



## 2024 Occupational Therapy Fieldwork Reservation Request Form Memorandum of Intent to Accept Students

As a developing occupational therapy program, Concordia University is required to identify clinical fieldwork sites with an interest and willingness to participate in fieldwork education. Accreditation requires us to demonstrate that we have the ability to establish sufficient partnerships to support Level II fieldwork by gathering data on sites who anticipate being available for our first Level II rotations in 2024. Fieldwork education provides the essential link between our academic program curriculum and clinical practice and it enriches clinical reasoning and application of knowledge. Fieldwork educators make a valuable contribution to the profession of occupational therapy and receive continuing education hours for the time they spend enriching the experience of future occupational therapy practitioners. If you have questions or comments, please email the fieldwork coordinator, Jennifer Bueby OTD, OTRL, at [jennifer.bueby@cuaa.edu](mailto:jennifer.bueby@cuaa.edu).

Please indicate the number of opening that you anticipate offering our students at the times indicated, and, if known, the specific internship area(s). This is not a slot request for student assignment. An affiliation agreement will be completed prior to a student being placed at a site and Concordia will be sending out official slot requests for 2024 fieldwork placements with the rest of the MOTEC members/Michigan OT schools in January of 2023.

Facility Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip Code: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Signature \_\_\_\_\_

Rotation Dates	# of Students	Physical Dysfunction	Psychosocial	Pediatric
5/13/2024- 8/02/2024				
9/16/2024-12/06/2024				

\_\_\_\_\_ We are unable to take students in 2024

Please follow up with us in (circle one): 3 months   6 months   9 months   12 months

