>
BUS 315	Business Statistics (<i>recommend prior completion of MATH 128</i>) - <i>Spring</i>

CREATIVE ARTS Select one for 3 crs.

NOTE: Upper level Art courses can fulfill this requirement—register with instructor consent

ART 145	Drawing for Art Majors (3)
ART 210	3D Design (3)
ART 151	Art Fundamentals (3)
ART 280/281	Living with the Arts (3) - <i>Fall or Spring</i>
ART 285/385(w)	Art History I (3)
ART 286/386(w)	Art History II (3)
ART 382/384-VA	(CUAA) 20 th Century Arts & Culture (3) - <i>Fall or Summer in London</i> (if not taken as Culture RQ in Narrative Core)
ENG 246	Creative Writing (3)
<i>NOTE: Previous music experience recommended for lessons, ENS 201, 212, 221, CHO 201, MUS 240</i>	
ENS 201	Concordia Wind Ensemble – see instructor (1)
ENS 212	Percussion Ensemble (1)
ENS 221	Jazz Ensemble (1)
CHO 201	Concordia Choir – see instructor (1)
CHO 211	Chorale (women only) (1)
PIA 201	Beginning Piano (1)
MUS 172	Creative Arts — Music (Music Appreciation) (3) - <i>Spring</i>
MUS 190	String Orchestra (1)
MUS 240	Music Theory I (3) - <i>Fall</i>
MUS xxx	Music Lessons (voice, piano, woodwinds, organ, brass, percussion)

LANGUAGE Select one for 3 crs.

NOTE: Intro classes are only offered in the Fall, second-level courses in Spring

NOTE: Additional language course beyond these 3 required credits can fulfill the Culture requirement

SPAN (any)	Spanish
GER (any)	German
GRK (any)	Greek
HEB (any)	Hebrew
LAT (any)	Latin

PHYSICAL DEVELOPMENT 2 credits required.

HHP 100	Introduction to Lifetime Fitness - Fall or Spring
HHP 1xx*	Any activity class, 1 credit or more. Students may substitute one full season of intercollegiate athletics for this requirement)
OR	
HHP 105	Wellness Program (fulfills the 2 credit Physical Development requirement)

LAB SCIENCE 4 credits required

NOTE: All students must complete a 4-credit laboratory science course to fulfill this requirement. Many majors/programs recommend that a specific lab science course be taken to fulfill this requirement. *BIO 367 Ecology of the Tropics (3), when taken with its laboratory component (1) BIO 368, meets this requirement (CUAA potential Winterim 2015 offering)

SOCIAL SCIENCE Select one for 3 crs.

PSY 101	General Psychology - Fall or Spring
POLS 101	Introduction to Political Science
SOC 101	Introduction to Sociology - Fall
EDU 214	Child Development

THEOLOGY ELECTIVE Select one for 3 crs.

Any course listed under the REL prefix other than REL100, 110, 201, 203, or 204

NOTE: CUAA REL Faculty recommendations for this requirement are listed below.

REL 432	Psalms
REL 356	Life of Paul
REL 445	Life & Thought of Luther
REL 376	Christian Ethics

THE ADVANCED TRANSFER CORE

1. All students holding an accredited Associate Degree will be granted Advanced Transfer status.
2. Students presenting at least 63 acceptable transfer credits from an accredited college (but not holding an associate degree) will be granted Advanced Transfer status.

Transfer Core Requirements:

- Social Sciences — 9 Credits (History, political science, sociology, psychology, anthropology, cultural geography, cross-cultural studies, economics)
- Humanities and The Arts — 6 Credits (Literature, music, art, drama, dance, philosophy)
- Mathematics and Communication — 6 Credits
- Writing Course (Speech, foreign languages, linguistics, computer languages, sign languages, mathematics)
- Theology — 6 Credits
- Science — 4 Credits (Biology, chemistry, geology, geography, astronomy, physics or physical geography with a lab)

Total Transfer Core Requirement — 31 Credits

SCHOOL OF ARTS AND SCIENCE

OVERVIEW OF MAJORS AND MINORS, SCHOOL OF ARTS AND SCIENCES

<u>Humanities and Fine Arts</u>	Major	Minor	<u>Religion</u>	Major	Minor
Art	Yes	Yes	Christian Thought	Yes	Yes
English	Yes	Yes	Philosophy	No	Yes
History	No	Yes	Pre-Seminary Studies	Yes	No
Language Arts (education students only)	Yes	Yes	Theological Languages	Yes	Yes
Music	Yes	Yes	Theology	Yes	Yes
Worship Arts Leadership	No	Yes	<u>Social Sciences</u>		
<u>Mathematics and Computer Science</u>			Adolescent Studies	No	Yes
Computer Science	Yes	Yes	Communication, Mass Comm.	Yes	Yes
Mathematics	Yes	Yes	Family Life (<i>minors below</i>)	Yes	No
<u>Natural Science and Health Professions</u>			Child Life Specialist		Yes
Biology	Yes	Yes	Children's Ministry		Yes
<i>Includes pre-pharm, -med, -dental, -physical therapy</i>			Community Services		Yes
Chemistry, General	No	Yes	Youth Ministry		Yes
Diagnostic Medical Sonography	Yes	No	Psychology	Yes	Yes
Exercise Science	Yes	Yes	Social Studies	Yes	Yes
Integrated Science (education students only)	Yes	Yes	Sociology	No	Yes
Nursing-RN Completion	Yes	No	<u>Other</u>		
Physical Education (education students only)	Yes	Yes	Liberal Arts – Business Entrepreneurship	2 nd maj	No
Physical Science	No	Yes	Liberal Arts	Yes	No
Physics	No	Yes			
Radiologic Technology	Yes	No			

HUMANITIES AND FINE ARTS

ART

The study of art includes: the expression of individual ideas through the creation of art, the interpretation and understanding of visual signs and symbols through critical study, and the appreciation and understanding of art as a visual record of the human experience. Art majors experiment with a variety of materials and techniques to encourage artistic and cognitive growth while mastering media as means of personal expression. A number of courses are taken at nearby Washtenaw Community College (WCC), which offers excellent additional facilities. A Business or Marketing Minor is strongly recommended to help students develop the skills they will need to channel their talents into a successful career.

ART MAJOR, 40-42 crs.

Required Core Course:

ART 280* Living with the Arts 3 crs

Required Courses

GDT 108 Photoshop Graphics (WCC) 3 crs
ART 145 Drawing for Art Majors 3 crs

ART MINOR, 24 crs.

Required Core Course:

ART 280 Living with the Arts 3 crs

Required Courses

ART 145 Drawing for Art Majors 3 crs
ART 202 Drawing & Design II 3 crs

ART 202	Drawing and Design II	3 crs	ART 210	3D Design	3 crs
PHO 111	Photography I (WCC)	4 crs	ART 382	20th Century Arts and Culture	3 crs
ART 210	3D Design	3 crs	ART 385(w)	Art History I	3 crs
ART 230	Printmaking I	3 crs	ART 386(w)	Art History II	3 crs
ARTXXX	Drawing II	3 crs	ART XXX	Studio Elective	3 crs
ART 343	Ceramics I	3 crs			
ART 341	Painting I	3 crs			
ART 349	Sculpture I	3 crs			
ART 385(w)	Art History I	3 crs			
ART 386(w)	Art History II	3 crs			
ART 382*	20th Century Arts and Culture	3 crs			
ART 450	Senior Portfolio/show	1 crs			

The Art Minor does NOT involve areas of specialization.

Art majors are encouraged to pursue areas of specialization, 15 – 18 credits, see below.

**K-12 education students take ART281 and ART384 instead of the courses above marked by asterisk. The additional requirements for K-12 Art Majors are found in the School of Education section of the catalog.*

Students can also pursue **Studio Specializations in 2D, 3D, Print Production, Video Production, Digital Animation, and Photography, 15 – 18 credits.** Specializations are available through courses offered at CUAA and at nearby Washtenaw Community College (WCC). Coursework to be selected and approved in consultation with the student's advisor.

ENGLISH

Courses in English include the study of writing, language, and literature. Writing courses are designed to teach strategies for producing clear, effective, and expressive written communication. Study of the English language is designed to teach language principles and history in order to foster informed attitudes toward varieties of language and language change. Courses in literature are designed to teach methods of literary interpretation through the study of representative works.

ENGLISH MAJOR, ARTS & SCIENCE, 39 crs.

Language Courses:

ENG305 English Grammar and Usage 3 crs.
ENG365 English: Its Cultural Development 3 crs.

Expression Courses:

ENG245 Advanced Writing 3 crs.
or
ENG246 Creative Writing* 3 crs.

American Literature Courses:

ENG341 American Literature I 3 crs.
ENG342 American Literature II 3 crs.

English Literature Courses:

ENG344 English Literature I 3 crs.
ENG345 English Literature II 3 crs.

Other Required Courses:

ENG315 American Multicultural Literatures 3 crs.
ENG465 Shakespeare 3 crs.
ENG475 Literary Criticism 3 crs.

ENGLISH MINOR, ARTS & SCIENCE, 21 crs.

Language Courses:

ENG305 English Grammar and Usage 3 crs.
or
ENG365 English: Its Cultural Development 3 crs.

Expression Courses:

ENG245 Advanced Writing 3 crs.
or
ENG246 Creative Writing* 3 crs.

American Literature Courses:

ENG341 American Literature I 3 crs.
or
ENG342 American Literature II 3 crs.

English Literature Courses:

ENG344 English Literature I 3 crs.
or
ENG345 English Literature II 3 crs.

Electives* – Choose up to nine (9) crs.

ENG495 Senior Seminar 3 crs.

Electives* - Choose up to six (6) crs.

* Secondary Education students majoring in English take the courses above, EXCEPT the courses above marked by an asterisk. Education students must fulfill the additional requirements below.

* Secondary Education students minoring in English take the courses above, EXCEPT the courses above marked by an asterisk. Education students must fulfill the additional requirements below.

ENGLISH MAJOR, SECONDARY ED., 42 crs.

Additional Required courses:

ENG347 World Literature I 3 crs.
or
 ENG348 World Literature II 3 crs.
 EDU432 Teaching Writing 3 crs.
 LAN435 Literature for Young Adults 3 crs.

ENGLISH MINOR, SECONDARY ED., 27 crs.

Additional Required courses:

ENG315 American Multi-cultural Literatures 3 crs.
 ENG347 World Literature I 3 crs.
or
 ENG348 World Literature II 3 crs.
 ENG465 Shakespeare 3 crs.
 EDU432 Teaching Writing 3 crs.
 LAN435 Literature for Young Adults 3 crs.

HISTORY

History may be defined as the recorded expression of past human activity. It includes the record of the political, social, and economic aspects of a people, as well as their artistic products, intellectual activities, scientific progress, and religious beliefs. Courses in this area attempt to underline the broad scope of history in all activities of men and women.

HISTORY MIINOR, 21 crs.

Required Courses:

U.S. History — 3 crs.
 European History — 3 crs.
 Non-Western/Global History — 3 crs.
 HIST385 Historical Methods — 3 crs.

AND (the student must choose one of the following)

I. Emphasis in American History

U.S. History — 6 crs.
 European or Non-western/Global history — 3 crs.

or II. Emphasis in European History

European history — 6 crs.
 U.S. or Non-western/Global history — 3 crs.

or III. Emphasis in Global History

Non-western/Global history — 6 crs.

LANGUAGE ARTS

(elementary education students only)

Language Arts is a critical area of study for a teacher candidate in Elementary or Early Childhood Education. Reading, writing, listening, speaking, viewing, and visual representation form the backbone of the elementary curriculum. Without it, we could not read and write in the content areas, solve problems in mathematics, or communicate with others. Language Arts is considered a group major and group minor in the Elementary Education Program.

LANGUAGE ARTS MAJOR, 42 crs.

Required Courses:

COMM201 Interpersonal Communication 3 crs.
 COMM327 Storytelling & Oral Histories (w) 3 crs.
 COMM250 Intro to Mass Communications 3 crs.
 EDU362 Teaching the Writer's Craft 3 crs.
 EDU364 Teaching Eng. Language Learners 3 crs.

LANGUAGE ARTS MINOR, 30 crs.

Required Courses:

COMM325 Storytelling & Oral Histories (w) 3 crs.
 COMM250 Intro to Mass Communications 3 crs.
 EDU362 Teaching the Writer's Craft 3 crs.
 EDU364 Teaching Eng. Language Learners 3 crs.
 ENG245 Advanced Writing (w) 3 crs.

ENG245 Advanced Writing (w)	3 crs.	ENG321 English Grammar & Usage	3 crs.
ENG315 American Multicultural Literatures	3 crs.	LAN435 Literature for Young Adults	3 crs.
ENG305 English Grammar & Usage	3 crs.	LAN437 Children's Literature	3 crs.
ENG465 Shakespeare (w)	3 crs.	LAN495 Senior Seminar	3 crs.
LAN435 Literature for Young Adults	3 crs.		
LAN437 Children's Literature	3 crs.	Electives - Choose one (1) from the following:	
LAN495 Senior Seminar	3 crs.	ENG315 American Multicultural Literatures	3 crs.
Electives - Choose six (6) crs. from the following courses:		ENG344 English Literature I	3 crs.
ENG344 English Literature I	3 crs.	ENG345 English Literature II	3 crs.
ENG345 English Literature II	3 crs.	ENG341 American Literature I (w)	3 crs.
ENG341 American Literature I (w)	3 crs.	ENG342 American Literature II (w)	3 crs.
ENG342 American Literature II (w)	3 crs.	ENG347 World Literature I	3 crs.
ENG347 World Literature I	3 crs.	ENG348 World Literature II	3 crs.
ENG348 World Literature II	3 crs.		

Music

The Music Department contributes to the spiritual, artistic, cultural, academic and co-curricular life aspects to campus life at the University. In doing so, the faculty is committed to blending talent and fellowship to the highest degrees of professional artistry in praise of the Lord's name. We additionally hope to impact our surrounding community while fulfilling our mission.

AUDITION PROCEDURES FOR ALL MUSIC MAJORS

To gain degree-seeking status as a music major, a student must:

1. Successfully pass the following:
 - a. Qualifying audition with performance of two contrasting works on his/her principal instrument (to be completed at the end of two semesters of study);
 - b. For vocalists, aural examination of sight-reading, and tonal memory ability.
 - c. For instrumentalists, sight reading and scales.
2. Prepare a portfolio for musical activities (solo and ensemble) and examples of music course work. This portfolio is to be :
 - a. Presented at the time of the audition;
 - b. Returned to the student for additions to be made throughout the student's undergraduate career;
3. Transfer students will have their transcripts evaluated by the music faculty for determination of credited coursework and hours.
4. The deadline for auditioning is the end of the 2nd semester from the time of declaration. There are three possible results for an audition:
 - a. Active - This grants formal acceptance into upper division status.
 - b. Provisional - A repeat of the audition is requested by the Faculty at the end of the next semester to show more progress.
 - c. Fail - The student is not accepted as a music major.

MUSIC MAJOR, 58 crs.

Required Courses:

MUS240 Music Theory I	3 crs.
MUS246 Aural Theory I	1 cr.
MUS241 Music Theory II	3 crs.
MUS247 Aural Theory II	1 cr.
MUS242 Music Theory III	3 crs.
MUS248 Aural Theory III	1 cr.
MUS243 Music Theory IV	3 crs.
MUS251 Aural Theory IV	1 cr.
MUS445 Composing and Arranging	3 crs.

MUSIC MINOR, 28 crs.

Required Courses:

MUS240 Music Theory I	3 crs.
MUS246 Aural Theory I	1 cr.
MUS241 Music Theory II	3 crs.
MUS247 Aural Theory II	1 cr.
MUS250 Beginning Conducting	3 crs.
VOC310 Vocal Arts Lab*	1 cr.
MUS205 Intro to Multimedia Product*	2 crs.
MUS340 World Music	2 crs.
ENS201/CHO201 Ensemble	4 crs.

MUS271 Music History I	3 crs.	Applied Music (studio)	6 crs.
MUS272 Music History II	3 crs.		
MUS340 World Music	2 crs.	Electives - Choose one (1) from the following:	
MUS250 Beginning Conducting	3 crs.	MUS271 Music History I	3 crs.
MUS351 Advanced Conducting	3 crs.	MUS272 Music History II	3 crs.
MUS204 Keyboard Skills*	2 crs.		
MUS205 Intro to Multimedia Product*	2 crs.		
VOC310 Vocal Arts Lab**	1 cr.		
ENS201/CHO 201 Ensemble	4 crs.		
Applied Music (studio) ***	14 crs.		
MUS499 Senior Recital	2 crs.		

* Music students must have four semesters of piano instruction or equivalent (piano instructor approval).

** Voice Principals must take at least 2 semesters of VOC 310. VOC310 is not required for instrumental principals.

*** Students must participate in the ensemble of their principal instrument and take 2 credits of private instruction in their principal instrument for each semester on campus. MUS499 will substitute for applied lesson during final semester.

* Voice Principals must take at least 2 semesters of VOC310. VOC310 is not required for instrumental principals.

** Must pass Music Minor Piano Proficiency Exam—students with no piano experience are recommended to take 2 semesters of piano class (PIA201 and PIA203).

WORSHIP ARTS LEADERSHIP

“Wherever I cause my name to be honored, I will come to you and bless you.” Exodus 20:24b

The worship life of the Christian church is God’s ministry to us, and is as multi-faceted as the church itself. Worship ministries in today’s local churches no longer require artists trained exclusively as musicians. These ministries require skilled musicians with strong leadership skills, thorough knowledge of sacred scripture and worship theology, and the ability to navigate the rapidly changing landscape of audio and visual technology. The Worship Arts Leadership (WAL) Minor at Concordia University, Ann Arbor offers music courses to develop your musical skills, Biblical and religion studies to develop your knowledge of worship theology, and courses in modern worship arts leadership and music technology. The WAL minor also includes practical application of skills in local congregations, and the involvement in campus worship arts ensembles throughout the course of study.

WORSHIP ARTS MINOR, 32 crs., plus 2-4 credit performance emphasis

Religion Core, 15 credits:

REL201 Old Testament	3 crs.
REL203 New Testament	3 crs.
REL300 Christian Doctrine I	3 crs.
REL301 Christian Doctrine II	3 crs.
REL333 Survey of Christian Thought	3 crs.

(Note: Some of these credits will also fulfill common core and elective core requirements.)

Worship Arts Core, 17 credits:

MUS240 Music Theory I	3 crs.
MUS246 Aural Theory I	1 cr.
WAL/REL440 Worship Theology & Practice	3 crs.
MUS344 Song Writing and Arranging	2 crs.
MUS205 Intro to Multi-Media Production	2 crs.
WAL435 Applying Worship Arts Leadership	3 crs.
WAL450 Worship Arts Practicum	3 crs.

Performance emphasis (piano)* 3-4 credits

PIA 201 Beginning Piano I 1 cr.
(recommended sequence for students without prior experience PIA 201(MUS201), 203(MUS301), 301, 302 see instructor for evaluation and/or placement)

MUS223 Applied Keyboard Skills 2 crs.
(4 semesters of piano are recommended before enrolling in this course: PIA201 (MUS201), 203(MUS301), 301, 302)

Performance emphasis (guitar)** 2-4 credits

PIA 201 Beginning Piano I (MUS201) 1 cr.
PIA 203 Beginning Piano II (MUS301) 1 cr.
MUS234 Applied Strings 1 cr.
MUS334 Applied Strings 1 cr.

Ensemble experience
WAL 235 Worship Arts Ensemble (0 credit for 4

 semesters)

*Students must choose piano OR guitar as proficient instrument

**Students who choose guitar must take two semesters of beginning piano or test out – see instructor for evaluation.

MATHEMATICS AND COMPUTER SCIENCE

COMPUTER SCIENCE

The BS degree program in Computer Science is designed for students who want to create software and design computer systems. Students interested in programming or working for software development firms should pursue this degree. This program provides students with a deep understanding of creating algorithms, programming, and heuristic problem solving. This program prepares students for vocations in high-tech and computer firms such as software engineer, network developer, database administrator, application developer, computer scientist, researcher, and graduate student. The BS in CS is also suitable for students who want to design and create systems for businesses that are not “computer specific,” such as financial, healthcare, manufacturing, service and retail. This program prepares students for vocations such as programmer/analyst, software engineer, network administrator, systems analyst, software quality engineer, web developer, and information specialist. The CS major is the option chosen by most students who want to become professional software developers. The computer science student should begin the Computer Science major program with a strong high school background in Mathematics, Science, and English.

COMPUTER SCIENCE MAJOR, 39 crs.

Required Courses:

CSC150 Foundations of Computer Science
 CSC250 Computer Science Theory and Practice I
 CSC300 Computer Science Theory and Practice II
 CSC310 Web-Based Software Development
 CSC325 Computer Organization and Architecture I
 CSC350 Computer Operating Systems
 CSC360 Data Structures & Algorithms
 CSC370 Software Engineering
 CSC426 Data Security
 CSC430 Database Systems
 CSC440 Networking
 CSC470 Programming Languages
 CSC480 Topics in Computer Science

Core Curriculum Requirements for Computer Science

Majors:

Any calculus course is required for mathematics
 Any 4-credit physical science (chemistry or physics) course is required for lab science
 Professional Core: 6 credits
 MATH205 Statistics I
 MATH220 Discrete Mathematics

Free Electives: 36 credits

Program total (minimum) for BS degree: 129 credits

COMPUTER SCIENCE MINOR, 24 crs.

Required Courses:

CSC150 Foundations of Computer Science
 CSC250 Computer Science Theory and Practice I
 CSC300 Computer Science Theory and Practice II
 CSC310 Web-Based Software Development
 CSC325 Computer Organization and Architecture I
 CSC360 Data Structures & Algorithms

Electives: 6 credits

Two courses chosen from:

MTH220 Discrete Mathematics
 CSC350 Computer Operating Systems
 CSC370 Software Engineering
 CSC426 Data Security
 CSC430 Database Systems
 CSC440 Networking
 CSC470 Programming Languages
 CSC480 Topics in Computer Science

MATHEMATICS

Mathematics is an aspect of our everyday lives and an important part of our culture. Applications of mathematics are found in many disciplines today, including the physical sciences, biological sciences, business, economics, computer science and psychology.

MATH MAJOR, 42 crs.

Required Courses:

CSC 351 Computer Science I	3 crs.
MATH 201 Calculus I	4 crs.
MATH 202 Calculus II	4 crs.
MATH 203 Calculus III	4 crs.
MATH 205 Statistics I*	3 crs.
MATH 220 Discrete Mathematics	3 crs.
MAT 231 Linear Algebra	3 crs.
MATH 321 Abstract Algebra	3 crs.
MATH 331 Geometry	3 crs.
MAT 341 Differential Equations	3 crs.
MATH 441 Real Analysis	3 crs.
MAT 461 Probability & Statistics	3 crs.
MATH 490 Senior Seminar	3 crs.

* *Statistics I satisfies the mathematics requirement in the core.*

MATH MINOR, 24 crs.

Required Courses:

CSC 351 Computer Science I	3 crs.
MATH 201 Calculus I	4 crs.
MATH 202 Calculus II	4 crs.
MATH 203 Calculus III	4 crs.
MATH 205 Statistics I*	3 crs.

Electives – Choose up to six (6) crs. from the following:

MATH 220 Discrete Mathematics	3 crs.
MAT 231 Linear Algebra	3 crs.
MATH 321 Abstract Algebra	3 crs.
MATH 331 Geometry	3 crs.
MAT 341 Differential Equations	3 crs.
MATH 441 Real Analysis	3 crs.
MAT 461 Probability & Statistics	3 crs.

NATURAL SCIENCE AND HEALTH PROFESSIONS

BIOLOGY

The Biology Major provides a comprehensive education in the natural sciences. Students not only learn the facts, concepts and principles of biology, they the process of science and the skills necessary to engage in it. Contemporary, technological and societal issues in biology are studied and evaluated in the context of a Christian worldview. The major includes all of the necessary supporting science coursework required for any biology-related career. Instructional strategies emphasize laboratory experiences that engage students in data collection, analysis, and the communication of scientific information. The Biology Major provides a strong background for graduate study, biology related careers, or meeting professional school prerequisites.

A biology minor is offered to those students who want a more detailed knowledge of living organisms/systems and how they affect the world in which we live.

BIOLOGY MAJOR, 63 crs.

Required Core Courses:

CHEM141 General Chemistry I	4 crs.
MATH205 Statistic I	3 crs.
SCI275 Cosmogony	3 crs.

Required Biology Major Courses:

BIO181 Functional Anatomy & Physiology I	4 crs.
BIO240 Zoology	4 crs.
BIO244 Botany	4 crs.
BIO260 Microbiology	4 crs.
BIO348 Genetics	4 crs.
BIO490 Senior Seminar	2 crs.

BIOLOGY MINOR, 24 crs.

Required Core Courses:

CHEM105 Elements of General and Biological Chemistry	4 crs.
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Required Biology Minor Courses:

BIO181 Functional Anatomy & Physiology I	4 crs.
BIO182 Functional Anatomy & Physiology II	4 crs.
BIO240 Zoology	4 crs.
BIO244 Botany	4 crs.
BIO256 Environmental Science	4 crs.
<i>or</i>	
BIO410 Ecology	4 crs.

(1 cr. per semester)		BIO348 Genetics	4 crs.
CHEM141 General Chemistry I	4 crs.		
CHEM142 General Chemistry II	4 crs.		
CHEM241 Organic Chemistry I	4 crs.		
CHEM242 Organic Chemistry II	4 crs.		
PHYS151 Physics I	4 crs.		
PHYS152 Physics II	4 crs.		
SCI250 Nature of Science	3 crs.		

Recommended Courses:

PSY101 General Psychology 3 crs.

Electives - Choose a minimum of fourteen (14) crs. from the following:

BIO82 Functional Anatomy & Physiology II	4 crs.
BIO256 Environmental Science	4 crs.
BIO285 Pathophysiology	3 crs.
BIO321 Cell Biology	3 crs.
BIO351 Immunology	3 crs.
BIO357 Pathogenesis of Microorganisms	3 crs.
BIO367 Ecology of Tropics	3 crs.
BIO/CHEM425 Biochemistry	4 crs.
BIO410 Ecology	4 crs.

CHEMISTRY

A chemistry minor is offered to students in a secondary education curriculum, but may be of interest to other students who desire a more in-depth understanding of the importance of chemistry in today's technological world. Students are expected to have a mastery of the concepts covered in MATH 121. The chemistry minor must take the following:

A biology minor is offered to those students who want a more detailed knowledge of living organisms/systems and how they affect the world in which we live.

CHEMISTRY MINOR, 24 crs.**Required Courses:**

CHEM141 General Chemistry I	4 crs.
CHEM142 General Chemistry II	4 crs.
CHEM241 Organic Chemistry I	4 crs.
CHEM242 Organic Chemistry II	4 crs.
CHEM325 Analytical Chemistry	4 crs.
CHEM105 Elements of General & Biochemistry	4 crs.
<i>or</i>	
CHEM425 Biochemistry	4 crs.

DIAGNOSTIC MEDICAL SONOGRAPHY (ULTRASOUND)

Program Overview

Students in this program study two years of liberal arts core on campus before continuing in their professional training. The professional component is conducted during the second two years at an area hospital that is an accredited program.

Students graduate with a Bachelor of Science degree from Concordia University and they are qualified to take National Medical Diagnostic Sonography exams. Students receive a strong liberal arts education in a Christian setting. They obtain the necessary preparation for their career through professional experience in a hospital setting. Students who graduate with a BS in Diagnostic Medical Sonography have an opportunity to specialize in obstetric and gynecologic sonography, abdominal sonography, neurosonography, breast sonography, vascular technology or echocardiography.

Professional Assignments

The Sonography program is very competitive and not all students are placed at a professional site. Placement of professional sites is not guaranteed and college GPA is a major determinant. It is required that Sonography students maintain a 3.0 GPA to be considered for the professional placement that occurs during the second 2 years of the program. The professional component is 18-24 consecutive months at the hospital. Each student must complete a Certified Nursing Assistant (CNA) program before submitting their clinical application. Students are encouraged to shadow a sonography department and work at least 100 hours as a CNA to increase the possibility of clinical placement.

Admission Requirement

Diagnostic Medical Sonography students are accepted at CU under the general admissions requirement. It is recommended that students complete anatomy & physiology, physics, and biology in high school to better prepare them for this major.

Pre-Clinical Requirements

Diagnostic Medical Sonography students complete the general CU core courses. In addition, students are required to take: 1 year of anatomy & physiology, 1 year of biology, 1 year of physics, medical terminology and pathophysiology. Students must maintain a 3.0 GPA in pre professional courses and acceptance into the professional phase is not guaranteed. In addition, each student must complete a CNA program prior to submitting their professional application. Students are strongly encouraged to maintain a 3.0 GPA in the following coursework: Anatomy & Physiology, Physics, Pathophysiology, Math, Med Terms, Communication and Political Science.

Professional Curriculum Location

Henry Ford Hospital
Detroit, MI

SONOGRAPHY MAJOR, 133.5 crs.

Includes professional curriculum

Required Courses:

Required Courses, continued:

Semester I

Academic and Clinical Orientation
Ultrasound Knobology
Basic Abdominal Sonography
Basic Gynecological Sonography
Basic Obstetrical Sonography

Semester IV

Vascular Sonography
Advanced Gynecological Sonography
Introduction to Musculoskeletal Sonography
Introduction to Transcranial Doppler
Principles of Instrumentation

Semester II

Ultrasound Principles and Instrumentation
Ultrasound Knobology II
Advanced Obstetrical Sonography
Superficial Parts Sonography: Breast, Scrotum, Neck, Prostate
Student Case

Semester V

Neonatal Neurosonology
Student Project
Student Cases
Introduction to Adult Echocardiography
Review Classes

Semester III

Ultrasound Principles and Instrumentation
Physics: Ultrasound Knobology III-Doppler
Advanced Obstetrical Sonography
Advanced Abdominal Sonography
Student Cases

EXERCISE SCIENCE

The mission of the Exercise Science Major & Minor is to promote physical activity and exercise as a means to attain and maintain health, physical fitness, and quality of life. Exercise science consists of several overlapping disciplines and courses of study that provide an understanding of the anatomy and physiology of the human body, how exercise impacts the body, and how to use this knowledge to improve human performance and promote a healthy lifestyle. Professors combine classroom instruction, the latest research, laboratory experiences and field work opportunities to provide an effective blend of educational experiences. Students graduating with a Bachelor of Arts degree in exercise science are prepared for entry-level positions like exercise/fitness specialist, group fitness instructor, personal trainer, work in corporate fitness programs and health clubs, or as a strength and conditioning coach in high schools, colleges, and professional sport teams to name a few.

EXERCISE SCIENCE MAJOR, 24 crs.

Required Courses:

SCI250 Nature of Science (w)	3 crs.
BIO181 Functional Anatomy and Physiology I	4 crs.
BIO182 Functional Anatomy and Physiology II	4 crs.
HHP202 Introduction to Kinesiology	3 crs.
HHP272 Introduction to Athletic Training	3 crs.
HHP280 Sports Psychology	3 crs.
HHP342 Nutrition for Wellness and Performance	3 crs.
HHP371 Exercise Physiology	4 crs.
HHP373 Motor Development	3 crs.
HHP375 Biomechanics	3 crs.
HHP410 Measure & Evaluation in Health & Physical Education	3 crs.
HHP442 Fitness Testing and Exercise Prescription	4 crs.
HHP450 Curriculum & Methods in Health Education	3 crs.
HHP460 Internship	3 crs.
HHP480 Designing Resistance Training Programs	3 crs.

Senior Project Required Courses:

HHP475 Seminar in Exercise Science	2 crs.
HHP495 Senior Seminar in Exercise Science	3 crs.

EXERCISE SCIENCE MINOR, 24 crs.

Required Courses:

SCI250 Nature of Science (w)	3 crs.
BIO181 Functional Anatomy and Physiology I	4 crs.
BIO182 Functional Anatomy and Physiology II	4 crs.
HHP202 Introduction to Kinesiology	3 crs.
HHP272 Introduction to Athletic Training	3 crs.
HHP375 Biomechanics	3 crs.
HHP371 Exercise Physiology	4 crs.
HHP280 Sports Psychology	3 crs.

INTEGRATED SCIENCE

(elementary education students only)

The Integrated Science Major combined with the requirements of Concordia's Elementary Education Program prepares students to become effective science teachers. Students will learn the necessary science content from professors who model effective science teaching, learn the best practices in education and engage in numerous hours of field work in area classrooms. Once completed, students will know and be able to apply the fundamental concepts in the physical, life, and Earth /space sciences. They will understand the nature of science, its unifying concepts, and the inquiry process scientists use to discover new knowledge and they will use this knowledge to enable future students to build a base for scientific and technological literacy. This course of study will prepare students for the Michigan Test of Teacher Certification (MTTC) and meets all of the requirements set by the Michigan Department of Education (MDE) and National Science Teachers Association (NSTA) necessary for certification.

The Integrated Science Major combined with the requirements of Concordia's Secondary Education Program prepares students to become effective science teachers. This major is designed to prepare teachers for practice in smaller schools where a science teacher needs to be able to deliver effective instruction in multiple fields of science: biology, chemistry, physics and earth science. This course of study will prepare students for the Michigan Test of Teacher Certification (MTTC) and meets all of the requirements set by the Michigan Department of Education (MDE) and National Science Teachers Association (NSTA) necessary for certification.

INTEGRATED SCIENCE MAJOR, 47 crs.

Available for both secondary and elementary education students

Required Science Courses:

SCI250 Nature of Science (w) 3 crs.
BIO/CHEM490 Science Senior Seminar* 2 crs.

Required Biology Courses:

BIO410 Ecology 4 crs.
BIO348 Genetics 4 crs.
SCI272 Cosmogony (w) 3 crs.

Choose two (2) of the following courses:

BIO244 Botany 4 crs.
BIO240 Zoology 4 crs.
BIO321 Cell Biology (w)* 3 crs.

Required Chemistry Courses:

CHEM141 General Chemistry 4 crs.

CHEM105 Elements of General & Bio. Chemistry** 4 crs.

CHEM142 General Chemistry II ** 4 crs.

Required Physics Courses:

PHYS151 General Physics I 4 crs.
PHYS152 General Physics II 4 crs.

Required Earth Science Courses:

SCI135 Earth Science 4 crs.
SCI215 Atmospheric & Space Science 3 crs.
BIO256 Environmental Science 4 crs.

**NOT required for elementary educ. students.*

***Elementary educ. students must take one, not both of CHEM105 or CHEM142.*

This is a MDE endorsed group major so no minor course of study is needed to obtain teacher certification.

INTEGRATED SCIENCE MINOR, 33-34 crs.

Available for elementary education students only

Required Science Courses:

SCI250 Nature of Science (w) 3 crs.

Required Biology Courses:

BIO410 Ecology 4 crs.
SCI275 Cosmogony (w) 3 crs.

Choose one (1) of the following courses:

BIO244 Botany 4 crs.
BIO240 Zoology 4 crs.
BIO348 Genetics 4 crs.

Required Chemistry Courses:

CHEM141 General Chemistry I 4 crs.

Required Physics Courses:

PHYS151 General Physics I 4 crs.
PHYS152 General Physics II 4 crs.

Required Earth Science Courses:

BIO256 Environmental Science 4 crs.

Choose one (1) of the following courses:

SCI135 Earth Science 4 crs.
SCI215 Atmospheric & Space Science 3 crs.

NURSING (RN – BSN COMPLETION PROGRAM)

Registered nurses who have graduated from an ADN or Diploma nursing program will find Concordia's BSN Completion Program a flexible means of furthering their nursing education. Coursework is completed in an accelerated learning format on campus or online. Completion program candidates can obtain their BSN degree in approximately (2) two calendar years. Concordia University's Nursing Completion Program is accredited by the Commission on Collegiate Nursing Education.

Upon completion of this program, the graduate with a major in nursing will be able to:

1. Apply liberal education and scientific background information into practice
2. Apply organizational and leadership principles in practice to improve quality and patient safety
3. Translate scholarship into practice
4. Utilize informatics and health care technologies to improve patient care
5. Demonstrate knowledge of healthcare policy and advocate for quality health care for all citizens
6. Communicate and collaborate in an interprofessional health care environment to improve patient and population health outcomes.
7. Utilize knowledge of clinical prevention and population health at the individual and group/aggregate/population level.
8. Advance professionalism and professional values
9. Perform at the highest level nursing practice reflective of the educational preparation

RN – BSN COMPLETION PROGRAM, 70 crs.

Liberal Arts Core

Many of the basic liberal arts courses may be accepted as transfer credits from accredited associate degree or diploma nursing programs:

Theology (6 credits, must be completed at Concordia)

Ethics (3 credits)

Humanities (6 credits)

- NURS331: Nursing in Historical Context
- One additional 3 credit course

Cross Cultural (3 credits)

Social Science (6 credits)

Natural Science-Chemistry (at least 3 credits, must contain a lab component)

- Credit for this course can be earned by passing the NLN Basic Science Achievement Test or CLEP Exam

Communications (3 credits)

Mathematics-Statistics (3 credits)

Collateral Requirement

The following collateral courses will be accepted as transfer credits from accredited associate degree or diploma nursing programs:

- Life Span Development
- Microbiology
- Anatomy & Physiology I and II

Nursing Major Required Courses:

Most nursing courses from accredited associate or diploma nursing programs may be accepted as transfer credits. All Nursing Completion students will receive an individual evaluation of transfer credits upon acceptance.

NURS301 Dimensions of Professional Nursing

NURS331 Nursing in Historical Context
(taken as part of liberal arts core classes)

NURS335 Introduction to Nursing Research

NURS342 Community Wellness

NURS442 Complex Nursing Systems

NURS492 Contemporary Nursing Seminar

Electives, 10 crs.

PHYSICAL EDUCATION

(education students only)

The recognition of the importance of physical activity in the lives of all people underlies the curriculum of the Division of Kinesiology. Every student is encouraged to receive instruction and practice in a variety of lifetime sports and recreational activities. The Kinesiology curriculum is designed with an emphasis in the appreciation and study of human movement, with the goal to educate students for careers in teaching and coaching, athletics administration, recreation, and allied health and wellness programs.

PHYSICAL EDUCATION MAJOR, 41 crs.

PHYSICAL EDUCATION MINOR, 29 crs.

*Available for secondary education students***Required Courses:**

BIO181	Functional Anatomy & Physiology I	4 crs.
HHP202	Introduction to Kinesiology	3 crs.
HHP272	Introduction to Athletic Training	3 crs.
HHP373	Motor Development	3 crs.
HHP412	Adapted Physical Education	3 crs.
HHP375	Biomechanics	3 crs.
HHP371	Exercise Physiology I	4 crs.
HHP350	Coaching Methods	3 crs.
HHP250	Teaching Core Activities II	3 crs.
HHP355	Teaching Core Activities III	3 crs.
HHP410	Measurements and Evaluation on Health & PE	3 crs.
HHP356	Teaching Core Activities IV	3 crs.
HHP450	Curriculum and Methods of Health Education	3 crs.

*Available for both secondary and elementary education students***Required Courses:**

BIO181	Functional Anatomy & Physiology I	4 crs.
HHP202	Introduction to Kinesiology	3 crs.
HHP373	Motor Development	3 crs.
HHP375	Biomechanics	3 crs.
HHP371	Exercise Physiology I	4 crs.

Choose six (6) crs. from the following courses:

HHP272	Introduction to Athletic Training	3 crs.
HHP412	Adapted Physical Education	3 crs.
HHP350	Coaching Methods	3 crs.
HHP410	Measurements and Evaluation on Health & PE	3 crs.
HHP450	Curriculum and Methods of Health Education	3 crs.

Choose six (6) crs. from the following courses:

HHP250	Teaching Core Activities II	3 crs.
HHP355	Teaching Core Activities III	3 crs.
HHP356	Teaching Core Activities IV	3 crs.

PHYSICAL SCIENCE

The recognition of the importance of physical activity in the lives of all people underlies the curriculum of the Division of Kinesiology. Every student is encouraged to receive instruction and practice in a variety of lifetime sports and recreational activities. The Kinesiology curriculum is designed with an emphasis in the appreciation and study of human movement, with the goal to educate students for careers in teaching and coaching, athletics administration, recreation, and allied health and wellness programs.

PHYSICAL SCIENCE MINOR, 26 crs.**Required Courses:**

SCI250	Nature of Science (w)	3 crs.
CHEM141	General Chemistry I	4 crs.
CHEM142	General Chemistry II	4 crs.
PHYS151	General Physics I	4 crs.
PHYS151	General Physics II	4 crs.

Choose one (1) of the following courses:

CHEM105	Elements of Gen & Bio. Chemistry	4 crs.
CHEM241	Organic Chemistry I	4 crs.

Choose one (1) of the following courses:

SCI235	Earth Science	4 crs.
SCI215	Atmosphere and Space Science	3 crs.
BIO156	Environmental Science	4 crs.

PHYSICS

The Physics Minor is a collaborative effort between Concordia and Eastern Michigan University that prepares secondary education students to teach high school physics. Students enrolled in Concordia's Teacher Education Program will be able to take physics courses at EMU and receive a Physics (DE) endorsement on their teaching certificates upon completion of the prescribed program. This minor may be combined with a Mathematics Major. For more information, contact faculty members of the Mathematics or Physics departments.

PHYSICS MINOR, 39 crs.

Concordia University Required Courses:

MATH201	Calculus I	4 crs.
MATH202	Calculus II	4 crs.
MATH203	Calculus III	4 crs.
MATH231	Linear Algebra	3 crs.
MATH341	Differential Equations	3 crs.
PHYS223	Mechanics, Sound & Heat	5 crs.
PHYS224	Electricity, Magnetism & Light	5 crs.

Eastern Michigan University Required Courses:

PHYS201	Intermediate Mechanics I	3 crs.
PHYS202	Heat and Thermodynamics	4 crs.
PHYS203	Introduction to Modern Physics	3 crs.
PHYS231	Modern Physics Laboratory	1 cr.

The grades and credits for these courses will be transferred to Concordia University and be included in Concordia GPA calculations. Students must earn a minimum GPA of 2.0 in Physics courses taken at EMU. Students must also satisfy the requirements for the Physics (DE) endorsement as prescribed by Eastern Michigan University and the State of Michigan.

RADIOLOGIC TECHNOLOGY

Program Overview

The registered radiologic technologist (radiographer) utilizes knowledge of human anatomy and disease, mathematics, physics and operation of radiation-producing equipment for diagnostic purposes. Radiologic technologists may be employed in various health care settings, i.e. hospitals or clinics, industry, business, research, administration or education. The major is intended to be a four-year course of study leading to a Bachelor of Science degree. The program is jointly sponsored and is structured such that core required of the university and pre-clinical components are conducted by Concordia University during the first 2 years, while clinical components are conducted at Joint Review Commission on Education in Radiologic Technology accredited programs for the second 2 years. Successful completion of competency requirements within the clinical program must be achieved prior to graduation.

Professional Assignments

Students should be aware that the program requires clinical coursework off-CU campus for a period of 24 months. Clinical coursework is usually 8 hours per day and can range from a minimum of 24 to a maximum of 40 hours a week. Clinical rotations are not limited to one site. Vacation periods are scheduled intermittently during the year by the clinical faculty.

Admission Requirements

Applicants to the Radiologic Technology Program are expected to fulfill the University admission requirements. In addition, two years of high school math and one year of high school physics are recommended. Acceptance is not automatic and is based on successful completion of all pre-professional coursework with a minimum cumulative GPA of 2.5. Admission to the Radiologic Technology Program is limited. GPA in science courses should be 2.5. Students must apply for clinical admission by the end of the first semester of their sophomore year. Applications for admission to the program are available through the program director.

Pre-Clinical Requirements

Radiologic Technology students complete the general CU core courses. In addition, students are required to take: 1 year of anatomy & physiology, medical terminology, sociology, and computer science. Students must maintain a 2.5 GPA in pre professional courses and acceptance into the professional phase is not guaranteed. In addition, each student must complete shadowing hours of a radiologic technologist.

Professional Curriculum Location

St John Hospital and Medical Center, Detroit, MI

Providence Hospital, Southfield, MI

Sinai-Grace Hospital, Detroit, MI

RADIOLOGIC TECHNOLOGY MAJOR, 64 crs.**PROFESSIONAL CURRICULUM****Providence Clinical Curriculum****Semester I**

Positioning I

Anatomy I

Medical Terminology

Introduction to Radiography

Techniques

Critical Thinking & Interpersonal Class

Clinicals

Semester II

Positioning II

Physics I

Anatomy II

Patient Care I

Positioning II

Introduction to IVPs

Clinicals

Semester III

Positioning III

Physics II

Anatomy III

Patient Care II

Positioning III

X-ray Equipment

Clinicals

Semester IV

Positioning IV

Physics III

Anatomy IV

Ethics

Introduction to Bone Densitometry

Clinicals

Semester V

Positioning V

Imaging I

Anatomy V

Physics IV

Clinicals

Semester VI

Positioning IV

Imaging II

Anatomy VI

X-sectional Anatomy VI

Quality Assurance

Mammography

Clinicals

Semester VII

Positioning VII

Imaging III

Plus clinical curriculum**St. John Hospital & Medical Center Clinical Curriculum****Semester I**

Anatomy & Physiology I

Medical Terminology

Radiographic Procedures I

Radiographic Principles I

Patient Care

Intro to Radiography

Clinical I

Semester II

Anatomy & Physiology II

Physics

Radiographic Principles II

Radiographic Procedures II

Rad. Image Evaluation I

Clinical II

Semester III

Anatomy & Physiology III

Procedures III

Rad. Image Evaluation II

Medical Law & Ethics

Clinical III

Semester IV

Clinical IV

Semester V

Professionalism

Anatomy & Physiology IV

Radiographic Procedures IV

Rad. Image Evaluation III

Radiation Protection

Clinical V

Semester VI

Basic Principles of CT & Cross-sectional Anatomy

Radiographic Procedures V

Radiologic Pathology

Dig. Image Acq & Display

Clinical VI

Semester VII

Trauma Radiography

Radiation Biology

Rad. Image Evaluation IV

Patient Care II

Clinical VII

Semester VIII

Registry Review

Clinical VIII

Sinai Grace Hospital Clinical Curriculum**Semester I**

Intro to Radiography

Imaging IV	Medical Terminology
Quality Assurance	Radiographic Procedures I
Radiation Protection	Anatomy & Physiology/Image Evaluation I
Venipuncture	Patient Care I
Imaging IV	Professional in Healthcare
Radiographic Pathology	Clinical I
Mock Exams	Semester II
Clinicals	Medical Ethics
Semester VIII	Radiation Exposure I
Positioning VIII	Radiographic Procedures II
CR and Digital Imaging	Anatomy & Physiology/Image Evaluation II
Radiographic Pathology	Patient Care II
Radiation Biology	Physics I/X-ray Production
Mock Exams	Clinical II
Clinicals	Semester III
	Intro to Pathology
	Radiographic Procedures III
	Anatomy & Physiology/Image Evaluation III
	Physics II
	Radiation Exposure II
	Clinical III
	Semester IV
	Pathology II
	Radiographic Procedures IV
	Anatomy & Physiology/Image Evaluation III
	Radiation Protection/Radiobiology
	Clinical IV
	Semester V
	Physics III
	Radiographic Procedures IV
	Advanced Image Evaluation
	Digital Imaging
	Cross-sectional Anatomy
	Semester VI
	Physics IV
	Selected Topics
	Registry Review
	Advance Radiology Procedures
	Clinical VI

RELIGION

CHRISTIAN THOUGHT

The Christian Thought program forms a student's mind to grasp Christian truth as its claims are understood within biblical, historical and philosophical contexts. Students gain skills in analyzing contemporary manifestations of Christianity and learn to defend the faith against contemporary errors.

CHRISTIAN THOUGHT MAJOR, 33 crs.

Required Core Courses:

REL201 Old Testament	3 crs.
REL204 Biblical Theology	3 crs.
RELXXX Theology Elective	3 crs.

CHRISTIAN THOUGHT MINOR, 21 crs.

Required Core Courses:

REL201 Old Testament	3 crs.
REL204 Biblical Theology	3 crs.
RELXXX Theology Elective	3 crs.

(Strongly recommended for the theology elective: a course in historical theology, such as REL 333, A Survey of Christian Thought)

Recommended course:

A course in historical theology
or
 REL333 A Survey of Christian Thought

Required Christian Thought Major Courses:

HIST208 History of Christianity	3 crs.
HIST475 The Reformations	3 crs.
PHIL334 Christ and Culture	3 crs.
PHIL325 Christian Apologetics	3 crs.
REL203 New Testament	3 crs.
REL310 Religion in America Today	3 crs.
REL376 Christian Ethics	3 crs.
____ Research methods class (HIST385, REL490)	3 crs.
____ Senior thesis class (HIST490, REL491)	3 crs.

Elective Courses – *Choose up to six (6) crs.*

A concentration of any 2 classes (300- or 400-level) in one of the 3 relevant areas (History, Theology or Philosophy)

(Strongly recommended for the theology elective: a course in historical theology, such as REL 333, A Survey of Christian Thought.)

Required Christian Thought Minor Courses:

HIST208 History of Christianity	3 crs.
HIST475 The Reformations	3 crs.
PHIL325 Christian Apologetics	3 crs.
PHIL334 Christ and Culture	3 crs.
REL203 New Testament	3 crs.
REL310 Religion in America Today	3 crs.

Elective Course – *Choose any 300 or 400-level class in history, theology, or philosophy.*

PHILOSOPHY

Philosophy encourages clear and critical thinking, and a rational approach to problem-solving using conceptual analysis, dialogue, and argument. Due to the interdisciplinary character of philosophy, the minor is a valuable complement to most majors (in particular, Art, History, English, Natural Science, Theology, Psychology, Social Work). The emphasis on the careful statement and evaluation of arguments makes philosophy good preparation for those pursuing graduate and professional study, as well as for those entering careers in government, law, political advocacy, and journalism. Society needs individuals who are able to communicate clearly, to evaluate and construct arguments for or against a viewpoint, and to question received ideas.

PHILOSOPHY MINOR, 24 crs.

Required Core Courses:

REL 201 The Old Testament	3 crs.
REL 204 Biblical Theology	3 crs.
Theology elective	3 crs.
PHIL 101 Philosophy: Theory and Practice	3 crs.

Either

PHIL 211 Elementary Logic	3 crs.
<i>or</i>	
PHIL 325 Christian Apologetics	3 crs.

Required Philosophy Minor Courses:

PHIL 201 Central Texts of Philosophy	3 crs.
PHIL 250 Moral Philosophy—	3 crs.
REL 203 The New Testament	3 crs.

Electives – *Choose up to twelve (12) credits of the following:*

Philosophy electives	3 crs.
ENG 475 Literary Criticism	3 crs.
SCI 275 Cosmogony	3 crs.

PRE-SEMINARY PROGRAM

The pre-seminary program provides academic preparation in the liberal arts for professional study for full-time pastoral ministry in the Lutheran Church—Missouri Synod. Following the earning of the baccalaureate degree, the pre-seminary student continues his program of study at Concordia Seminary, St. Louis, or Concordia Theological

Seminary, Fort Wayne.

The mission of pre-seminary education is to prepare students for theological studies and pastoral formation at a seminary of the Lutheran Church—Missouri Synod. This preparation ordinarily encompasses biblical knowledge, biblical language competency, and understanding of Lutheran doctrine; competency in communication skills in reading, writing, speaking, and listening; skills in critical thinking and philosophical inquiry; acquisition of a global perspective; the understanding of and appreciation for the Lutheran ethos, identity, and ethic; and helping the student to perceive, proclaim, teach, and live out the centrality of the Gospel of Jesus Christ for the whole world. Pre-seminary students are strongly encouraged to include two majors in their studies: theological languages and pre-seminary studies. These majors are designed to prepare students for the seminary competency examinations in the Old Testament, New Testament, Christian Doctrine, Greek, and Hebrew. These majors also include broader liberal arts studies in German or Latin, communication, writing, social science, and philosophy, all of which are helpful for theological study on a graduate level. In special cases, students in the pre-seminary program may choose other majors and minors, but must always include at least a minor in theological languages.

Application for Entry into the Pre-Seminary Program

Since the public ministry of Word and Sacrament is an office of the Church of Christ; it demands individuals exhibiting the highest level of talent, personal knowledge, aptitude, skill, and Christian character. For this reason the following criteria have been established for acceptance into the Pre-Seminary Program of Concordia University Ann Arbor. Application is generally made in the second semester of the sophomore year.

1. Successful completion of a minimum of 45 semester hours of credit.
2. CGPA of 2.5 on a 4.0 scale. (Probationary acceptance may be given to students with a CGPA of at least 2.0 if other requirements are met.)
3. Evidence of proficiency in English and foreign languages appropriate to the pre-seminary program.
4. Submission of a completed application form, available from the pre-seminary director.
5. Completion of basic theology courses.
6. Exhibition of exemplary Christian life-style.
7. Interviews with and written recommendation of the pre-seminary director.

Acceptance Procedure

1. Notification of acceptance into the program will be made by letter.
2. Notification of non-acceptance or probationary acceptance of the applicant is made in a personal interview with the pre-seminary director. A formal letter of the decision is presented to the applicant during the interview.
3. A copy of this letter is filed in the applicant's folder in the pre-seminary director's office.
4. A student who is refused acceptance into the pre-seminary program may re-apply up to two more times. Acceptance into the pre-seminary program is not a requirement for the successful completion of either major.

Program Continuation

To maintain "good standing" status in the pre-seminary program, a student must maintain a 2.5 CGPA.

Curriculum (For the Theological Languages Major and Minor, see the alphabetical listing later in this catalog.)

PRE-SEMINARY STUDIES MAJOR

The pre-seminary studies major is open to all students who desire to prepare for graduate level studies in theology. LCMS Pre-seminary students may select this major, if they choose. Selecting this major does not constitute entrance into the LCMS pre-seminary program. Please see program description for more details. All students may participate in the pre-seminary club.

PRE-SEMINARY STUDIES MAJOR, 33 crs.

Required Core Courses:

ENG104 Introduction to Writing	3 crs
REI201 The Old Testament	3 crs

Bible Elective – Choose one (1) of the following:

Any course pertaining to upper-level Old or New Testament content, including

(must also take REL203 New Testament)	3 crs	REL 354 Biblical World (w)	3 crs
REL204 Biblical Theology	3 crs	Historical Theology Elective:	
HIST103 Civilization and Worldviews	3 crs	It is recommended to select:	
ENG103 Culture and Civilization	3 crs	REL 333 A Survey of Christian Thought	3 crs.
Comm105 Public Speaking	3 crs	Writing Elective – <i>It is recommended to select one of the following:</i>	
PHIL101, 211, 250, 325 or 350	3 crs	ENG 245 Advanced Writing	3 crs.
RELXXX Elective (recommended: Missions, evangelism, comparative religions or Christian caregiving)	3 crs	ENG 246 Creative Writing	3 crs.
		ENG 350 Rhetoric	3 crs.
Theology/Family Life elective	3 crs	Social Science Elective:	
It is recommended to take one of the following:		PSY 101 General Psychology	3 crs.
FAM 430 Foundations of Youth Ministry	3 crs.	<i>Or if General Psychology was taken in the core,</i>	
FAM 431 Youth Culture	3 crs.	SOC 101 Introduction to Sociology	3 crs.
FAM 432 Youth Ministry Administration	3 crs.	Philosophy/Literature Elective	3 crs.
Required Courses:			
REL 221 Lutheran Worship	3 crs.		
REL 404 Lutheran Confessions	3 crs.		
REL 490 Senior Seminar I	3 crs.		
REL 491 Senior Seminar II	3 crs.		
COMM 205 Advanced Public Speaking	3 crs		

THEOLOGICAL LANGUAGES

Students learn Hebrew, Greek, and either Latin or German in order to read the Bible and major theological works. The curriculum enables students to attain a high level of competency for reading the Bible in its original languages and is an excellent preparation for graduate work in theology. All pre-seminary students take at least the minor.

THEOLOGICAL LANGUAGES MAJOR, 36 crs.

Required Core Courses:

REL 201 Old Testament	3 crs.
REL 204 Biblical Theology	3 crs.
Theology Elective*	3 crs.

**It is strongly recommended that the theological elective be fulfilled by taking an upper-level course in biblical content, such as REL354(w).*

Required Theological Languages Major Courses:

Two of the language courses below are counted in the core, not in the major

GER or LAT I	3 crs.
GER or LAT II	3 crs.
GRK 201 Greek I	3 crs.
GRK 202 Greek II	3 crs.
GRK 303 Greek III	3 crs.
GRK 304 Greek IV	3 crs.
HEB 301 Hebrew I	3 crs.
HEB 302 Hebrew II	3 crs.
HEB 401 Hebrew III	3 crs.
HEB 402 Hebrew IV	3 crs.
GRK/HEB XXX Greek/Hebrew V	3 crs.
GRK/HEB XXX Greek/Hebrew VI	3 crs.

THEOLOGICAL LANGUAGES MINOR, 21 crs.

Must include REL 203 New Testament (3 credits), theological languages in the core (6 credits), and theological languages in the minor (18 credits). It is recommended that students end up with 12 credits each of Greek and Hebrew, but if a student cannot complete the 12 credits each of Greek and Hebrew successfully, other language courses from the list can be used to fulfill the 21 required credits for this minor.

REL 203 New Testament	3 crs.
Biblical Skills elective	3 crs.
<i>(Any theological languages course or Bible elective)</i>	

THEOLOGY

The theology minor and major provide students with a foundation for thinking about life from the perspective of the Word of God and faithfully applying that Word to situations of human need. Students also learn to analyze scholarly texts, evaluate cultural and religious phenomena, and both write and speak about theology. This major is not recommended for LCMS pre-seminary students.

Theology Major:

Required Core Courses:

REL 201 Old Testament	3 crs.
REL 204 Biblical Theology	3 crs.
Theology Elective	3 crs.

Required Theology Major Courses:

REL 203 New Testament	3 crs.
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Theology/Philosophy Elective – Choose one (1) of the following:

REL 404 Lutheran Confessions	3 crs.
<i>(required for all church-work students)</i>	
REL 347 Law and Gospel in Life of Church	3 crs.
REL 333 A Survey of Christian Thought	3 crs.
PHIL 325 Christian Apologetics	3 crs.
PHIL 334 Christ and Culture	3 crs.

Office of Church Worker Elective – Choose one (1) of the following:

REL 312 Office of Professional Church Worker	3 crs.
ED 411 Professional Ethics <i>(for education students)</i>	3 crs.

Internship Elective – Choose one (1) of the following:

REL 420 Lay Ministry Internship	3 crs.
ED XXX Student Teaching <i>(for education students)</i>	3 crs.

Religious Education Elective – Choose one (1) of the following:

REL 229 Religious Education of Youth and Adults	3 crs.
REL 233 Communicating Bible Messages	3 crs.
ED 306 Teaching the Faith	3 crs.
ED 307 Teaching the Faith for the Christian Public Educator	3 crs.
ED 362 Faith Development of Young Child Comparative	3 crs.

Religion Elective – Choose one (1) of the following:

REL 388 Varieties of Belief (TEE)	3 crs.
REL 310 Religion in America	3 crs.

Theology Minor:

Required Core Courses:

REL 201 Old Testament	3 crs.
REL 204 Biblical Theology	3 crs.
Theology Elective	3 crs.

Required Theology Minor Courses:

REL 203 New Testament	3 crs.
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Theology/Philosophy Elective – Choose one (1) of the following:

REL 404 Lutheran Confessions	3 crs.
<i>(for all church-work students)</i>	
REL 347 Law and Gospel in Life of Church	3 crs.
REL 333 A Survey of Christian Thought	3 crs.
PHIL 325 Christian Apologetics	3 crs.
PHIL 334 Christ and Culture	3 crs.

Office of Church Worker Elective – Choose one (1) of the following:

REL 312 Office of Professional Church Worker	3 crs.
ED 411 Professional Ethics <i>(for education students)</i>	3 crs.

Internship Elective – Choose one (1) of the following:

REL 420 Lay Ministry Internship	3 crs.
ED XXX Student Teaching <i>(for education students)</i>	3 crs.

Religious Education Elective – Choose one (1) of the following:

REL 229 Religious Education of Youth and Adults	3 crs.
REL 233 Communicating Bible Messages	3 crs.
ED 306 Teaching the Faith	3 crs.
ED 316 Teaching the Faith for the Christian Public Educator	3 crs.
ED 362 Faith Development of Young Child Comparative	3 crs.

Religion Elective – Choose one (1) of the following:

REL 388 Varieties of Belief (TEE)	3 crs.
REL 310 Religion in America	3 crs.
REL 410 World Religions	3 crs.

REL 410 World Religions	3 crs.
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Additional Electives:

REL XXX Theology Elective in Outreach (i.e., evangelism, missions)	3 crs.
REL XXX Theology Elective in Bible I (i.e., upper-level course on biblical book)	3 crs.
REL XXX Theology Elective in Bible II (i.e., upper-level course on biblical book)	3 crs.
REL 221 Lutheran Worship	3 crs.

SOCIAL SCIENCES

ADOLESCENT STUDIES

The adolescent studies (formerly youth studies) minor prepares students to equip both caregivers and youth with knowledge and strategies to prevent negative behavior and restore or foster positive behavior in the areas of emotional well-being, academia, career, relationships, morality, and faith.

ADOLESCENT STUDIES MINOR, 21 crs.**Required Courses:**

JPP110	Juvenile Theory	3 crs.
FAM431	Youth Culture	3 crs.
PSY221	Child Development	3 crs.
PSY222	Adolescent Development	3 crs.
PSY421	Human Sexuality	3 crs.
SOC203	Contemporary Social Problems	3 crs.
SOC333	Families in Society	3 crs.

MASS COMMUNICATION

The Mass Communication major/minor provides a broad-based liberal arts approach to better understanding and using radio, television, film, video, and print media. An emphasis is placed on giving students skills in writing and editing skills across the various media.

The Mass Communication Major (39 credits) is fulfilled by taking the following courses plus the 18 credit Communication Core. The Mass Communication Minor (21 credits) is custom designed from courses in the Mass Communication requirements list and the Communication Core. The courses required will be determined by emphasis in two of the following areas: radio, television, film, video, or print media.

MASS COMMUNICATION MAJOR, 39 crs.**Required Communication Common Core Courses:**

COMM 105 Public Speaking (taken in Narrative Core)	3 crs.
COMM 460 Cross Cultural Communication (taken as Culture in Narrative Core)	3 crs.
COMM 201 Interpersonal Communication	3 crs.

MASS COMMUNICATION MINOR, 21 crs.**Mass Communication Major or Minor:
Required Courses:**

COMM 191/193 Beacon and WCUW* (At least 1 credit each)	3 crs.
COMM 250 Intro to Mass Communication	3 crs.
COMM 321 Media Writing	3 crs.
<i>Choose one (1) of the following:</i>	

COMM 265 Journalism	3 crs.	COMM 329 Film History	3 crs.
COMM 280 Careers in Communication	3 crs.	COMM 371 Philosophy & Film	3 crs.
COMM 385 Interviewing Principles	3 crs.		
COMM 470 Internship	3 crs.	<i>Choose one (1) of the following:</i>	
COMM 490 Senior Seminar	3 crs.	COMM 339 Film and Video Production	3 crs.
		COMM 351 Radio Production	3 crs.
		<i>Choose one (1) of the following:</i>	
		COMM 270 Sports Journalism	3 crs.
		COMM 439 Advanced Film & Video Production	3 crs.
		COMM 347 Animation	3 crs.
		<i>* NOT required for Minor</i>	
		Elective Majors and Minors should choose 3 credits from COMM 205 or COMM 325. Minors select one more 3 credit elective not already taken from: COMM 270, COMM 329, COMM 339, COMM 347, COMM 351, COMM 371, or COMM 439.	

FAMILY LIFE

Overview: The intent of the major is to prepare men and women for a life of service in the church and in the world, within the specialized area of Family Life. The Family Life major is an applied field of study, with a conceptual interdisciplinary foundation in psychology, sociology, law, economics, and theology. As the most basic social institution, families who are committed to Christ and a life of service represent one of the most positive influences which will impact our world. The Family Life graduate will leave Concordia with the academic and practical training necessary to develop and implement programming to build and equip strong, healthy families. The National Council on Family Relations has certified the Family Life major, thus enabling eligible graduates to seek certification as Certified Family Life Educators.

Required Minor: Students majoring in Family Life are required to select one of the minors listed below. Only students accepted into the Family Life Program may take one of these specialized minors. These minors further the academic preparation of the student in their chosen professional area, as well as provide practical experiences in related “real-life” work settings.

- The **Child Life Specialist** minor is a series of five courses, a field work requirement, and an internship designed to deepen an understanding of child development and the processes of supporting children and families during a medical intervention, crises, or hospitalization. This series of classes support students in preparation for the *Child Life Council* national certification exam to become a Certified Child Life Specialist.
- The **Community Services** minor is a series of five courses, a field work requirement, and an internship which prepares students for service in public agencies and private non-profit settings where they seek to support child, youth, parents and families in addressing various personal needs, safety concerns, well-being issues, and home management challenges that occur in the course of everyday living.
- The **Children’s Ministry** minor is a series of five courses, a field work requirement, and an internship that prepares a student for work and service in a Christian ministry setting where the goal is to strengthen and support parents and those who serve young children in further developing the faith and Christian life of God’s little ones.
- The **Youth Ministry** minor is a series of five courses, a field work requirement, and an internship which enhances a sense of calling to serve young people, and deepens the needed knowledge and skills of a future ministry professional, who will serve the homes of adolescents within a church or community setting.

Church Work Certification: Students seeking to become a Commissioned Minister on the roster of the Lutheran Church Missouri as a Director of Family Life Ministry (DFLM) will successfully complete the Family Life Major, the Community Services Minor or Children’s Ministry Minor, or Youth Ministry Minor, as well as the 19 credits required for rostered status in the LCMS. Several of these course can also count toward completion of the Concordia

 University Core Curriculum.

Academic Requirements: Students must possess an overall 2.5 grade point average (GPA) in order to apply to the Family Life Major in the Liberal Arts Program at Concordia University, Ann Arbor, and maintain an overall GPA of 2.5 once admitted to remain in good standing. In order for a course in the Family Life Core curriculum to count towards completion of the major, a grade of 2.0 or above must be earned. Should a Family Life student earn less than a 2.0 in a core course, the course must be repeated and a grade of 2.0 or above earned for it to count. Should a Family Life Major student fall below an overall GPA of 2.5, the student will be placed on academic probation within the Family Life Major until the GPA is again at or above 2.5. The major cannot be completed unless the student's overall GPA is 2.5 or above. Students on program or university academic probation will not be placed in any type of field work or internship setting until the grade point average is raised to meet the set standards.

Field Work and Intern Placements: A general Field Work placement is required for all students in the Family Life Major. This is allowed only after the student has been accepted into the program and who continues to meet all academic requirements. This initial placement is the FAM 390 course, and is determined through a meeting between the student and Family Life faculty. Attempts will be made to align the placement site experience with the professional goals of the student.

Additional Field Work experiences and Internships take place within each minor. In these instances the placement will reflect the chosen minor and further prepare the student for their chose emphasis within the field of Family Life services. Hours and time requirements will vary depending which minor the student has chosen. The Internship is usually taken after all the required course work in the program has been completed.

For those seeking placement in a congregation of The Lutheran Church Missouri Synod, placement staff of CUAA and the Family Life Department will individually support each student through the various steps of the *Call* process.

FAMILY LIFE MAJOR, 36 crs.**Required Courses:**

COMM 201 Interpersonal Communication	3 crs.
FAM 311 Family Dynamics & Resource Management	3 crs.
FAM 321 Parent Education & Guidance	3 crs.
FAM 411 Family Law and Public Policy	3 crs.
FAM 421 Family Life Methodology	3 crs.
PSY 221 Child Development	3 crs.
PSY 222 Adolescent Development	3 crs.
PSY 421 Human Sexuality	3 crs.
PHIL 250 Moral Philosophy	3 crs.
SOC 333 Families in Society	3 crs.
SOC 345 Adulthood and Aging	3 crs.
FAM 390 Fieldwork in Family Life	3 crs.

Church Work Requirements - Required of students seeking to join the roster of the Lutheran Church-Missouri Synod

REL 201 Old Testament	3 crs.
REL 203 New Testament	3 crs.
REL 204 Biblical Theology	3 crs.
REL 333 Survey of Christian Thought	3 crs.
REL 404 Lutheran Confessions	3 crs.
REL 408 Teaching the Christian Faith	2 crs.
REL 445 Office of the Christian Teacher	2 crs.

REQUIRED RELATED MINORS, approx.. 30 crs.

Student majoring in Family Life are required to select one of the following minors. These minors are not available to non-Family Life students. Choose one (1) of the following:

Child Life Specialist:

FAM 331 Observations of Infant and Toddler Development	3 crs.
FAM 332 Observations of PreSchool Development	3 crs.
FAM 333 The Hospitalized Child	3 crs.
FAM 334 Therapeutic Interventions for the Hospitalized Child	3 crs.
FAM 335 Child Life Specialist Seminar	3 crs.
FAM 391 Field Work in the Hospital	3 crs.
FAM 491 Child Life Hospital Internship	12 crs.

Community Services:

FAM 340 Administrative Skills of Human Services Organizations	3 crs.
FAM 341 Cultural & Social Diversity in America	3 crs.
FAM 342 Change: Theory & Practice	3 crs.
FAM 343 Special Topics in Social Services	3 crs.
FAM 344 Practice Skills Seminar	3 crs.
FAM 392 Field Work in the Community	3 crs.
FAM 492 Community Services Internship	12 crs.

Children's Ministry

FAM 422 Leadership in Children's Ministry	3 crs.
FAM 423 Practical Skills in Children's Ministry	

	3 crs.
FAM 424 Designing Children's Ministry for the Church and Home	3 crs.
FAM 425 Children's Ministry Administration	3 crs.
FAM 426 Children's Ministry Seminar	3 crs.
FAM 393 Field Work in Children's Ministry	3 crs.
FAM 493 Internship in Children's Ministry	12 crs.

Youth Ministry

FAM 430 Foundations of Youth Ministry	3 crs.
FAM 431 Youth Culture	3 crs.
FAM 432 Youth Ministry Administration	3 crs.
FAM 433 Youth Ministry Seminar	3 crs.
FAM 434 Youth Ministry Skills	3 crs.
FAM 394 Field Work in Youth Ministry	3 crs.
FAM 494 Internship in Youth Ministry	12 crs.

PSYCHOLOGY

The psychology major meets all undergraduate requirements established by the American Psychological Association. Upon completion, students will be prepared for graduate school in related fields or to enter the workforce providing a variety of human service needs. Coursework is intended to introduce students to various theoretical perspectives, issues pertaining to human development, social influences, and research design. Students also gain practical knowledge and field related experience. A psychology major is the option chosen by students with a variety of interests including: psychology, social work, counseling, and law, health, and human services. A cumulative GPA of 2.75 and a 3.0 in psychology should be attained in order to enroll in any 300/400 level course.

PSYCHOLOGY MAJOR, 37 crs.

Required Core Courses:

COMM 105 Public Speaking	3 crs.
MATH 205 Statistics I	3 crs.
BIO 181 Essentials of Anatomy and Physiology	4 crs.

Required Psychology Major Courses:

PSY 101 General Psychology	3 crs.
PSY 201 Interpersonal Communication	3 crs.
PSY 205 Theories of Learning	3 crs.
PSY 310 Theories of Personality	3 crs.
PSY 315 Social Psychology	3 crs.
PSY 245 Experimental Psychology and Research Methods	3 crs.
PSY 425 Abnormal Psychology	3 crs.
PSY 450 Psychology Practicum	3 crs.
PSY 490 Senior Seminar	3 crs.
PSY 492 The Research Proposal	1 cr.

Required Development Course – Choose one (1) of the following:

PSY 221 Child Development	3 crs.
PSY 222 Adolescent Development	3 crs.
PSY 223 Adult Development	3 crs.
PSY 230 Lifespan Development	3 crs.

PSYCHOLOGY MINOR, 24 crs.

Required Core Courses:

MATH 205 Statistics I	3 crs.
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Required Psychology Minor Courses:

PSY 101 General Psychology	3 crs.
PSY 205 Theories of Learning	3 crs.
PSY 310 Theories of Personality	3 crs.
PSY 315 Social Psychology	3 crs.
PSY 245 Experimental Psychology and Research Methods	3 crs.
PSY 425 Abnormal Psychology	3 crs.

Required Development Course – Choose one (1) of the following:

PSY 221 Child Development	3 crs.
PSY 222 Adolescent Development	3 crs.
PSY 223 Adult Development	3 crs.
PSY 230 Lifespan Development	3 crs.

Elective – Choose one (1) from either category:

300 Level Psychology Electives	3 crs.
400 Level Psychology Electives	3 crs.

Electives – Choose two (2) from either category:

300 Level Psychology Electives*	3 crs.
400 Level Psychology Electives*	3 crs.

**Principles of Counseling is a recommended elective to be taken during spring of junior year.*

SOCIAL STUDIES

Though the course of study in social studies is primarily aimed at preparing candidates for a life of service as teachers, it also is very helpful to those seeking preparation for law or other leadership positions in the church and world. Students will acquire the ability to use important concepts which describe and explain individual and human characteristics, both now and in the past. They will learn and develop skills in observing and analyzing a wide range of social behavior, as well as gain an understanding of the ways in which social structure and rules both frustrate and enhance individual perceptions. In addition, they will develop critical skills which will help them to gather and communicate social information. They will learn the major social and behavioral science concepts and skills and therefore become more effective leaders and servants. Finally, the curriculum places a strong emphasis on participation in society as productive citizens, ones who are able to "rule and be ruled finely" as people of God in the world.

SOCIAL STUDIES MAJOR, 37 crs.**Required Courses:**

ECON 222 Micro-Economics	3 crs.
ECON 231 Macro-Economics	3 crs.
GEOG 220 Cultural Geography	3 crs.
GEOG xxx Geography elective	3 crs.
HIST 103 Worldview: History	3 crs.
HIST 153 American Civilization	3 crs.
POLS 201/JPP 101 American Government	3 crs.
POLS XXX Choose any upper level political science	3 crs.
SSC490 Senior Project	1 cr.

Electives - Choose a minimum of twelve (12) crs. from courses with the following prefixes:

ECON	
GEOG	
HIST	
POLS	
PSY 101 General Psychology	3 crs.
SOC	

Recommended SOC course:

SOC 255 Urban Society	3 crs.
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SOCIAL STUDIES MINOR, 27 crs.**Required Courses:**

ECON 222 Micro-Economics	3 crs.
ECON 231 Macro-Economics	3 crs.
GEOG 220 Cultural Geography	3 crs.
GEOG xxx Geography elective	3 crs.
HIST 103 Worldview: History	3 crs.
HIST 153 American Civilization	3 crs.
POLS 201/JPP 101 American Government	3 crs.
POLS XXX Choose any upper level political science	3 crs.

SOCIOLOGY

The Sociology minor is intended to provide the student with a broad liberal arts experience that will complement course work in other majors. The Sociology minor will be most helpful to those students who major in an area directly related to preparation for service to diverse populations.

SOCIOLOGY MINOR, 21 crs.

Required Courses:

SOC101	Introduction to Sociology	3 crs.
SOC203	Contemporary Social Problems	3 crs.
SOC175	African American Reality & Culture	3 crs.
SOC451	Issues in Social Science	3 crs.

Electives—Choose nine (9) crs. from the following:

ANTH201	Cultural Anthropology	3 crs.
SOC333	Families in Society	3 crs.
SOC345	Adulthood & Aging	3 crs.
SOC151	Criminology	3 crs.
SOC410	Research in Social Science (w)	3 crs.

LIBERAL ARTS – BUSINESS ENTREPRENEURSHIP (LBE)**Double Major Only**

The LBE Major may only be taken as part of a Double Major, consisting of the LBE Major in conjunction with another Liberal Arts Major. There is no minor.

LAB 391 Internship, 6 crs.

The internship is comprised of three components: career preparation activities (see above), an internship proposal, and the internship itself. The internship proposal is the development stage of the student's internship. The internship proposal process will give the student a realistic job search experience, from developing a target job list through negotiating an acceptable employment contract. The internship consists of a formal proposal, which sets forth specific objectives, range of tasks, and relationship to on-site supervisor, and the internship experience itself. The internship is an applied business experience in which the student works on-site at a business, nonprofit, or government organization. It provides an integrative experience enabling the student to blend his/her liberal arts and business education in a work situation with assigned tasks and responsibilities. Site work provides the framework and written analysis of the organization and duties extend the student's learning.

LAB 483 Senior Project, 3 crs.

This may be combined with, or in addition to, the senior project in the student's liberal arts major. Content will be determined between the student and his/her liberal arts advisor.

LBE MAJOR, 33 crs.**Required Courses:**

COMM247	Business Writing	3 crs.
BUS130	Principles of Management	3 crs.
BUS262	Planning New Ventures (CUAA Only)	3 crs.
MKTG131	Principles of Marketing	3 crs.
ACCT201	Accounting Principles	3 crs.
FIN200	Personal Finance	3 crs.

Electives – Choose two (2) from the following:

COMM250	Intro to Mass Communication	3 crs.
ENG245	Advanced Writing	3 crs.
BUS150	Introduction to Business Technology	3 crs.
BUS360	Small Business Administration	3 crs.

The courses listed (33 credits) will be taken in addition to the student's Liberal Arts Core, the student's Liberal Arts Major, and any necessary elective courses (if needed to reach 126 credits required for graduation). In addition to the coursework listed above, the LBE major also has the following requirements:
Career Preparation Activities (Required)

1. Regular meetings with career counseling staff.
2. At least two "job shadowing" activities (to be established with the student's liberal arts major advisor)
3. Completion of resume writing, job search, and interview strategy workshops.

BUS340 Organizational Behavior	3 crs.	Students must maintain a 2.5 cumulative grade point average to enter into and to continue work in the LABE major.
BUS336 Human Resource Management	3 crs.	
Additional Requirements:		
LAB 391 LABE Internship	6 crs.	
LAB 483 LABE Senior Project	3 crs.	

THE HAAB SCHOOL OF BUSINESS ADMINISTRATION

The Haab School of Business Administration provides a challenging and dynamic learning environment. Our classes are taught by experienced business professionals whose primary goal is to ensure academic excellence and student success. The Haab Program approach includes:

INDIVIDUALIZED FOCUS

The School helps students explore their interests and assists them in developing a career plan based upon their specific goals. This tailored program will provide students with a solid business and management foundation for achieving their continued personal and professional growth.

APPLIED KNOWLEDGE

Internships and senior projects combine theory with practical application, through interaction between students, local and regional businesses, and community organizations. This provides students with an opportunity to explore their field of interest in a real-world business or non-profit environment.

BUSINESS CONNECTIONS

Students benefit from Haab's relationships with the regional business community, as well as with local social service and non-profit organizations.

ETHICAL PERSPECTIVE

In a climate where ethical values serve to strengthen leadership skills, the Haab experience provides a firm Christian ethical foundation to our future business leaders.

The two divisions therein are the Business Division and the Legal Studies Division. In addition, two associate degree programs and a special cooperative program exist.

OVERVIEW OF MAJORS AND MINORS

The specific majors and minors follow, with curriculum requirements.

	Major	Minor
Accounting	Yes	Yes
Business Communication	Yes	Yes
Business, General	Yes	Yes
Criminal Justice & Public	Yes	No
Finance	Yes	Yes
Hospitality Management	Yes	Yes
Human Resource Management	No	Yes
Management	Yes	Yes

Marketing	Yes	Yes
Public Relations	Yes	Yes
Sport & Entertainment	Yes	Yes

Core requirements	Course	Credits	Business	JPP
Theology - 9 crs	REL 100 The Bible as Literature	3	*	*
Common core	REL 110 Intro to Christian Theology	3	*	*
	Theology Elective	3	**	**
Philosophical Foundations - 3 crs	LA 105 Higher Education: A New Experience	3	*	*
Narrative Core				
Literature - 3 crs	ENG 103 Civilization & Worldviews -	3	*	*
Literature Common Core				
History - 3 crs.	HIST 103 Civilization & Worldviews -	3	*	*
History Common Core				
Creative Arts - 3 crs.	Choose an approved Art, Music or Theatre Course	3	**	**
Distributive Core				
Culture - 3 crs.	Choose an approved Culture Course	3	**	**
Narrative Core				
Language - 3 crs.	Choose an approved Language Course	3	**	**
Distributive Core				
Social Sciences -3 crs	PSY 101 General	3	*	*
Psychology Distributive Core				
Citizenship - 3 crs	ECON 222 Macroeconomics	3	*	
Narrative Core	JPP 101 American Government			*
Science - 4 crs	Choose an approved Science course with Lab	4	**	**
Distributive Core				
Writing - 3 crs	ENG 104 Introduction to Writing	3	*	*
Common Core				
Communications - 3 crs	COMM 201 Interpersonal	3	*	*
Comm. Narrative Core				
Mathematics - 3 crs	BUS 315 Business	3	*	*
Statistics+ Distributive Core				
Phys. Education - 2 crs	HHP 100 Introduction to Lifetime Fitness	1	*	*
Distributive Core	HPP Activity Course	1	**	**
		TOTAL: 48		

* = specific course required ** = choice of course from approved list

+ Actuarial Science majors take MATH 205 in place of BUS 315

Note: "Distributive" Core is also known as the Elective Core.

Suggested first year program

First year business majors are advised to enroll in the following courses:

FALL

SPRING

FALL		SPRING	
BUS 130 Principles of Management	3 crs.	ACCT 201 Accounting Principles I*	3 crs.
BUS 150 Intro to Business Information Tech	3 crs.	ECON 222 Macroeconomics **	3 crs.
ENG 104 Introduction to Writing	3 crs.	REL 100 The Bible	3 crs.
COMM 201 Interpersonal Communication	3 crs.	MKTG 131 Principles of Marketing	3 crs.
LA 105 Higher Ed, New Experience	3 crs.	ENG 103 Civilization and Worldview-Lit	3 crs.
		HHP 100 Intro to Lifetime Fitness	1 cr.
		PSY 101 General Psychology	3 crs.

* For Accounting majors only **For all other Business students

PROGRAM OBJECTIVE

Concordia University prepares students to assume effective and responsible leadership roles in organizations or related professional activities. A three part curriculum is required to accomplish this goal (Bachelor of Science in Business).

First, the liberal arts core provides students with the intellectual and self-knowledge skills to understand themselves and their dynamic world. Students learn to communicate and develop an understanding of the religious, cultural, social, economic, international, and technical environments in which individuals and organizations will exist in the future. By taking courses in religion and ethics, students develop a Christian value system for dealing conscientiously with their various publics.

The second part of the curriculum is the business common body-of-knowledge, required of all business division graduates. This core provides students with an understanding of the dynamics of the firm, introduction to the functional areas of the organization, basic managerial and organizational concepts, and an overall view of policy making. The qualitative and quantitative nature of this common-core enables students to develop their critical and analytical skills.

The third section of the curriculum provides students an opportunity to concentrate and obtain sufficient competence and skill to experience the joy of useful work and contribute to church and community in a profession or vocation. Only accredited transfer credits from NCA or Equivalent Accredited Institutions will be accepted.

THE CORE CURRICULUM 48 CREDITS

BUSINESS CORE

MAJOR: 51 TOTAL/42 ACTUAL CRS.

ACCT 201 Accounting Principles I – 3 crs.

ACCT 202 Accounting Principles II – 3 crs.

ACCT 223 Managerial Accounting – 3 crs.

BUS 130 Principles of Management – 3 crs.

BUS 150 Introduction to Business Information Technology – 3 crs.

BUS 210 Business Law I – 3 crs. BUS 315 Business Statistics – 3 crs. (*counted in University Core*)

BUS 336 Human Resource Management – 3 crs.
 BUS 355 Management Information System – 3 crs.
 BUS 399 Internship – 3 crs.
 BUS 450 International Business – 3 crs.
 BUS 453 Business Policy – 3 crs.
 ECON 222 Macroeconomics – 3crs (*counted in University Core*)
 ECON 231 Micro Economics – 3 crs.
 COMM 201 Interpersonal Communication – 3 crs. (*counted in University Core*)
 FIN 300 Principles of Finance – 3 crs.
 MKTG 131 Principles of Marketing – 3 crs.

MINOR 21 CRS.

ACCT 201 Accounting Principles I – 3 crs.
 CCT 223 Managerial Accounting – 3 crs.
 BUS 210 Business Law I – 3 crs.
 BUS 336 Human Resource Management **OR**
 BUS 340 Organizational Behavior
 ECON 200 Principles of Economics – 3 crs.
 FIN 300 Principles of Finance – 3 crs.
 MKTG 131 Principles of Marketing – 3 crs.

Business Minor cannot be taken by Business Majors

All Business majors must complete all listed degree requirements and earn a minimum total of 126 credits to graduate. Both the cumulative grade point average and the average for all Business courses attempted must be 2.0 or above.

ACCOUNTING

MAJOR

Students may select either a "4-year, non-CPA" track and complete a minimum of 126 credit hours or they may satisfy the "5-year, 150 hour" track to qualify for the CPA exam.

150-Hour MBA/CPA track*

** ACCT 310 Intermediate Accounting I – 3 crs.
 ** ACCT 311 Intermediate Accounting II – 3 crs.
 ** ACCT 323 Cost Accounting – 3 crs.
 ** ACCT 330 Advanced Accounting – 3 crs.
 ** ACCT 350 Income Tax I – 3 crs.
 ** ACCT 360 Income Tax II – 3 crs.
 ** ACCT 420 Auditing – 3 crs. TOTAL 21 crs.

Students who wish to complete the 150-hour, CPA Exam track have several options - including an MBA - and should consult with their advisor to plan their course of study. Additional classes required for this option include:

ACCT 425/MBA 525 Advanced Auditing – 3crs.
 ACCT 432/MBA 532 Governmental & Not-for-Profit Accounting – 3 crs.
 ACCT 441 Mergers and Acquisitions – 3 crs.
 BUS 310 Business Law II and Ethics – 3crs.
 BUS 429/MIB 530 Production/

Operations Management – 3crs. Students in this track may choose to complete a 12-18 credit hour internship instead of the 3-6 credit hour internship available in the non-CPA track. See your advisor for more information.

Beginning in the Fall 2013, entering students who wish to register for ACCT 310 or higher accounting courses, will be required to have earned a minimum grade of "B" in each of the three required 200-level accounting classes (ACCT 201, 202, and 223). Each student will then be required to earn a minimum grade of C in each of their upper-level accounting courses

MINOR 21 CRS.

ACCT 201 Accounting Principles I – 3 crs.
 ACCT 202 Accounting Principles II – 3 crs.
 ACCT 223 Managerial Accounting – 3 crs.
 ACCT 310 Intermediate Accounting I – 3 crs.
 ACCT 311 Intermediate Accounting II – 3 crs.
 ACCT 330 Advanced Accounting I – 3 crs.
OR ACCT 420 Auditing ACCT 350 Income Tax I – 3 crs.

BUSINESS COMMUNICATION

MAJOR 30 CRS.

BUS 340 Organizational Behavior – 3 crs.
 COMM 105 Public Speaking – 3 crs.
 COMM 205 Advanced Public Speaking – 3 crs.
 COMM/BCOMM 247 Business Writing – 3 crs.
 COMM/BCOMM 300 Group Dynamics – 3 crs.
 COMM 260 Social Media – 3 crs.
 COMM/BCOMM 380 Organizational Communication – 3 crs.
 COMM/BCOMM 385 Interviewing Principles – 3 crs.
 COMM/BCOMM 390 Conflict Management – 3 crs.
And select one elective from the following: 3 crs.
 COMM/BCOMM 333 Servant Leadership **OR**
 COMM/BCOMM 354 Gender and Communication **OR**
 COMM 460 Cross Cultural Communication

MINOR 21 CRS.

BUS 130 Principles of Management – 3 crs.
 COMM/BCOMM 247 Business Writing – 3 crs.
 COMM/BCOMM 300 Group Dynamics – 3 crs.
 COMM/BCOMM 380 Organizational Communication – 3 crs.
 COMM/BCOMM 385 Interviewing Principles – 3 crs.
 COMM/BCOMM 390 Conflict Management – 3 crs.
 COMM 260 Social Media – 3 crs.

FINANCE

MAJOR 24 CRS.

FIN 300 Principles of Finance – 3 crs.
 FIN 310 Basic Investing – 3 crs.
 FIN 315 Principles of Insurance – 3 crs.
 FIN 320 Money and Banking – 3 crs.
 FIN 340 Corporate Finance – 3 crs.
 FIN 430 International Finance – 3 crs.
 ECON 370 International Economics – 3 crs.
 ECON 315 Macroeconomics Crises in History – 3 crs.

MINOR 21 CRS.

BUS 130 Principles of Management – 3 crs.

FIN 300 Principles of Finance – 3 crs.

FIN 310 Basic Investing – 3 crs.

FIN 315 Principles of Insurance – 3 crs.

FIN 320 Money and Banking – 3 crs.

FIN 340 Corporate Finance – 3 crs.

FIN/ECON 430 International Finance – 3 crs.

GENERAL BUSINESS MAJOR

24 CRS.

This major requires a minimum of BUS 399 and 9 credits of Business electives plus 12 credits Liberal Art electives. An appropriate internship is required as part of the major.

HOSPITALITY AND EVENT ENTERTAINMENT MANAGEMENT (HEM)

MAJOR 42 CRS.

HEM 290 - Introduction to HEM – 3 crs.

HEM 210 - Exposition and Special Event Management – 3 crs.

HEM 220 – Concession, Catering and Vendor Operational Management – 3 crs.

HEM 230 - Ceremonial Management – 3 crs.

HEM 240 - Financial Aspects of Hospitality and Event Management – 3 crs.

BUS 422 - Risk Management and Insurance – 3 crs.

SEM 420 - Event and Production Management – 3 crs.

SEM 320 - Contemporary Leadership Behavior – 3 crs.

SEM 330 - Integrated Public Relations and Social Media – 3 crs.

SEM 410 - Integrated Marketing and Design – 3 crs.

SEM 430 - Sponsorship, Sales and Fundraising Strategies – 3 crs.

HEM 453 – HEM Policy – 3 crs.

SMA 340 - Field Experience – 3 crs.

MINOR 21 CRS.

HEM 290 - Introduction to HEM – 3 crs.

HEM 210 - Exposition and Special Event Management – 3 crs.

HEM 220 – Concession, Catering and Vendor Operational Management – 3 crs.

HEM 230 - Ceremonial Management – 3 crs.

HEM 240 - Financial Aspects of Hospitality and Event Management – 3 crs.

BUS 422 - Risk Management and Insurance – 3 crs.

SEM 420 - Event and Production Management – 3 crs.

HUMAN RESOURCE MANAGEMENT

MINOR 24 CRS.

COMM 247 Business Writing – 3 crs.

COMM 385 Interviewing Principles – 3 crs.

COMM 390 Conflict Management – 3 crs.

BUS 210 Business Law 1 – 3 crs.

BUS 336 Human Resource Management – 3 crs.

BUS 388 Compensation and Benefits – 3 crs.

BUS 399 Internship – 3 crs.*

BUS 434 Training and Employee Development - 3crs

* Business majors can be exempted from the BUS399 Human Resources Internship if they complete BUS 399 for a different major or minor.

MANAGEMENT

MAJOR 21 CRS.

BUS 340 Organizational Behavior - 3 crs

BUS 360 Small Business Administration – 3 crs.

BUS 429 Production/Operations Management - 3 crs

BUS 422/MBA 622 Risk Management & Insurance - 3 crs

ECON 370 International Economic – 3 crs.

MKTG 223 Public Relations – 3 crs.

MKTG 422 Marketing Management – 3 crs.

MINOR 30 CRS.

ACCT 201 Accounting Principles I – 3 crs.

ACCT 202 Accounting Principles II – 3 crs.

ACCT 223 Managerial Accounting – 3 crs.

BUS 130 Principles of Management – 3 crs.

BUS 210 Business Law I – 3 crs.

BUS 310 Business Law II & Ethics – 3 crs.

BUS 336 Human Resource Management – 3 crs.

BUS 150 Introduction to Business Technology – 3 crs.

ECON 200 Principles of Economics – 3crs.

MKTG 131 Principles of Marketing – 3 crs.

Management Minor cannot be taken by Business Majors

MARKETING

MAJOR 21 CRS.

MKTG 223 Public Relations – 3 crs.

MKTG 304 Retail Management – 3 crs

MKTG 325 Promotions & Advertising – 3 crs.

MKTG 345 E-Commerce – 3 crs.

MKTG 422 Marketing Management – 3 crs.

MKTG 426 Marketing Research – 3 crs.

MKTG 440 International Marketing – 3 crs.

MINOR 18 CRS.

Required Courses – 9 crs.

BUS 130 Principles of Management – 3 crs.

MKTG 131 Principles of Marketing – 3 crs.

MKTG 422 Marketing Management

Electives: Choose 3 of the following courses – 9 crs.

MKTG 223 Public Relations – 3 crs.

MKTG 304 Retail Management – 3 crs.

MKTG 325 Promotions & Advertising – 3 crs.

MKTG 345 E-Commerce – 3 crs.

MKTG 426 Marketing Research – 3 crs.

PUBLIC RELATIONS

MAJOR 31 CRS.

COMM 105 Public Speaking – 3 crs.
 COMM 193 Beacon – 1 cr.
 COMM 205 Advanced Public Speaking – 3 crs.
 COMM/BCOMM 247 Business Writing – 3 crs.
 COMM/BCOMM 260 Social Media – 3 crs.
 COMM 265 Journalism – 3 crs.
 COMM/BCOMM 323 Intermediate Public Relations – 3 crs.
 COMM/BCOMM 385 Interviewing Principles – 3 crs.
 COMM/BCOMM 423 Advanced Public Relations – 3 crs.
 MKTG 223 Public Relations – 3 crs.
 MKTG 325 Promotion and Advertising – 3 crs.

MINOR 21 CRS.

MKTG 223 Public Relations – 3 crs.
 COMM 105 Public Speaking – 3 crs.
 COMM/BCOMM 247 Business Writing – 3 crs.
 COMM/BCOMM 260 Social Media – 3 crs. OR
 BUS 399 Internship
 COMM 265 Journalism – 3 crs.
 COMM/BCOMM 323 Intermediate Public Relations – 3 crs.
 COMM/BCOMM 423 Advanced Public Relations – 3 crs.

SPORT AND ENTERTAINMENT MANAGEMENT

MAJOR 45 - 47 CRS.

HHP 275 Administration and Organization of Sport and Entertainment – 3 crs.
 SMA 290 Introduction to Sport and Entertainment Management – 3 crs.
 SMA 300 Social Aspects of Sports and Entertainment – 3 crs.
 SMA 310 Legal and Ethical Issues in Sport – 3 crs.
 SMA 320 Facility Design and Management in Sport and Entertainment – 3 crs.
 SMA 330 Sport Economics and Finance – 3 crs.
 SMA 340 Sport and Entertainment Internship – 4 - 6 crs.
 SMA 350 Marketing of Sport and Entertainment – 3 crs.
 BUS 422 Risk Management and Negotiation – 3 crs.
 SEM 330 Integrated Public Relations and Social Media – 3 crs.
 SEM 340 Field Experience I – 3 crs. SEM 341 Field Experience II – 3 crs.
 SEM 360 Contemporary Leadership – 3 crs.
 SEM 410 Integrated Marketing and Design – 3 crs.
 SEM 420 Event Management and Production – 3 crs.
 SEM 453 Sport and Entertainment Policy (Capstone) – 3 crs.

MINOR 21 CRS.

HHP 275 Administration and Organization of Sport – 3 crs.
 SMA 290 Introduction to Sport and Entertainment Management - 3 crs.
 SMA 300 Social Aspects of Sports and Entertainment – 3 crs.
 SMA 310 Legal and Ethical Issues in Sport and Entertainment – 3 crs.
 SMA 320 Facility Design and Management in Sport – 3 crs.
 SMA 330 Sport Economics and Finance – 3 crs.
 SMA 350 Sport and Entertainment Marketing – 3 crs.

CRIMINAL JUSTICE & PUBLIC POLICY

MAJOR, 48 crs.

Concordia offers students interested in being a positive influence in making the world a safer and non-violent place to live, the opportunity to explore the exciting study of crime causation, criminal law, public policy and the justice system. Graduation from the program will lead to challenging and rewarding careers in law enforcement, criminal investigations, security management, custodial and community based corrections, intelligence operations, probation and parole and court administration. It will also provide an outstanding foundation for future study at graduate or law school. Credits necessary for graduation equal 126 credit hours. Core curriculum requires the satisfactory completion of 48 credits. The major consists of 42 credits. The Criminal Justice and Public Policy program does not require a minor.

JPP 101 American Government – 3 crs. (*counted in University Core*)

JPP 102 Intro to Law Enforcement – 3 crs.

JPP 103 Criminology – 3 crs.

JPP 104 Intro to Courts – 3 crs.

JPP 105 Foundations of Justice – 3 crs.

JPP 110 Juvenile Theory – 3 crs.

JPP 206 Intro to Corrections – 3 crs.

JPP 207 Substantive Criminal Law – 3 crs.

JPP 214 Criminal Investigations – 3 crs.

JPP 245 Criminal Justice Research Methods

JPP 308 Procedural Criminal Law – 3 crs.

JPP 310 Administration of Justice – 3 crs.

JPP 311 Criminal Psychology – 3 crs.

JPP 399 Internship – 3 crs.

JPP 415 Ethics in Criminal Justice – 3 crs.

JPP 416 Careers in Criminal Justice – 3 crs.

*BUS 315 IS REQUIRED

SCHOOL OF EDUCATION

SCHOOL OF EDUCATION, OVERVIEW OF MAJORS AND MINORS

	Major	Minor
<i>K – 12</i>		
Art Education (K-12)	Yes	No
Music Education K-12	Yes	Yes
<i>Secondary Education</i>		
Biology	Yes	Yes
Chemistry	No	Yes
English	Yes	Yes
History	No	Yes
Integrated Science	Yes	No
Math	Yes	Yes
Physical Education	Yes	Yes
Physics	No	Yes

	Major	Minor
Social Studies	Yes	No
<i>Elementary Education</i>		
Early Childhood Education	No	Yes
History	No	Yes
Integrated Science	Yes	Yes
Language Arts	Yes	Yes
Math	Yes	Yes
Physical Education	No	Yes
Social Studies	Yes	Yes

Note:

- Course requirements for education students for EDU courses and for K-12 majors and are found in this portion of the Course Catalog.
- For secondary and elementary education students' academic majors/minors, see the Arts and Sciences requirements for specific majors.

BACHELOR'S DEGREE PROGRAMS

Concordia's School of Education curriculum has been developed to be fully consistent and in compliance with all standards and requirements established by the Michigan State Department of Education, the National Council for Accreditation of Teacher Education (NCATE) and the professional organizations governing the content specialty areas of majors and minors. Successful completion of the curriculum qualifies candidates for the Bachelor of Arts Degree, teacher certification and, if desired, a Lutheran Teacher Diploma. The School of Education offers three programs, elementary, secondary, and K-12 teacher education.

POST-BACCALAUREATE TEACHER CERTIFICATION

Concordia offers a post-baccalaureate teacher certification program which is designed to enable individuals who have already earned a bachelor's degree to complete requirements for teacher certification in approximately four semesters. The Professional Studies and Specialty Studies in Education requirements are identical to those in the undergraduate teacher education programs. A minimum of 6 credits in the field(s) of specialization must be taken in residence.

SCHOOL OF EDUCATION MISSION STATEMENT

Concordia's School of Education prepares entry-level elementary, secondary, and K-12 teachers for teaching careers both in the church and community. Concordia's graduates are able to provide effective servant-leadership, prepared for reflective practice, and committed to life-long learning and strengthening of practice.

CONCEPTUAL FRAMEWORK/PROGRAM OUTCOMES

The School of Education has created and adopted a set of program outcomes, providing a description of the knowledge, skills and dispositions candidates are expected to demonstrate in order to receive the recommendation for a state teaching certificate. Each candidate's progress towards achieving these outcomes is assessed and documented throughout the program and is the primary basis for determining admission and continuance in program, admission into the directed teaching experience, and program completion. The eleven program outcomes are:

SL1. Caring Relationships – Candidates establish caring, supportive relationships with students, families and colleagues

SL2. Each Child – Candidates model respect, acceptance and concern for individual students in the diverse

classroom

RP3. Disciplinary Knowledge – Candidates demonstrate an in-depth knowledge of the skills and frameworks of their content areas appropriate to their certification

RP4. Pedagogy – Candidates understand and implement best practices of instruction

RP5. Instruction – Candidates deliver well-differentiated and well-aligned instruction that empowers students as learners

RP6. Communication – Candidates demonstrate effective communication skills to enhance teaching and learning

RP7. Collaboration – Candidates effectively collaborate to enhance student learning

RP8. Classroom Culture – Candidates assess and respond appropriately to the cultures of diverse classrooms, schools and the community

RP9. Technology – Candidates effectively utilize technology to support teaching and learning

LL10. Learning Communities – Candidates utilize best practices in developing learning communities within the classroom

LL11. Professional Educator – Candidates consistently expand their professional knowledge, skills and dispositions

FIELD AND CLINICAL EXPERIENCES

Most School of Education courses include required field and clinical experiences. These provide opportunities to develop skills and dispositions and to demonstrate progress towards the program outcomes. Assessments of candidates' success in each field-based experience will be completed by the course instructor, cooperating teacher, and fieldwork coordinator. Selected assessment rubrics will become part of the candidate's application file for use in considering qualifications for admission into the program and into the professional semester.

All field-based requirements must be completed before the end of the course within which it is assigned. Satisfactory course grades (letter grade C or higher) require satisfactory completion of both the fieldwork hours and the activities assigned.

POST-BACCALAUREATE WAIVER

Up to half of the field work in pre-admission courses (EDU220, EDU214 and EDU303) may be waived for Post-Bachelors Certification candidates who provide documentation and reflective summaries of previous work or experience in working with children. Details on applying for the waiver are available from the School of Education office. The Dean for the School of Education will approve or deny all requests for waivers.

SCHEDULING FIELD BASED EXPERIENCES

Specific times for pre-admission field work hours are not included in the scheduled class times. Candidates need to arrange one to two hours weekly in order to complete their field experience. Required clinical hours are included in the class schedules of the Elementary Education courses and several of the Secondary Education methods courses. Candidates will be responsible for their own transportation to field sites. Sites and field activities will be selected and assigned through the Coordinator of Fieldwork and Clinical Experiences and the course instructor.

ELIGIBILITY FOR PARTICIPATION IN FIELD BASED ACTIVITIES

The practice of Michigan's Board of Education has been to deny, revoke or suspend a teaching certificate for misdemeanor or felony convictions involving criminal sexual conduct, convictions of child abuse, or distribution of a controlled substance to a minor. In response to the State's regulations (Rule 101.1) regarding such infractions, the School of Education has created a Rule 101.1 statement which must be completed and submitted by each student. The Statement is also a part of the application process for admission to program and the professional semester and when requesting a recommendation for certification.

If a candidate replies positively to any of statement's questions regarding conviction or charges related to felonies or certain misdemeanors, involvement in field-based experiences will be postponed until the Dean determines, in consultation with the Michigan Department of Education, whether the conviction or charge is serious enough to indicate the strong possibility of eventual denial of a teaching certificate by the State. If it is determined that such a possibility exists, the candidate may be denied the opportunity to participate in field-based experiences and will be counseled to withdraw from the teacher education program.

It is the candidate's responsibility to immediately report to the School of Education Dean any changes in previously submitted Rule 101.1 Statement responses.

ENROLLMENT IN SCHOOL OF EDUCATION COURSES

Enrollment in the following teacher education courses is open to any CUA student who has met course prerequisites:

EDU100	Education Seminar (taken with EDU220)
EDU220	Foundations of Education
EDU203	Education Technology
EDU214	Child Development
EDU225	Foundations of Music Education
EDU303	Differentiating Instruction
ECE 201	Foundations of Early Childhood Education

Enrollment in all other courses offered by the School of Education requires formal admission into one of the Teacher Education programs.

MINIMUM GRADE IN PROFESSIONAL STUDIES COURSES

In order to be admitted to the Professional Semester and program completion, a final grade of C (2.0) or higher is required for professional studies courses.

APPLYING FOR ADMISSION AND CERTIFICATION

The School of Education Dean is responsible for making final decisions regarding admission and program continuance, admission into the professional semester, and recommendation for state certification at program completion. In making all such decisions, the following are required and considered:

- Written application by the candidate.
- Written recommendation and support of faculty members.
- Documented evidence of the candidate's understanding of, continued progress towards, and successful achievement of the program outcomes.
- Satisfactory completion of all required coursework and clinical experiences.
- Evidence that the candidate exhibits appropriate professional behaviors, ethics, dispositions and character.

Specific criteria and processes for each step are described below. In addition, the Dean may request additional evidence including, but not limited to:

- A criminal background check.
- Additional recommendations or letters of reference.
- Written statements in which the candidate expresses his/her understanding of the program outcomes, professionalism or other relevant issues.

ADMISSION TO ELEMENTARY OR SECONDARY EDUCATION PROGRAMS

The following are requirements for admission into the Elementary or Secondary Education Program:

- A. Prerequisite courses and fieldwork:** To submit an application to a Teacher Education program, candidates must have satisfactorily completed or currently be completing the following prerequisite courses and their related field work experiences with a minimum grade of C or 2.0.

Course		hours of fieldwork experience
EDU100	Education Seminar (taken with EDU220)	0 hours
EDU220	Foundations of Education	15 hours
EDU203	Education Technology	0 hours
EDU214	Child Development	15 hours
EDU303	Differentiating Instruction	15 hours

- B. Professional Readiness:** Candidates must demonstrate basic competency in reading, mathematics, and writing by passing all three sections of the “Professional Readiness Exam” of the Michigan Tests for Teacher Certification (MTTC). Preparation and registration materials are available at www.mttc.nesinc.com. Tutorial support is available through Concordia’s Academic Resources Center.
- C. Writing Sample:** Candidates must complete an extemporaneous writing assignment, which is assessed by the Dean. If the writing sample raises concerns about a candidate’s writing ability, a plan for strengthening those skills must be prepared by the candidate and the Director of the Academic Resource Center and submitted for the Dean’s approval. The candidate’s eventual admission into the professional semester will be contingent upon successful completion of that plan.
- D. GPA:** Candidates must hold a cumulative grade point average of 2.5 or higher in order to submit an application.
- E. Faculty Recommendations:** Two positive recommendations from faculty members are required for admission. One must be prepared by an instructor from one of the prerequisite education courses (listed above) other than the program coordinator. The other is to be prepared by a faculty member offering the candidate’s major or minor. Recommendation forms are available on the School of Education website and should be given directly to selected faculty members by the candidate.
- F. Admission Interview:** Interviews are conducted by the Elementary or Secondary Education Coordinator and the Dean of the School of Education. They are scheduled by a School of Education staff member following confirmation of all requirements having been met.
- G. Professional Organization Membership:** The candidate must submit evidence of current membership within a professional organization (regional, state or national) appropriate to his/her area of planned certification/endorsement
- H.** Following the interview, all application materials submitted by the candidate, the interviewers’ recommendations, and all other items in the candidate’s SOE file will be reviewed by the Dean for final approval of admission. In each case, the candidate will either be admitted or denied admission. There is no conditional or provisional admission.

If denied admission, the Dean will inform the candidate in writing as to the reason. The candidate may appeal the decision in writing to the Vice President of Academics within two weeks from the time of notification.

CONTINUANCE IN TEACHER EDUCATION PROGRAM

In order to maintain admission in the program, a cumulative GPA of 2.5 or better must be maintained. If a candidate’s cumulative GPA falls below 2.5, admission to program will be immediately suspended and the candidate will be ineligible to continue in professional studies courses. Readmission may be granted by the Dean when the candidate achieves a cumulative GPA of 2.5 or higher.

THE PROFESSIONAL SEMESTER

During the semester prior to directed teaching, candidates must apply for admission to the professional semester.

Requirements for Admission

A. Eligibility: To be eligible to submit an application for directed teaching, the candidate must have taken courses for at least one semester at Concordia; been admitted into an education program (elementary or secondary;) successfully completed (or be completing) all prerequisite courses and clinical experiences with a grade of C (2.0) or better in each; and hold a cumulative grade point average of 2.5 or higher.

B. Faculty Recommendations: Admission into the Professional Semester requires positive recommendations from three faculty members. Elementary candidates should seek recommendations from two instructors of the school's methods courses (other than the program coordinator) and one instructor teaching within the candidate's academic major or minors. Secondary candidates need recommendations from one instructor of a secondary education methods course (other than the program coordinator) and one instructor each from his/her academic major and minor. Recommendation forms are available on the School of Education website and should be given directly to selected faculty members by the candidate.

C. Other Application Materials: Candidates are asked to include in the application materials a current resume and an indication of preferences for their directed teaching placement, using the "Directed Teaching Preferences" form attached to the application.

D. Writing Sample: Candidates must demonstrate an appropriate level of competence in writing ability by completing an extemporaneous writing assignment at the time of the Professional Semester interview. The writing sample will be assessed by the Dean. If the submitted sample raises concerns, the Dean will consult with members of the English department and other faculty members to determine more accurately the candidate's ability level. If, in the judgment of both the Dean of the School of Education and the English department, the candidate is unable to demonstrate an appropriate level of writing skill, admission to the professional semester may be denied.

E. Professional Organization Membership: The candidate must submit evidence of current membership within a professional organization (regional, state or national) appropriate to his/her area of planned certification/endorsement.

F. Professional Semester Interview: Interviews are conducted by an individual from outside of the university. The School of Education Dean and coordinators will observe the interviews. They are scheduled by member of the School of Education staff following confirmation of all requirements.

G. Michigan Tests for Teacher Certification: Candidates must take appropriate content area MTTC tests prior to the start of the professional semester. Elementary candidates must take the elementary education test in addition to any content tests. Secondary candidates must take the tests in their major and minor.

Candidates can take the appropriate MTTC tests after having completed at least 80% of the coursework in their major/minor.

Following the interview, the Dean of the School of Education will review the candidate's application materials, faculty and interviewers' recommendations, and other materials contained in the candidate's School of Education file. A letter of acceptance or denial will be sent to the candidate by the Dean. Copies will be placed in the candidate's School of Education file and sent to his/her academic advisor. The university registrar also receives notification.

SELECTION/ASSIGNMENT OF DIRECTED TEACHING SITES AND MENTORS

The School of Education has detailed criteria for the identification of schools and the selection of cooperating teachers chosen for Directed Teaching. After interviewing each teacher candidate, the Program Coordinators will identify and assign directed teaching placements. Only candidates working towards the Lutheran Teacher Diploma will be placed in The Lutheran Church-Missouri Synod schools as a part of the certification process for becoming a rostered teacher within the church.

PROGRAM COMPLETION AND STATE CERTIFICATION

Requirements

A. Passing Scores on the Michigan Tests for Teacher Certification: For program completion, Elementary Education candidates must achieve a passing score on the Elementary Education exam of the Michigan Test for Teacher Certification (MTTC). To add specialized endorsements to Michigan's elementary teacher's certificate, passing scores must also be achieved on the MTTC content area tests for the academic major and/or minors. Secondary candidates must achieve passing scores on the MTTC content area tests in both their academic major

and minor areas. Candidates in the K-12 program must pass the MTTC for either music or art. School of Education policy states that passing scores on the basic certification-area MTTC tests are required for program completion, whether or not a candidate plans to request a Michigan certificate. It is therefore not possible to earn a BA Degree in Teacher Education from Concordia without passing MTTC scores.

B. Documentation of Achievement of Program Outcomes: At the completion of directed teaching, each candidate's cooperating teacher(s) and university supervisor(s) will prepare final written evaluations. This "Tier 3" assessment specifically notes success in demonstrating the School of Education's eleven program outcomes and provides the primary basis for determining the final grade for the directed teaching experience.

C. Training in First Aid and CPR: The State of Michigan requires that all candidates for a Michigan Teaching Certificate provide evidence of training in first aid and CPR. When submitting to the Coordinator of Licensure and Assessment, the request for a Michigan teaching certificate, a photocopy of a current certificate from Red Cross or American Heart Association must be submitted.

D. Professional Conference Attendance: Candidates must submit evidence of participation in at least one professional conference (regional, state or national) appropriate to their certification.

E. Completion of Surveys: Students are required to complete and submit all evaluations surveys at the end of their student teaching experience.

F. Portfolio: Each student who completes the education program will have completed an academic portfolio prior to graduation.

DEADLINE FOR PROGRAM COMPLETION

All requirements for program completion must be completed within two years (24 months) of withdrawal from the university. Following that deadline, a candidate desiring to return and complete certification requirements will be required to meet any new or changed program requirements.

PROCEDURE FOR SECURING A STATE TEACHING CERTIFICATION

Once all program requirements are completed, the candidate may submit a Request for Initial Teacher Certification on the State of Michigan's Online Educator Certification System (MOECS). When program completion and fulfillment of all requirements have been verified, the Coordinator of Licensure and Assessment will approve the candidate's request on MOECS.

Rule 101.1 Exception: In keeping with Michigan's Rule 101.1 regulations, if a candidate reports conviction for certain misdemeanors or felonies (specified in Michigan's Public Act 97 of the Public Acts of 1995,) detail must be noted in the submitted recommendation for certification. Receipt of certification will be delayed, pending the State Department's investigation of the case and final decision regarding certification. Failure to accurately or honestly report convictions or current charges while requesting a teaching certificate may serve as basis for a denial of certification.

DEADLINE FOR REQUESTING CERTIFICATION

The State of Michigan stipulates a five-year window for submitting a program completer's recommendation for certification. Following that deadline, Concordia requires evidence of a minimum of ten additional credits of coursework directly related to the requested area(s) of certification. Ten or more years after program completion, a minimum of eighteen additional credits and evidence of 50 hours of appropriate clinical experiences are required.

BECOMING CERTIFIED IN OTHER STATES

Certification processes and requirements differ slightly from state to state. Concordia strongly encourages all graduates to begin by securing a certificate in the State of Michigan, even if they do not intend to find a teaching job within the state.

Descriptions of requirements in all 50 states are available at www.uky.edu/Education/TEP/usacert.html.

BACHELOR'S DEGREE IN ELEMENTARY EDUCATION

Completion of the elementary teacher education program, with a passing grade on the “Elementary Education” test of the Michigan Test for Teacher Certification (MTTC) leads to certification by the State of Michigan to teach all subjects in grades kindergarten to 5 and all subjects in grades 6 to 8 in self-contained classrooms. Passing the appropriate MTTC content area test also qualifies you to teach in a departmentalized program (grades 6 to 8) in the area(s) of your specialization (major or minors.)

The elementary education program consists of three components - General Studies, Professional Education Studies and Specialty Studies. Completion of an optional fourth component, the Lutheran Teacher Diploma requirements, certifies the candidate to serve in the teaching ministry of the Lutheran Church-Missouri Synod. The following chart outlines these components.

Elementary Education Components	Credits
<i>General Studies</i>	
Proficiency Requirements (Students may exempt themselves from some or all of the proficiency requirements through testing.)	0-10 credits
General Studies Core (see Foundational Studies)	51 credits
Senior Seminar (if not included in the academic major requirements)	(1–5) credits
<i>Professional Studies in Education (see below)</i>	<i>47 credits</i>
<i>Specialty Studies for Elementary Education</i>	
Major (s)	30 – 40 credits
Minor (s) (if selected)	21 – 28 credits
Total credits required within program:	136–177 credits
Lutheran Teacher Diploma (LTD) - if desired (In addition to General Studies)	13 credits
Total credits required with LTD	149-190 credits
<i>Electives</i>	<i>credit varies</i>
(A minimum of 126 credit hours are required for a B.A. degree.)	

FOUNDATIONAL STUDIES IN ELEMENTARY EDUCATION

Elementary Education candidates will be expected to be able to demonstrate competency in teaching the four content areas addressed in K-5 programs (Language Arts, Science, Mathematics, and Social Studies). Students who apply for admission to the professional semester in the School of Education will need to have successfully completed (2.0 or better) the following general studies/elective courses.

Foundational Studies Components	Credits
SCI160 Integrated Science for Teachers	4
MATH111 Math for Teachers	3
HIST151 American Civilization I	3

These courses can be used to satisfy general studies and math proficiency requirements. HIST151 will count toward general studies requirement for elementary education candidates.

PROFESSIONAL STUDIES IN EDUCATION COURSES - ELEMENTARY EDUCATION

The elementary education professional studies component includes 18 credits in foundational study courses (general studies), 26 credits of professional education core courses (indicated by an asterisk in the following table) and 21

credits of specialized courses in elementary curriculum and instruction. All courses include prescribed field-based observation and/or clinical practice experiences.

Although individual degree plans may vary, the following table illustrates both the prescribed sequence of professional education courses for an undergraduate candidate and a compressed sequence for Post-Bachelor's degree candidates.

Course & Sequence of Study

EDU100	Education Seminar (taken with EDU220)	0 credits
EDU220	Foundations of Education	3 credits
EDU203	Education Technology	1 credit
EDU214	Child Development	3 credits
EDU303	Differentiating Instruction	3 credits

Pass MTTC Professional Readiness Exam

Application for Admission to Teacher Education Program

Block 1 (Must be taken prior to taking Blocks 2, 3 & 4)

EDU348	The Art of Teaching	4 credits
EDU343	Teaching Reading in the Elementary Classroom	3 credits

Block 2

EDU344	Teaching Struggling Read/Writers in Elem	3 credits
EDU422	C&I: Social Studies Education	3 credits

Block 3

EDU423	C&I: Science Education	3 credits
EDU424	C&I: Mathematics Education	3 credits

Block 4

EDU425	C&I: Visual & Performing Arts Education	2 credits
EDU427	C&I: Health & Physical Education	2 credits

Application for Admission to Professional Semester

EDU441	Directed Teaching: Elementary	15 credits
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SPECIALTY STUDIES IN ELEMENTARY EDUCATION

Elementary education candidates must complete either a major or a major and a minor in addition to the full sequence of elementary education courses. Elementary Education students may select their major from the following areas: Integrated Science, Mathematics, Language Arts and Social Studies. Students may also choose one of the following as a minor with a major: Early Childhood Education, Integrated Science, History, Language Arts, Mathematics, Physical Education and Social Studies.

Specialty Area	State code	Major (credits)	Minor (credits)
Early Childhood Education	ZS	No	Yes (22)
Integrated Science	DI	Yes (40)	Yes (28)
History	CC	No	Yes (21)
Mathematics	EX	Yes (33)	Yes (23)

Specialty Area	State code	Major (credits)	Minor (credits)
Language Arts	BX	Yes (37)	Yes (28)
Physical Education	MB	No	Yes (21)
Social Studies	RX	Yes (36)	Yes (24)

BACHELOR'S DEGREE IN K-12 EDUCATION

Completion of the following courses, in addition to passing the appropriate Michigan Test for Teacher Certification (MTTC), leads to certification by the State of Michigan to teach grades K-12 in visual art or music. The candidate will complete the program and be eligible to apply for a secondary education certificate. Should the candidate also elect an additional major or a minor, the major or minor will be included on the secondary certificate (grades 6-12). The candidate must pass the appropriate MTTC for all certificate areas which will be included on the license. In order to be eligible for graduation with a bachelor's degree in education (K-12), the candidate must pass the visual art or music MTTC test. Selecting an additional major or minor in the K-12 program is optional. Students should allow for more time to complete their studies should they elect to add additional major or minor to the K-12 programs. Candidates electing to complete an additional major or minor will need to complete the appropriate methods courses and an additional 15 week internship.

K-12 VISUAL ART

The following sequence of professional studies component includes credits of professional core courses and credits of specialized courses in both elementary and secondary curriculum and instruction.

Art Course and Sequence of Study	Credits
Prerequisite Courses	12
EDU100 Education Seminar	0
EDU203 Education Technology	1
EDU220 Foundations of Education	3
EDU214 Child Development	3
EDU303 Differentiating Instruction	3
EDU331* Professional Practices in Art Education	1
EDU322* Philosophy of Art Education	1

*These courses can be taken at any time prior to the internship semester

Pass the MTTC Professional Readiness Exam

Application for Admission to the School of Education

EDU348 The Art of Teaching	4
EDU438 Methods in Content Reading (w)	3
EDU450 Teaching Art at the Elementary Level	5
EDU452 Teaching Art at the Secondary Level	5
EDU300 Professional Semester Seminar	0

Application for Admission to the Professional Semester

Internship (15 weeks)

EDU442	Directed Teaching: K-12 Art/Music (Elementary)	7.5
EDU447	Directed Teaching: K-12 Art/Music (Secondary)	7.5

Pass the MTTC Content Area Test(s)

Students choosing to complete 2 majors or adding an additional minor will need to complete the appropriate methods courses and an additional 15 week internship.

K-12 MUSIC

Music Course and Sequence of Study		Credits
The following courses are required for K-12 music education students, and may be taken at any time.		
MUS 355	Voice Techniques	1
MUS 356	Techniques of teaching Brass	2
MUS 357	Techniques of teaching Woodwinds	2
MUS 358	Techniques of teaching Percussion	2
MUS 359	Techniques of teaching Strings	1
VOC 310	Vocal Arts Lab *	1
* Voice principals must take 2 semesters of VOC 310; this requirement may substitute for either MUS 356, 357, or 358. VOC 310 is not required for instrumental principals.		

Prerequisite Courses		11
EDU100	Education Seminar (taken with EDU220)	0
EDU203	Education Technology	1
EDU220	Foundations of Education	3
EDU214	Child Development	3
EDU303	Differentiating Instruction	3
EDU225	Foundations of Music Education	1

Pass the MTTC Professional Readiness Exam

Application for Admission to the School of Education

EDU348	The Art of Teaching	4
EDU438	Methods in Content Reading (w)	3
EDU325	Choral Methods	2
EDU326	Instrumental Methods	2
EDU472	Elementary Music Methods	3
EDU473	Secondary Music Methods	2
EDU300	Professional Semester Seminar	0

Application for Admission to the Professional Semester

Internship (15 weeks)

EDU442	Directed Teaching: K-12 Art/Music (Elementary)	7.5
EDU447	Directed Teaching: K-12 Art/Music (Secondary)	7.5

Pass the MTTC Content Area Test(s)

Students choosing to complete 2 majors or adding an additional minor will need to complete the appropriate methods courses and an additional 15 week internship.

EARLY CHILDHOOD EDUCATION

Course offerings and multiple clinical experiences in the Early Childhood Education minor provide the candidate with comprehensive knowledge and understandings of the unique content, philosophy and pedagogy related to teaching young children in developmentally appropriate ways. Building upon Concordia's strong elementary education program, the Early Childhood Education Program provides candidates a coherent, complementary minor which extends and refines their knowledge, skills and dispositions for working successfully in preschool, child care programs, and early elementary school settings. Completion makes the candidate eligible for the State of Michigan's Early Childhood Education endorsement (ZS) on the elementary education teaching certificate.

Early Childhood Education Minor

—*Elementary Education Program Only*

(This minor must be combined with a major from the following: Integrated Science, Language Arts, Mathematics, Social Studies)

Required Courses		22 credits
ECE201	Social Foundations of Early Childhood Education	3
ECE250	Planning Curriculum and Instruction for Young Children	3
ECE310	Assessment of Young Children	3
ECE315	Learning through Creative Expressions in ECE	2
ECE330	Math and Science for Young Children	2
ECE345	Emergent Literacy in Early Childhood Education	2
ECE370	Parent, School, Family and Community Partnerships in ECE	3
ECE405	Early Childhood Program Administration	2
ECE450*	Early Childhood Education Practicum	2

* ECE450 may be waived by the Dean of the School of Education based on prior experiences. A Petition for Substitution or Waiver of Academic Requirement is required.

BACHELOR'S DEGREE IN SECONDARY EDUCATION

Completion of the secondary teacher education program (with passing grades on the appropriate Michigan Test for Teacher Certification (MTTC) content area tests) leads to certification by the State of Michigan to teach grades six through twelve in the content areas of the candidates major/minor specialized studies.

The secondary education program consists of four components - General Studies, Professional Education Studies, Specialty Studies (either a major and a minor or a double major) and, if the degree plan allows electives. Completion of an optional fifth component, the Lutheran Teacher Diploma requirements, certifies the candidate to serve in the teaching ministry of the Lutheran Church-Missouri Synod. The following chart outlines these components.

Secondary Education Components

General Studies

Proficiency Requirements (Students may exempt themselves from some or all of the proficiency requirements through testing.)	0-11 credits
General Studies Core	41 credits
Senior Project (if not included in the academic major requirements)	1-5 credit

Professional Studies in Education (see below)	35-38 credits
Specialty Studies for Secondary Education	
Major	30-36 credits
Minor	20-25 credits
(Note: Some majors and minors allow double counting of General Studies credits, reducing their actual credit requirements)	
Total credits required within program:	131-151 credits
Lutheran Teacher Diploma - <i>if desired (in addition to General Studies)</i>	13 credits
Total credits required with LTD	144-164 credits
Electives	credit varies
(A minimum of 126 credit hours are required for a B.A. degree. If total credits fall short, use electives to reach the minimum.)	

PROFESSIONAL STUDIES IN EDUCATION COURSES - SECONDARY EDUCATION

The following sequence of secondary education professional studies component includes 26 credits of professional education core courses (indicated by an asterisk in the following table) and 12 credits of specialized courses in secondary curriculum and instruction.

Course & Sequence of Study

EDU100	Education Seminar	0
EDU203	Education Technology	1
EDU220	Foundations of Education	3
EDU214	Child Development	3
EDU303	Differentiating Instruction	3

Pass the MTTC Professional Readiness Exam

Application for Admission to School of Education Program

EDU348	The Art of Teaching	4 credits
EDU438	Content Area Reading	3 credits
EDU461-467	Instructional Methods: (Select the methods course for each area of specialty studies) Offered in the Fall Only	
EDU461	Methods in Teaching Sec English & Language Arts	3 credits
EDU462	Methods in Teaching Secondary Social Studies	3 credits
EDU463	Methods in Teaching Secondary Science	3 credits
EDU464	Methods in Teaching Secondary Mathematics	3 credits
EDU467	Methods in Teaching Secondary Physical Education	3 credits

Application for admission to the Professional Semester

EDU446	Directed Teaching Secondary	15 credits
Total professional studies credit hours:	32-35 credits	

SUBJECT AREA SPECIALTY STUDIES - SECONDARY EDUCATION

Note: Due to the State of Michigan's implementation of new educational programs and laws, secondary education majors and minors are currently under review and may be changed before this catalog is published. Candidates should refer to the revised Teacher Education Handbook for more up-to-date information.

Secondary education candidates must complete a major (minors are optional but highly recommended) and the teaching methods course for each. All majors and minors are described in a separate section of this catalog. Concordia's approved areas for teacher candidates in secondary education include:

Specialty Area	State Code	Major (credits)	Minor (credits)
Art Education K-12	LQ	Yes (90)	No
Biology	DA	Yes (32)	Yes (21)
Chemistry	DC	No	Yes (21)
English	BA	Yes (31)	Yes (21)
History	CC	No	Yes (21)
Integrated Science	DI	Yes (50)	No
Mathematics	EX	Yes (33)	Yes (23)
Music Education K-12	JQ	Yes (105)	No
Physical Education	MB	Yes (30)	Yes (21)
Social Studies	RX	Yes (36)	No

For most of the curriculum requirements for the above majors, the student is referred to that major in the Arts and Science section of the catalog. However, the requirements for Biology are noted below:

Biology Major: Emphasis in Education —Secondary Education Program

46 credits

Science Core		5 credits
SCI250	Nature of Science (w)	3
BIO490	Senior Project Science Seminar	2
Biology Core		26 credits
BIO410	Ecology	4
BIO348	Genetics	4
SCI275	Cosmogony	3
BIO321	Cell Biology (w)	3
<i>Select two of the following courses.</i>		
BIO244	Botany	4
BIO240	Zoology	4
BIO360	Biology of Microorganisms	4
BIO425	Biochemistry	4
<i>Select one of the following courses.</i>		
BIO181	Functional Anatomy & Physiology I	4
BIO182	Functional Anatomy & Physiology II	4
Chemistry Component		4 credits
CHEM141	General Chemistry I	4
Physics Component		4 credits
PHYS151	General Physics I	4
Mathematics Component		3 credits
MATH205	Statistics	3

Earth Science Component		4 credits
ESC355	Environmental Science	4

Biology Minor **25-26 credits**
 —Secondary Education

Science Core		3 credits
SCI250	Nature of Science (w)	3
Biology Core		22-23 credits
BIO410	Ecology	4
BIO348	Genetics	4
SCI275	Cosmogony	3
<i>Select three of the following courses.</i>		
BIO244	Botany	4
BIO240	Zoology	4
BIO181	Functional Anatomy & Physiology I	4
BIO182	Functional Anatomy & Physiology II	4
BIO360	Biology of Microorganisms	4
BIO321	Cell Biology (w)	3

LUTHERAN TEACHER DIPLOMAS (LTD)

The LTD program is designed to prepare confirmed members of the Lutheran Church-Missouri Synod to serve as rostered members of the teaching ministry in the schools and congregations of the church. Designed for both elementary and secondary teacher education programs, it requires 19 credits, 6 of which are included in the core curriculum, in addition to the graduation requirements for the elementary and secondary teacher education programs. Courses must be completed with a grade of C or higher. Many of the courses might also be taken as electives by any student.

Lutheran Teacher Diploma

—Elementary Education and Secondary Education Programs

Required Courses		19 credits
EDU408	Teaching the Christian Faith (w)	2
EDU445	Office of the Christian Teacher	2
REL201	Biblical Literature I-Old Testament	3
REL203	Biblical Literature II-New Testament	3
REL204	Biblical Theology	3
REL333	Survey of Christian Thought*	3
REL404	The Lutheran Confessions	3

(*Credits may be applied to General Studies Religion Requirement)

CROSSWALK OF CURRENT AND PAST COURSES

New ID	Course Title	Old ID	Course Title	Credits
ACCT 201	Accounting Principles I	ACC201	Accounting I	3
ACCT 202	Accounting Principles II	ACC202	Accounting II	3
ACCT 223	Managerial Accounting	ACC241	Managerial Accounting	3
ACCT 296	The Accounting Cycle & Profession	ACC296	The Accounting Cycle & Profession	3
ACCT 310	Intermediate Accounting	ACC340	Intermediate Accounting	3
ACCT 360	Income Tax II	ACC345	Principles of Taxation	3
ACCT 344	Accounting Software	ACC355	Accounting Information Systems	3
ART145	Drawing for Art Majors	ART101	Drawing & Design I	3
ART290-298	Applied Design Series	ART110G		
ART 110H	Painting with Watercolors	ART110H	Painting with Watercolors	2
ART 110I	Ceramics: Handbuilding	ART110I	Ceramics: Handbuilding	2
ART110J	Ceramics: Wheel Thrown Vessels	ART110J	Ceramics: Wheel Thrown Vessels	2
ART110K	Photography for Non-Art Majors	ART110K	Photography for Non-Art Majors	3
ART110N	Glass	ART110N	Glass	3
ART 110P	Pochoir Printmaking	ART110P	Pochoir Printmaking	1
ART110Q	Serigraphy Printmaking	ART110Q	Serigraphy Printmaking	1
ART110R	Applied Design Series	ART110R	Relief Printmaking	1
ART202	Drawing & Design II	ART202	Drawing & Design II	3
ART210	3D Design	ART204	3-Dimensional Design	3
GD 110	Graphic Design I	ART219	Graphic Design I	3
GD 360	Web Design I	ART220	Design & Publishing on the Internet	3
ART131	Photography I	ART221/GDT111	Photography I/Photography I at WCC	3
ART 231	Photography II	ART318	Photography II	3
GD 111	Graphic Design II	ART319	Graphic Design II	3
ART385	Art History I (w)	ART321	Art History I (w)	3
ART386	Art History II (w)	ART322	Art History II (w)	3
ART 285	Art History I	ART323	Art History I	3
ART286	Art History II	ART324	Art History II	3
ART341	Painting I	ART341	Painting I	3
ART342	Painting II	ART342	Painting II	3
ART258	Ceramics I	ART343	Ceramics I	3
ART 358	Ceramics II	ART344	Ceramics II	3
ART230	Printmaking I	ART347	Printmaking I	3
ART 330	Printmaking II	ART348	Printmaking II	3
ART275	Sculpture I	ART349	Sculpture	3
ART 402	Indep Studio Art II	ART419	Graphic Design: Advanced Studies	1
ART 402	Indep Studio Art II	ART442	Painting: Advanced Studies	1
ART 402	Indep Studio Art II	ART444	Ceramics: Advanced Studies	1
ART 331	Printmaking III	ART448	Printmaking: Advanced Studies	1
ART450	Senior Portfolio/Show	ART483	Senior Exhibition	1
ART 280	Living with the Arts	ATS281	Living with the Arts	3
ART 281	Living with the Arts VA	ATS 283	Living with the Arts VA	
ART 382	20th Century Arts & Culture	ATS381	20th Century Arts & Culture	3
ART 384	20th Century Arts & Culture VA	ATS 383	20th Century Arts & Culture VA	
BIO 100	Principles of Biology	BIO200	Principles of Biology	3
BIO244	Botany	BIO211	Botany: Flowering Plants	3

New ID	Course Title	Old ID	Course Title	Credits
BIO240	Zoology	BIO220	Zoology	4
BIO 181	Functional Anatomy & Physiology I	BIO332	Human Anatomy/Physiology I	4
BIO 182	Functional Anatomy & Physiology II	BIO333	Human Anatomy/Physiology II	4
BIO260	Biology of Microorganisms	BIO341	Microbiology	4
BIO410	Ecology	BIO342	General Ecology	3
BIO348	Genetics	BIO343	Genetics	3
SCI303	Cosmogony/Evolution	BIO344	Evolution (w)	3
RT 312	Medical Terminology	BIO347	Medical Terminology	2
BIO321	Cell Biology	BIO353	Cell Biology (w)	3
BIO249	Medical Microbiology	BIO357	Medical Microbiology	3
NA	NA	BIO395	Independent Study in Biology	
NA	NA	BIO409	Introduction to Electron Microscopy	1
BIO/CHEM425	Biochemistry	BIO411 (CHE411)	Biochemistry	3
REL 110	Christian Faith	BIV111	Christian World View	3
REL100	The Bible	BIV132	Introduction to Sacred Scripture	3
BRS203	Brass Lessons	BRS203	Brass Lessons	1
BRS204	Brass Lessons	BRS204	Brass Lessons	1
BRS 499	Brass Lessons	BRSxxx	Brass Lessons	1
NA	NA	BUE201	Finance & Acct for Non-Business Majors	3
BUS 262	Planning New Ventures	BUE262	Planning New Ventures	3
BUS 360	Small Bus Administration	BUE311	Small Business Management	3
BUS 360	Small Bus Administration	BUE312	Small Business Management (w)	3
BUS 301	Intro to Business	BUS101	Introduction to Business	3
COMM 300	Group Dynamics	BUS111	Leadership	3
MKTG 325	Promotion & Advertising	BUS210	Advertising	3
BUS 130	Principles of Management	BUS211	Principles of Management (w)	3
MKTG 131	Principles of Marketing	BUS231	Principles of Marketing	3
BUS 150	Intro to Business Technology	BUS251	Information Management & Technology	3
BUS 210	Business Law I	BUS321	Business Law	3
FIN 300	Prin of Finance	BUS353	Finance	3
BUS 340	Organizational Behavior	BUS356	Organizational Behavior	3
BUS 336	Human Resource Management	BUS357	Human Resource Management	3
BUS 429	Operations Management	BUS358	Operations Management	3
BUS 465	Consumer Behavior	BUS360	Consumer Behavior	3
MKTG 223	Public Relations	BUS362	Public Relations	3
MKTG 426	Marketing Research	BUS420	Marketing Research	3
BUS 450	International Business Management	BUS451	Global Dimensions of Business	3
COMM 390	Conflict Management	BUS460	Ethical Decision Making & Leadership	3
BUS 453	Business Policy	BUS465	Business Policy	3
BUS482	Senior Project Proposal	BUS482	Senior Project Proposal	1
BUS483	Senior Project	BUS483	Senior Project	1
BUS 399	Internship	BUS490	Business Internship	3
BUS 399A	Business Internship Proposal	BUS490A	Business Internship Proposal	1
CHEM 100	Introductory Chemistry	CHE201	Principles of Chemistry	3
CHEM105	Elements of General & Bio. Chem.	CHE205	Chemistry of Living Systems	4
CHEM141	General Chemistry I	CHE211	Chemistry I	4
CHEM142	General Chemistry II	CHE212	Chemistry II	4
CHEM241	Organic Chemistry I	CHE321	Organic Chemistry I	4
CHEM242	Organic Chemistry II	CHE322	Organic Chemistry II	4
CHEM 499	Undergraduate Research	CHE395	Independent Study in Chemistry	
CHEM/BIO425	Biochemistry	CHE411 (BIO411)	Biochemistry	3

New ID	Course Title	Old ID	Course Title	Credits
CHO201	Concordia Choir	CHO201	Concordia Choir	1
CHO211	Concordia Chorale	CHO211	Concordia Chorale	1
COMM105	Public Speaking	COM201	Speech Communication	3
COMM 247	Business Writing	COM202	Business Communication	3
COMM 330	Theories of Persuasion	COM301	Persuasive Communication	3
COMM327	Storytelling & Oral Histories (w)	COM325	Storytelling & Oral Histories (w)	3
NA	NA	COM331	Amer Eloquence: Voices of Leaders (w)	3
COMM 250	Intro to Mass Communication	COM332	Mass Communication	3
COMM 331	Argumentaion, Debate, and Forensics	COM334	Negotiation, Argumentation, & Debate	3
COMM 300	Group Dynamics	COM351	Group Communication	3
COMM201	Interpersonal Communication	COM355	Interpersonal Communication	3
COMM 361	Mock Trial	COM360	Mock Trial	2
COMM 490	Research Seminar	COM483	Senior Project	1
JPP 103	Criminology	CRJ362	Criminology	3
JPP 310	Administration of Justice	CRJ372	Dimensions in Criminal Justice	3
JPP 102	Intro to Law Enforcement	CRJ405	Law Enforcement & Police Services	3
JPP 308	Procedural Criminal Law	CRJ411	Criminal Law & Procedure	3
JPP 206	Intro to Corrections	CRJ425	Corrections	3
JPP 110	Juvenile Theory	CRJ432	Juvenile Justice Process	3
JPP 440	Contemporary Issues in Criminal Justice	CRJ440	Contemporary Issues in Criminal Justice	3
JPP 376	Senior Project	CRJ483	Senior Project	1
JPP 399	Internship	CRJ490	Criminal Justice Internship	1
JPP 376	Independent Study	CRJ495	Independent Study in Criminal Justice	1
CSC 145	Intro to Data Processing	CSC241	Introduction to Data Processing	3
CSC 250	Computer Science Theory & Practice I	CSC351	Computer Science I	3
ECE201	Social Foundations of Early Childhood Ed	ECE201	Social Foundations of Early Childhood Ed	3
ECE250	Planning C & I for Young Children	ECE250	Planning C & I for Young Children	3
ECE310	Assessment of Young Children	ECE310	Assessment of Young Children	3
ECE315	Learn/Creative Expression Early Child Ed	ECE315	Learn/Creative Expression Early Child Ed	2
ECE330	Math & Science for Young Children	ECE330	Math & Science for Young Children	2
ECE345	Emergent Literacy in ECE	ECE345	Emergent Literacy in ECE	2
ECE370	Partnerships in Early Child Edu	ECE370	Partnerships in Early Child Edu	3
ECE405	Early Childhood Program Admin	ECE405	Early Childhood Program Admin	2
ECE450	Early Childhood Education Practicum	ECE450	Early Childhood Education Practicum	2
ECON 200	Economics	ECO200	Economics	3
ECON 370	International Economics	ECO331	International Economics	3
EDU220	Foundations of Education	EDU220	Foundations of Education	4
EDU225	Foundations of Music Education	EDU225	Foundations of Music Education	1
EDU301	Adapting for Diversity	EDU301	Adapting for Diversity	2
EDU302	Adapting for Exceptionalities	EDU302	Adapting for Exceptionalities	2
EDU321	Professional Practices in Art Education	EDU321	Professional Practices in Art Education	1
EDU322	Philosophy of Art Education	EDU322	Philosophy of Art Education	1
EDU325	Choral Methods	EDU325	Choral Methods	2
EDU326	Instrumental Music Methods	EDU326	Instrumental Music Methods	2
EDU341	Literacy & Literature for Children	EDU341	Literacy & Literature for Children	4
EDU342	Reading & Writing with Diverse Learners	EDU342	Reading & Writing with Diverse Learners	2
EDU343	Teaching Reading in Elem Classroom	EDU343	Teaching Reading in Elem Classroom	3
EDU344	Teaching Struggling Read/Writ Elem	EDU344	Teaching Struggling Read/Writ Elem	3
EDU345	Secondary Curr & Inst: Adolescent Learn	EDU345	Secondary Curr & Inst: Adolescent Learn	1
EDU346	Art of Teaching in Elementary Education	EDU346	Art of Teaching in Elementary Education	3
EDU347	Secondary Curriculum & Instruction	EDU347	Secondary Curriculum & Instruction	3

New ID	Course Title	Old ID	Course Title	Credits
EDU362	Teaching the Writer's Craft	EDU362	Teaching the Writer's Craft	3
EDU364	Teaching English Language Learners	EDU364	Teaching English Language Learners	3
EDU390	Guided Practicum	EDU390	Guided Practicum	0
EDU408	Teaching the Christian Faith (w)	EDU408	Teaching the Christian Faith (w)	2
EDU422	Curr & Inst: Social Studies Education	EDU422	Curr & Inst: Social Studies Education	2
EDU423	Curriculum & Inst: Science Education	EDU423	Curriculum & Inst: Science Education	2
EDU424	Curriculum & Inst: Mathematics Education	EDU424	Curriculum & Inst: Mathematics Education	2
EDU425	Curriculum & Inst: Music Education	EDU425	Curriculum & Inst: Music Education	2
EDU426	Curriculum & Instruction: Art Education	EDU426	Curriculum & Instruction: Art Education	2
EDU427	Curr & Inst: Health & Physical Education	EDU427	Curr & Inst: Health & Physical Education	2
EDU431	Secondary Reading (w)	EDU431	Secondary Reading (w)	3
EDU436	Sec Curr & Inst: Community/Class Mgmt	EDU436	Sec Curr & Inst: Community/Class Mgmt	2
EDU438	Content Area Reading (w)	EDU438	Content Area Reading (w)	3
EDU441	Elementary Directed Teaching	EDU441	Elementary Directed Teaching	15
EDU445	Office of the Christian Teacher	EDU445	Office of the Christian Teacher	2
EDU446	Directed Teaching: Secondary Education	EDU446	Directed Teaching: Secondary Education	15
EDU450	Teaching Art at the Elementary Level	EDU450	Teaching Art at the Elementary Level	5
EDU452	Teaching Art at the Secondary Level	EDU452	Teaching Art at the Secondary Level	5
EDU461	Secondary English/Language Arts Methods	EDU461	Secondary English/Language Arts Methods	3
EDU462	Secondary Social Science Methods	EDU462	Secondary Social Science Methods	3
EDU463	Secondary Science Methods	EDU463	Secondary Science Methods	3
EDU464	Secondary Mathematics Methods	EDU464	Secondary Mathematics Methods	3
EDU467	Secondary Physical Education Methods	EDU467	Secondary Physical Education Methods	3
EDU468	Methods in Teaching World Languages	EDU468	Methods in Teaching World Languages	3
EDU469	Secondary Speech/Communication Methods	EDU469	Secondary Speech/Communication Methods	3
EDU472	Elementary Music Methods	EDU472	Elementary Music Methods	3
EDU473	Secondary Music Methods	EDU473	Secondary Music Methods	2
NA	NA	EMU001	EMU Articulation Agreement	varies
ENG104	Intro to Writing	ENG101	English Composition	3
ENG103	Civilization and Worldviews: Literature	ENG202	Literary Genre & Interpretation	3
ENG245	Advanced Writing	ENG301	Advanced Composition (w)	3
ENG315	Contemporary Mosaic	ENG315	Contemporary Mosaic	3
ENG365	English - Cultural Dev	ENG321	The English Language	3
ENG465	Shakespeare	ENG332	Shakespeare (w)	3
ENG344	English Literature I	ENG337	British Literature I	3
ENG345	English Literature II	ENG338	British Literature II	3
ENG341	American Literature I & American Lit II	ENG343	American Literature (w)	3
ENG 347	World Literature	ENG350	World Literature	3
ENG495	Senior Seminar	ENG483	Senior Project	1
ENG 475	Literary Criticism	ENG491	Seminar in Literature	3
ENS201	Wind Ensemble	ENS201	Wind Ensemble	1
ENS211	Low Brass Ensemble	ENS211	Low Brass Ensemble	1
ENS212	Percussion Ensemble	ENS212	Percussion Ensemble	1
ENS221	Jazz Ensemble	ENS221	Jazz Ensemble	1
ENS242	Handbell Ensemble	ENS242	Handbell Ensemble	1
SCI135	Earth Science(GEO311)	ESC201	Physical Geology	3
SCI 215	Atmospheric and Space Science	ESC215	Atmospheric and Space Science	3
BIO256	Environmental Science	ESC355	Environmental Science	3
ESL301	Intermediate Reading and Vocabulary	ESL301	Intermediate Reading and Vocabulary	4
ESL302	Intermediate Academic Writing	ESL302	Intermediate Academic Writing	4
ESL303	Intermediate Listening and Speaking	ESL303	Intermediate Listening and Speaking	4

New ID	Course Title	Old ID	Course Title	Credits
ESL321	English Pronunciation	ESL321	English Pronunciation	1
ESL322	U.S. Culture and Tradition	ESL322	U.S. Culture and Tradition	1
ESL399	TOEFL Prep and Grammar Topics	ESL399	TOEFL Prep and Grammar Topics	1
ESL401	Advanced Reading and Vocabulary	ESL401	Advanced Reading and Vocabulary	4
ESL402	Advanced Academic Writing	ESL402	Advanced Academic Writing	4
ESL403	Advanced Listening and Speaking	ESL403	Advanced Listening and Speaking	4
FAM 311	Family Dynamics & Resource Mgmt (w)	FAM311	Family Dynamics & Resource Mgmt (w)	3
FAM 321	Parent Education & Guidance (w)	FAM321	Parent Education & Guidance (w)	3
FAM 331	Observation Infant/Toddler Development	FAM331	Observation Infant/Toddler Development	3
FAM 332	Observation Preschool/Young Child Devel	FAM332	Observation Preschool/Young Child Devel	3
FAM 333	The Hospitalized Child	FAM333	The Hospitalized Child	3
FAM 334	Therapeutic Interventions/Hosp Child	FAM334	Therapeutic Interventions/Hosp Child	3
FAM 335	Child Life Specialist Seminar	FAM335	Child Life Specialist Seminar	2
FAM 340	Admin Skills for Human Services Org	FAM340	Admin Skills for Human Services Org	3
FAM 341	Cultural and Social Diversity in America	FAM341	Cultural and Social Diversity in America	3
FAM 342	IGCO Change: Theory & Practice	FAM342	IGCO Change: Theory & Practice	3
FAM 343	Treat Sub Abuse/Ment Illness/Fam Violenc	FAM343	Treat Sub Abuse/Ment Illness/Fam Violenc	3
FAM 344	Practical Skills - Helping Professional	FAM344	Practical Skills - Helping Professional	1
FAM 390A	Fieldwork IA	FAM390A	Fieldwork IA	3
FAM 390B	Fieldwork IB	FAM390B	Fieldwork IB	3
FAM 411	Family Law & Public Policy	FAM411	Family Law & Public Policy	3
FAM 421	Family Life Education Methodology	FAM421	Family Life Education Methodology	3
FAM 423	Practical Skills in Children's Ministry	FAM423	Practical Skills in Children's Ministry	3
FAM 424	Design Children's Ministry Church/Home	FAM424	Design Children's Ministry Church/Home	3
FAM 430	Foundations of Youth Ministry	FAM430	Foundations of Youth Ministry	3
FAM 431	Youth Culture	FAM431	Youth Culture	3
FAM 432	Youth Ministry Administration	FAM432	Youth Ministry Administration	3
FAM 433	Youth Ministry Seminar	FAM433	Youth Ministry Seminar	2
FAM 434	Practical Skills in Youth Ministry	FAM434	Practical Skills in Youth Ministry	3
FAM 483	Senior Project	FAM483	Senior Project	1
FAM 490A	Fieldwork IIA	FAM490A	Fieldwork IIA	3
FAM 490B	Fieldwork IIB	FAM490B	Fieldwork IIB	3
FAM 490C	Fieldwork IIC	FAM490C	Fieldwork IIC	6
GEOG 220	Cultural Geography	GEO200	Human Geography	3
ANTH 201	Cultural Anthropology	GEO321 (SOC321)	Ethnographic Geography	3
GRK 201	Greek I	GRE201A	Elementary Greek I	4
GRK 202	Greek II	GRE202A	Elementary Greek II	4
GRK 225	Greek Readings	GRE316	Greek Readings	2
GRK483	Senior Project	GRE483	Senior Project	1
GRK 402	NT & the Septuagint	GRK402	New Testament and The Septuagint	3
NA	NA	GST151	Introduction to Campus Computing	2
LA105	First Year Experience	GST170	The First Year of College	3
LA 171	Student Success Strategies	GST171	Student Success Strategies	2
HHP 265	Healthy Lifestyles	HEA210	Health Concepts	3
HHP342	Nutrition for Wellness and Performance	HEA370	Nutrition	3
HEB 301	Hebrew I	HEB201A	Elementary Hebrew I	4
HEB 302	Hebrew II	HEB202A	Elementary Hebrew II	4
HEB 412*	Hebrew Readings	HEB316	Hebrew Readings	2
HEB483	Senior Project	HEB483	Senior Project	1
HHP 100	Introduction to Lifetime Fitness	HHP100	Introduction to Lifetime Fitness	1
HHP209	First Aid and CPR	HHP209	First Aid and CPR	2

New ID	Course Title	Old ID	Course Title	Credits
HHP275	Admin & Org of Phy Education & Athletics	HHP275	Admin & Org of Phy Education & Athletics	3
HHP280	Psychology of Sport	HHP280	Psychology of Sport	3
HIST 101	World Civ 1	HIS101	World Civilizations I	3
HIST 102	World Civ 2	HIS102	World Civilizations II	3
HIST 151	American Civ 1	HIS111	Development of American Civilizations I	3
HIST 152	American Civ 2	HIS112	Development of American Civilization II	3
HIST 385	Historical Methods	HIS331	Historiography-State & Local History (w)	3
SOC 175	African American Reality and Culture	HIS355	American Racial & Cultural Minorities	3
HIST 300	History Independent Study	HIS395	Independent Study in History	1
HIST 465	Topics in Global History	HIS421	Special Topics in History(w)	3
HIST 490	Senior Seminar	HIS483	Senior Project	1
HHP 202	Introduction to Kinesiology	KIN202	Introduction to Kinesiology	3
HHP272	Introduction to Athletic Training	KIN233	Sports Health	3
HHP373	Motor Development	KIN235	Motor Learning & Development	3
HHP 412	Adapted Physical Education	KIN323	Adapted Physical Education	2
HHP 375	Biomechanics	KIN334	Biomechanics	3
HHP371	Exercise Physiology 1	KIN335	Physiology of Exercise	3
HHP280	Psychology of Sport	KIN337	Exercise & Sports Psychology	3
HHP 350	Coaching Methods	KIN350	Coaching Methods	3
HHP250	Teaching Core Activities II Recreational Dance	KIN401	Teaching Rhythms & Dance	2
HHP355	Teaching Core Activities III	KIN402	Theory & Practice of Individual Sports	2
HHP410	Measurement and Evaluation in Health & PE	KIN404	Tests & Meas. in Human Performance	2
HHP356	Teaching Core Activities IV	KIN405	Theory & Practice of Team Sports/Games	2
HHP450	Curriculum and Methods of Health Education	KIN410	Health Education	3
HHP 420	Exercise Testing and Prescription	KIN420	Exercise Testing and Prescription	3
HHP 495	Senior Seminar	KIN483	Senior Project	2
HHP 460	Internship	KIN490	Kinesiology Internship	1
NA	NA	LAB490	LA, Bus & Entrepreneurship Internship	5
NA	NA	LAB490A	LA, Business & Entrepreneur Int Prop	1
LAN282	Language, Communication & Culture	LAN282	Language, Communication & Culture	3
LAN435	Literature for Young Adults	LAN435	Literature for Young Adults	3
LAN437	Children's Literature	LAN437	Children's Literature	3
LAN483	Mth Lang Arts Refl Assess/Senior Project	LAN483	Mth Lang Arts Refl Assess/Senior Project	1
LAT 105	Latin I	LAT101	Elementary Latin I	3
LAT 106	Latin II	LAT102	Elementary Latin II	3
MATH 090	Pre-College Mathematics	MAT090	Pre-College Mathematics	0
MATH 101	Beginning Algebra	MAT101	Beginning Algebra	3
MATH121	Intermediate Algebra	MAT107	Intermediate Algebra	3
MATH 111	Mathematics for Teachers	MAT110	Mathematics for Teachers	3
MATH128	College Algebra	MAT111	College Algebra	3
MATH150	Trigonometry	MAT112	Trigonometry	2
MATH201	Calculus I & Analytic Geometry	MAT221	Calculus I & Analytic Geometry	4
MATH202	Calculus II & Analytic Geometry	MAT222	Calculus II & Analytic Geometry	4
MATH 231	Linear Algebra	MAT231	Linear Algebra	3
MATH205	Statistics I	MAT261	Elementary Statistics	3
MATH203	Calculus III	MAT323	Calculus III & Analytic Geometry	4
MATH441	Real Analysis	MAT330	Introduction to Real Analysis	3
MATH220	Discrete Math	MAT340	Introduction to Discrete Mathematics	3
MATH 341	Differential Equations	MAT341	Differential Equations	3
MATH321	Abstract Algebra	MAT351	Modern Algebra	3
MATH331	Geometry	MAT371	Modern Geometry	3

New ID	Course Title	Old ID	Course Title	Credits
MATH 305	Statistics II	MAT461	Probability and Statistics	3
MATH490	Senior Seminar	MAT483	Senior Project	2
MUS 240	Music Theory I	MUS201A	Music Theory I	3
MUS 246	Aural Theory I	MUS201B	Aural Theory I (co-taught with Music Theory I)	1
MUS 241	Music Theory II	MUS202A	Music Theory II	3
MUS 247	Aural Theory II	MUS202B	Aural Theory II (co-taught with Music Theory II)	1
MUS 172	Music Appreciation	MUS207	Music Appreciation	3
MUS217	Chamber Music	MUS217	Chamber Music	2
MUS 250	Beginning Conducting	MUS221	Conducting I	1
MUS 295	Intermediate Conducting	MUS222	Conducting II	1
MUS 204	Keyboard Skills	MUS223	Functional Keyboard Skills	1
MUS 358	Teach Tech: Percussion	MUS243	Instrumental Techniques: Percussion	1
MUS 355	Vocal Techniques	MUS245	Voice Techniques	1
MUS 242	Music Theory III	MUS301A	Music Theory III	3
MUS 248	Aural Theory III	MUS301B	Aural Theory III (co-taught with Music Theory III)	1
MUS 243	Music Theory IV	MUS302A	Music Theory IV	3
MUS 251	Aural Theory IV	MUS302B	Aural Theory IV	1
MUS 351	Advanced Conducting	MUS321	Conducting III	1
MUS 271	Music History I	MUS331	History of Music I (w)	3
MUS 272	Music History II	MUS332	History of Music II (w)	3
MUS 340	World Music	MUS334	World Music	2
MUS 356	Tech Brass	MUS341	Instrumental Techniques: Brass	2
MUS 357	Tech Woodwinds	MUS342	Instrumental Techniques: Woodwinds	2
MUS 286	Music Technology	MUS352	Music Technology	2
MUS 499	Recital	MUS484	Senior Recital	2
ORG203	Organ Lessons	ORG203	Organ Lessons	1
ORG204	Organ Lessons	ORG204	Organ Lessons	1
ORG 499	Organ Lessons	ORGxxx	Organ Lessons	1
PER203	Percussion Lessons	PER203	Percussion Lessons	1
PER204	Percussion Lessons	PER204	Percussion Lessons	1
PER403	Percussion Lessons	PER403	Percussion Lessons	1
PER404	Percussion Lessons	PER404	Percussion Lessons	1
PER 499	Percussion Lessons	PERxxx	Percussion Lessons	1
PHI321	History/Problems of Western Philosophy	PHI321	History/Problems of Western Philosophy	3
PHI322	Issues in Western Philosophy	PHI322	Issues in Western Philosophy	3
PHIL211	Elementary Logic	PHI355	Argument Analysis	3
PHI483	Senior Project	PHI483	Senior Project	1
PHYS121	Elementary Physics	PHY201	Principles of Physics	3
PHYS151	General Physics I	PHY211	Physics I	4
PHYS152	General Physics II	PHY212	Physics II	4
PHY223	Mechanics, Sound, & Heat	PHY223	Mechanics, Sound, & Heat	5
PHY224	Electricity, Magnetism, & Light	PHY224	Electricity, Magnetism, & Light	5
PIA417	Piano Lessons	PIA417	Piano Lessons	1
PIA 499	Piano Lessons	PIAxxx	Piano Lessons	1
POLS201	American Government	POS101	American Government	3
POLS 311	Urban Government	POS311	Urban Government	3
POLS 361	Civil Rights & Civil Liberties (w)	POS361	Civil Rights & Civil Liberties (w)	3
POLS 490	Senior Seminar	POS483	Senior Project	1
POLS 480	Political Science Internship	POS490	Political Science Internship	3
PSY101	General Psychology	PSY101	General Psychology	3
PSY221	Child Psychology	PSY211	Child Psychology	3

New ID	Course Title	Old ID	Course Title	Credits
PSY222	Adolescent Psychology	PSY212	Adolescent Psychology	3
ED 309	Educational Psychology - Adolescent	PSY214	Psychology of the School Aged Child	4
PSY230	Lifespan Psychology	PSY230	Lifespan Psychology	
PSY450	Psychology Practicum	PSY290	Field Experience I	1
PSY 245	Experimental Psych and Research Methods	PSY332	Psychological Testing & Measurement (w)	3
PSY 341	Cognitive Psychology	PSY341	Cognitive Psychology	3
PSY315	Social Psychology	PSY342	Social Psychology (w)	3
PSY343	Physiological Psychology	PSY343	Physiological Psychology	3
PSY425	Abnomral Psychology	PSY361	Abnormal Psychology	3
PSY310	Pesonality Psychology	PSY362	Personality Psychology	3
PSY460	Principles of Counseling	PSY411	Introduction to Counseling	3
PSY421	Human Sexuality	PSY421	Human Sexuality	3
PSY490	Senior Seminar	PSY483	Senior Project	3
PSY450	Psychology Practicum	PSY490	Psychology Internship	1
REL201	Old Testament	REL241	Biblical Literature I - Old Testament	3
REL203	New Testament	REL242	Biblical Literature II - New Testament	3
REL 333	Survey of Christian Thought	REL321	History of Christian Thought	3
REL410	World Religions	REL330	World Religions	3
REL 150	The Holy Land	REL356	Biblical World (w)	3
REL430	Major Figures in Bible and Church	REL430	Major Figures in Bible and Church	3
REL 376/PHILS250	Christian Ethics	REL441	Christian Ethics (w)	3
REL 490	Senior Seminar	REL483	Senior Project	1
SCI250	The Nature of Science (w)	SCI250	The Nature of Science (w)	3
SCI 490	Science Sr Seminar	SCI483	Science Senior Project Seminar	2
SEM340	Field Experience Sport & Entertainment	SEM340	Field Experience Sport & Entertainment	6
SMA290	Intro to Sport & Recreation Management	SMA290	Intro to Sport & Recreation Management	3
SMA300	Social Aspects of Sport	SMA300	Social Aspects of Sport	3
SMA310	Legal Ethical Issues in Sport & Recreat	SMA310	Legal Ethical Issues in Sport & Recreat	3
SMA320	Facilities Design & Management in Sport	SMA320	Facilities Design & Management in Sport	3
SMA330	Sport Economics and Finance	SMA330	Sport Economics and Finance	3
SMA350	Marketing of Sport and Recreation	SMA350	Marketing of Sport and Recreation	3
SOC 101	Introduction to Sociology	SOC101	Introduction to Sociology	3
SOC 203	Contemporary Social Problems	SOC211	Social Problems	3
ANTH 201	Cultural Anthropology	SOC321	Cultural Anthropology	3
SOC333	Families in Society	SOC333	Families in Society	3
SOC345	Adulthood & Aging	SOC345	Adulthood & Aging	3
SOC175	African American Reality and Culture	SOC355	American Racial & Cultural Minorities	3
SOC 151	Criminology	SOC361	Criminology & Delinquency	3
SOC 490	Senior Seminar	SOC483	Senior Project	1
SOC 491	Sociology Internship	SOC490	Sociology Internship	1
NA	NA	SPA380	Adv Spanish Comp/Conversation/Lit	3
NA	NA	SPA381	Adv Study in Spanish Language/Culture	1
NA	NA	SPA483	Senior Project	1
NA	NA	SPED221	Introduction to Learning Disabilities	3
NA	NA	SPED222	Det Eligibility & Designing Educational	4
NA	NA	SPED223	Collaboration with Parents, Caretakers,	3
NA	NA	SPED330	Sp Ed Legislation & Legal Guidelines	3
NA	NA	SPED331	Language and Literacy	3
NA	NA	SPED332	Math Strategies for Special Learning Nee	3
NA	NA	SPED333	Meeting the Social, Emotional, and Behav	3
NA	NA	SPED334	Ins Across Content Areas for Students	3

New ID	Course Title	Old ID	Course Title	Credits
NA	NA	SPED441	Directed Teaching in Special Education	15
SOC 255	Urban Society	SSC255	Urban Cultures	3
SOC 410	Research in Social Science (w)	SSC354	Research in Social Science (w)	3
SOC 451	Issues in Social Science	SSC451	Issues in Social Science	3
SOC 483	Senior Project	SSC483	Senior Project	1
STR403	String Lessons	STR403	String Lessons	1
STR404	String Lessons	STR404	String Lessons	1
STRxxx	String Lessons	STRxxx	String Lessons	1
THTR120	Orientation to the Theatre	THE215	Play Production	3
THTR 261	Acting	THE314	Fundamentals of Acting	3
REL 300	Christian Doctrine I	THY301	Christian Doctrine I	3
REL 301	Christian Doctrine II	THY302	Christian Doctrine II	3
REL 216	Worship and Evangelism	THY355	History and Theology of Worship	2
REL 490	Senior Seminar	THY483	Senior Project	1
VOC414	Voice Lessons	VOC414	Voice Lessons	1
VOC 499	Voice Lessons	VOCxxx	Voice Lessons	1
WAL235	Praise Team Ensemble	WAL235	Praise Team Ensemble	0
WAL245	Introduction to Contemporary WAL	WAL245	Introduction to Contemporary WAL	2
WAL435	Applying Worship Arts Leadership	WAL435	Applying Worship Arts Leadership	3
WAL450	Worship Arts Practicum	WAL450	Worship Arts Practicum	3
NA	NA	WCC001	WCC Consortium Agreement	varies
NA	NA	WRI301	Writ Cent Theory & Pedagogy Practicum	1
WWD203	Woodwind Lessons	WWD203	Woodwind Lessons	1
WWD204	Woodwind Lessons	WWD204	Woodwind Lessons	1
WWD 499	Woodwind Lessons	WWDxxx	Woodwind Lessons	1
NA	NA	ZZZ301	Study Abroad	varies
NA	NA	ZZZ302	CUW Visiting Student Prgram	varies

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